

OCEANO COMMUNITY SERVICES DISTRICT

RESOLUTION NO. 2025 – 1

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OCEANO COMMUNITY
ADOPTING THE BYLAWS OF THE OCEANO PARKS AND RECREATION COMMITTEE**

WHEREAS, the California Community Services District Law, Cal. Gov. Code § 61000 *et seq.*, which enumerates the types of services and facilities that may be provided by a community services district, specifically authorizes a district’s exercise of a Parks and Recreation power to:

- (1) “Acquire, construct, improve, maintain, and operate recreation facilities, including, but not limited to, parks and open space, in the same manner as a recreation and park district... [and]
- (2) Organize, promote, conduct, and advertise programs of community recreation, in the same manner as a recreation and park district...”;

WHEREAS, the Board of Directors (“Board”) of the Oceano Community Services District (the “District”) desires to exercise these powers in a manner that is transparent, collaborative, and accountable to the residents of Oceano;

WHEREAS, the District’s Bylaws allow the Board to, “...create Committees that are reflective of the District's business and its enumerated powers at its discretion [which] shall be advisory committees to the Board and shall not commit the District to any policy, act or expenditure”;

WHEREAS, the Board, in its regular meeting on February 22, 2023, authorized the creation of “a parks and recreation advisory committee to advise the Board of Directors on projects and programs relevant to recreation and parks in Oceano”;

WHEREAS, the Ralph M. Brown Act, Gov. Code § 54950 *et seq.*, requires “[a] commission, committee, board, or other body of a local agency, whether permanent or temporary, decision-making or advisory, created by charter, ordinance, resolution, or formal action of a legislative body...” to comply with certain requirements regarding open and public meetings;

WHEREAS, the Board desires to enumerate the duties and policies of the Oceano Parks and Recreation Committee.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Oceano Community Services District adopts Bylaws for the Oceano Parks and Recreation Committee, which are attached as Exhibit A to this resolution.

BE IT FURTHER RESOLVED that the District General Manager or their designee is directed to assist the chair and members of OPARC to allow the committee to conduct its work as described in this resolution and to ensure compliance with all applicable requirements under the committee bylaws adopted by this resolution.

PASSED AND ADOPTED by the Board of Directors of the Oceano Community Services District on February 12, 2025, by the following vote:

AYES: Director Joyce-Suneson, Director Villa, Director Austin and Vice President Rose

NAYES: President Gibson

ABSENT: None

ABSTAIN: None

Board Secretary CyC
~~President~~, Board of Directors of the
Oceano Community Services District

ATTEST:

Shirley D. Gibson
Board Secretary of the ~~President~~
Oceano Community Services District

APPROVED AS TO FORM:

Robert Schultz
Robert Schultz, District Counsel

EXHIBIT A

BYLAWS FOR THE PARKS AND RECREATION ADVISORY COMMITTEE OF THE OCEANO COMMUNITY SERVICES DISTRICT (“OPARC”)

SECTION I. DUTIES OF THE COMMITTEE

1. The purpose of the Oceano Parks and Recreation Committee (“OPARC” or “Committee”) is to advise the Board of Directors of the Oceano Community Services District (“District”) regarding the exercise of the District’s Parks and Recreation powers as those powers are enumerated in the District Code of Ordinances and LAFCO District Services.
2. Pursuant to state law and the District’s Bylaws, OPARC is an advisory committee to the District’s Board of Directors (“Board”), and therefore shall not commit the District to any policy, act or expenditure”;
3. Within 30 days after the appointment of Directors from the Board to serve on the OPARC, or no less than annually, OPARC shall submit a brief description of its proposed activities for the year to the Board for its approval. These activities may include:
 - a. Making suggestions regarding the planning and design process for proposed programs for parks and recreation within Oceano and presenting related recommendations to the Board;
 - b. Researching grants related to the District’s parks and recreation power and, at the direction of the Board, preparing applications for grants, recommending contracting with grant writers, and other funding sources;
 - c. Meeting with other public and private not-for-profit organizations to explore offering events or activities for Oceano, or to apply for grant funding;
 - d. Advising the Board on proposed policies and guidelines for use of District resources, including property owned by the District, for parks and recreation; and
 - e. Proposing programs that provide physical, cultural, and educational opportunities for residents of Oceano to the Board.

SECTION II. POLICIES & PROCEDURES

1. In accordance with state law and the District’s Bylaws, OPARC shall operate as a standing committee for purposes of the Brown Act and shall conduct all meetings of the committee as public meetings in accordance with all applicable requirements of the Brown Act.

2. OPARC shall coordinate with the District's General Manager, or the General Manager's designee, to prepare agendas and related materials for all committee meetings, which shall be posted on the District's website and physically posted at the District office.
3. OCSD Staff shall prepare and maintain minutes for each of the committee's meetings and included with the meeting materials for the next regular meeting of the Board of Directors for its review; this shall be in addition to the verbal report which will be made by a Director-committee member at that meeting.
4. OPARC may receive funding for its operations from private or public donations, eligible funding sources, grants from outside agencies, and will need to develop an on-going source of funds to operate, as approved by a majority of Directors.
5. OPARC shall meet bi-monthly (every other month), on the odd-numbered months of the year, for a total of six annual meetings, unless the need arises for a special meeting to take place. In such a case, OPARC committee members may take action to recommend to the General Manager that a special meeting be convened.

SECTION III. COMMITTEE MEMBERSHIP

1. Membership of the Committee shall consist of the following:
 - a. Two members of the Board, one of whom shall be designated by the Board to serve as chair of the Committee;
 - b. One individual representing the Lucia Mar Unified School District;
 - c. One individual from the San Luis Obispo County Parks and Recreation Commission
 - d. One individual representing the Oceano Elementary School Parent Teacher Association;
 - e. One representative from the Oceano Beach Community Association
 - f. One representative from the South County Boys and Girls Club
 - g. One representative from the South County Senior Center
 - h. Up to five at-large residents of the District.
2. The Board shall accept applications for membership on the committee in January of each odd numbered year and shall approve the appointment of any Committee members to one or two-year terms, no later than March of that year. Organizations may designate an alternate who can serve as a replacement in the absence of the designated Committee member, subject to OCSD Board approval. The Board reserves the right to appoint OPARC committee members at any time.

3. The Board may remove a member of the Committee at any time, with or without cause, by a majority vote of the Board.
4. A majority of the members that have been appointed to OPRAC shall constitute a quorum.
5. Members of the Committee may not receive compensation from the District for their service on the Committee, except that members of the Board may receive compensation for their service in accordance with applicable state law and District policy.