



Oceano Community Services District

Summary Minutes – Regular Board Meeting

Wednesday, February 12, 2025 – 6:00 P.M.

OCSD BOARD ROOM

1. **CALL TO ORDER:** Called at approximately 6:00 p.m. by President Gibson
2. **ROLL CALL:** Board members present: Director Austin, Director Villa, Director Joyce-Suneson, Vice President Rose, and President Gibson.
Staff present: Peter Brown, General Manager; Carey Casciola, Business & Accounting Manager; Rob Schultz, Legal Counsel; and Jeff Minnery, Legal Counsel.
3. **FLAG SALUTE:** Led by Director Austin.
4. **AGENDA REVIEW:** Director Austin motioned to approve the agenda as presented with a second from Director Villa and a 5-0 roll call vote.

5. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA:**

Charles Varni	Provided an update on the Track and Field Project.
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6. **SPECIAL PRESENTATIONS & REPORTS**

A. **STAFF REPORTS:**

- i. **Sheriff's South Station** – Commander John McDaniel
370 calls for service (353 prior year)
2 batteries / 28 disturbance calls / 1 burglary / 1 petty theft / 3 vandalism / 5 suspicious circumstances / 76 traffic enforcement stops resulting in 4 tickets / 70 arrests (12 in Oceano).

- ii. **Five Cities Fire Authority** – FCFA Chief Hallet – absent

- iii. **Operations** - Utility Systems Manager Tony Marraccino
Lopez 91.2% full (45,117 AF) / OCSD utilized 44 AF Lopez and 4 AF pumped
0 SSOs for January 2025
10 yards of free sand for sandbags is available from the County off 13th St. Limited sandbags are available at the District office during regular business hours
Continuing with daily rounds and weekly and monthly samples
11 work orders / 14 USAs / 18 customer service calls / 2 after-hours callouts
Completed door hangers, lock-offs, meter reads, re-reads, meter swaps, comments codes, and leak notification
Replaced a 6" water meter at State Parks. This is one of two 6" meters in our system
Annual cathodic protection is complete
Services installed for multiple ADU projects and a new service installation on Ocean
Camera of a sewer main to locate and access a manhole at a residence for upcoming CCTV as part of the CIP Sewer project
Staff attended a cross-connection compliance course
1st quarter EPA water samples for UCMAR are completed. This is required every five years and is free for the District.
4 Ready311 tickets (illegal dumping) completed in January
A vacuum leak on the jetter was repaired in-house.
Preparations are well underway for the new utility yard modular arriving in April. Demo, relocation of alarms, utility location, ect.

- iv. **General Manager** – Peter Brown
Utility staff are working diligently to prepare the yard for the modular along with maintaining all other duties. Some items, alarm panel relocation and electrical, will be outsourced.
Working with OPARC on a press release for the track and field project.
Welcome Allinson Melendez, Account Administrator. She assisted with Spanish interviews on 1/30.

Attended two NCMA Technical Advisory meetings this month. Mostly routine, but also posted the 2023 annual report and working on 2024. Working on the development of a strategic plan and adaptive plan.

Attended two hazard mitigation meetings – OCSD is participating in the Multi-Jurisdictional plan with the County.

Continuing work on the Ken Mar Gardens and Halcyon consolidation.

WRAC meeting in March – info will be sent to the Board.

Zone 3 TAC – 21% proposed increase to FY 2024-25 budget

B. BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:

- i. **President Gibson** (Zone 3 and RWQCB) – No reports
- ii. **Vice President Rose** (RWMG, State Water Contractors, and Airport Land Use) - No reports
- iii. **Director Austin** (SSLOCSD and Zone 1/1A) – Reported on the 2/5/2025 SSLOCSD meeting.
- iv. **Director Villa** (WRAC and Finance & Budget Committee) – Reported on the 1/14/2025 OPARC meeting.
- v. **Director Joyce-Suneson** (OPARC and CSDA) – No reports

C. PUBLIC COMMENT ON BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS: None

7. CONSENT AGENDA:	ACTION:
<ul style="list-style-type: none"> a) Action: Review and Approve the Minutes for the Special Meeting held on January 8, 2025. b) Action: Review and Approve the Minutes for the Regular Meeting held on January 8, 2025. c) Information: Review of Cash Disbursements d) Information: Review of the Oceano Community Services District Parks and Recreation Committee Community Event on November 16, 2024 e) Action: Approve a revised scope for design services, construction management and quality assurance services with Advantage Technical Services for the rehabilitation of the 1-million-gallon water storage tank 	<p>After an opportunity for public comment and Board and staff discussion, Director Austin motioned to approve the consent agenda as presented with a second from Vice President Rose with a 5-0 roll call vote.</p> <p>Public Comment: None</p>

8A. BUSINESS ITEMS:	ACTION:
<p>Action: An Ordinance Rescinding District Code 15 – Medical Emergency and Fire Response Services.</p>	<p>After an opportunity for public comment and Board and staff discussion, Director Austin motioned to approve an Ordinance Rescinding District Code 15 – Medical Emergency and Fire Response Services with a second from Director Villa with a 5-0 roll call vote.</p> <p>Public Comment: None</p>

8B. BUSINESS ITEMS:	ACTION:
<p>Action: Adoption of Plans and Specifications and Authorization of Advertisement for Construction Bids for the Waterline Replacement Projects (Contract No. 2025-01).</p>	<p>After an opportunity for public comment and Board and staff discussion, Vice President Rose motioned to approve Business Item 8B items 1-3 as presented with a second from Director Villa with a 5-0 roll call vote.</p> <p>Public Comment: None</p>

8C. BUSINESS ITEMS:	ACTION:
Action: Approve the Consultant Services Contract with HDR Engineering to conduct a Sewer Rate Study and assist the staff in-house update of the Water Rate Study.	<p>After a Presentation by the General Manger, an opportunity for public comment and Board and staff discussion, Vice President Rose motioned to approve agenda item 8C as presented with a second from Director Austin with a 5-0 roll call vote.</p> <p>Public Comment: Unknown – Asked a question regarding tiered rates. Charles Varni – In support of a settlement for the Lopez Lake lawsuit.</p>
8D. BUSINESS ITEMS:	ACTION:
Information: Development of an OCSD Strategic Planning Document.	<p>After an opportunity for public comment and Board and staff discussion, the Board provided direction to bring this item back with examples included as an action item at the next Board Meeting.</p> <p>Public Comment: Charles Varni – In support of community feedback in a strategic plan.</p>
8E. BUSINESS ITEMS:	ACTION:
Information: Discussion and consideration of the Oceano Community Services Board 2025 committees.	<p>After an opportunity for public comment and Board and staff discussion, the Board provided direction to bring this item back with bylaws as an action item at the next Board Meeting.</p> <p>Public Comment: None</p>
8F. BUSINESS ITEMS:	ACTION:
Action: Discussion and consider a resolution adopting the Oceano Parks and Recreation Committee Bylaws.	<p>After an opportunity for public comment and Board and staff discussion, the following motions were presented:</p> <p>Director Austin motioned to update the bylaw language to “all eligible funding sources” with a second from President Gibson with a 5-0 roll call vote.</p> <p>Director Joyce-Suneson motioned to update the bylaw language to “up to five resident members” with a second from Director Villa with a 4-1 roll call vote. President Gibson dissented.</p> <p>Public Comment: Charles Varni – In support of proposed Bylaws. Unknown – In support of a written plan</p>

9. HEARING ITEMS: None

10A. RECEIVED WRITTEN COMMUNICATION:	ACTION:
Final Notice of Completion for the Oceano Community Services District Divestiture of Fire Protection Service and Designation of the County of San Luis Obispo as Successor Agency for Fire Protection Service from LAFCO.	The Board of Directors received this item. Public Comment: None

10B. RECEIVED WRITTEN COMMUNICATION:	ACTION:
Funding Opportunity Memorandum for Oceano Community Services District's 2025 Sanitary Sewer Capital Improvement Program, Oceano, San Luis Obispo County, California from Rincon.	The Board of Directors received this item. Public Comment: None

10C. RECEIVED WRITTEN COMMUNICATION:	ACTION:
Request to address the Board of Directors of February 12, 2025, regarding seeking community support for having Low-Powe.	The Board of Directors received this item. Public Comment: None

11. FUTURE AGENDA ITEMS: Strategic Planning proposal and action item; CIP Committee proposal; OPARC applications and Media Policy.

12. ADJOURNMENT: President Gibson adjourned the meeting at approximately 8:05 P.M.