



Oceano Community Services District
Summary Minutes – Regular Board Meeting
Wednesday, August 13, 2025, 6:00 P.M.
OCSD BOARD ROOM

1. **CALL TO ORDER:** The meeting was called to order at approximately 6:00 p.m. by President Gibson
2. **ROLL CALL:** Board members present: Director Austin, Director Joyce-Suneson, Director Villa, Vice President Rose, and President Gibson.
Staff present: Peter Brown, General Manager; Carey Casciola, Business & Accounting Manager; and Jeff Minnery, Legal Counsel. Absent: Rob Schultz, Legal Counsel.
3. **FLAG SALUTE:** Led by Director Joyce-Suneson.
4. **AGENDA REVIEW:** Agenda accepted as presented.
5. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA:** None
6. **SPECIAL PRESENTATIONS & REPORTS**
 - A. **STAFF REPORTS:**
 - i. **Sheriff's South Station** – Commander John McDaniel
July 2025 Stats
Calls for Service: 458 (Prior year 498)
1 assault & battery / 18 disturbance calls / 1 resident burglary / 1 grand theft / 1 petty theft
1 vandalism / 45 AOA (Assist Other Agencies) / 6 suspicious circumstances
34 enforcement stops in Oceano / 55 arrests total for the South Station
July 4th – sent two dozen offenses to the County for citations / confiscated several 100 pounds of illegal fireworks
 - ii. **Five Cities Fire Authority** – Chief Hallett
Gifford fire update – FCFA is supporting suppression efforts. FCFA is still fully staffed. A community meeting was held on 8/7/2025, attended by an estimated 140 people.
412 calls for service year to date in Oceano.
Applied for a SAFER grant to add personnel.
 - iii. **Operations** – Peter Brown, General Manager
Lopez is 85.8% full (42,437 AF) / Lopez 32.97 AF / Pumped 20 AF
-0- SSOs in July
Daily rounds / weekly rounds / 1st of the month equipment runs / FY end inventory completed
18 Work Orders / 28 USAs (more USA than normal Because of CIP project and New Communication being installed by boring throughout Oceano)
12 Customer Service Calls / 3 after-hours call outs /
Put up American flags for 4th of July on light poles on highway 1
Had contractors come out to the Sheriff station for repairs due to sewer back up
Continuing with trash pickups
Camera and cleaned all sewer hotspots
Meter reads, highs and lows, rereads and comment codes
Multiple Main shut down for JF will co for CIP project
Weed abatement at yard and well 8
Rebuilt CL2 spare pump for well 8
Pulled lift station motor up and cleaned out got clogged due to solid waste
Main shut down for R Baker for broken water valve replacement on Paul Pl
Installed 2 new trash cans 1 at Oceano school on 19th street and 1 on Pier Av
Removed root intrusion in manhole on Hass In
Took 3rd quarter PFAS sample for USMR took samples to fed ex in SLO
Utility staff met with Nipomo CSD to check out Vactor equipment
Got all hydraulic hoses replaced on our hydraulic water valve turner
Dead-end flushed Helena for weekly water sample

iv. General Manager – Peter Brown

New rates will go into effect for the October due date.
 New lobby hours as of 8/18/2025 – closing at 4:00 PM to allow staff to close out.
 Working with the County for building maintenance
 7/15/2025 attended the Board of Supervisors meeting for state water policies
 7/16/2025 met with JF Will for CIP
 7/21/2025 met with permitting staff at the County regarding permit application for conservation regarding (AG Creek and Lopez Dam)
 7/30/2025 attended ribbon cutting at SSLOCSO – redundancy treatment
 8/8/2025 attended Zone 3 meeting

B. BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:

- i. **President Gibson** (Zone 3 and RWQCB) – reported on the Zone 3 meeting.
- ii. **Vice President Rose** (RWMG, State Water Contractors, and Airport Land Use) - No reports
- iii. **Director Austin** (SSLOCSO and Zone 1/1A) – reported on the SSLOCSO ribbon cutting.
- iv. **Director Villa** (WRAC and Finance & Budget Committee) – Reported on the 8/5/2025 OPARC meeting.
 - i. OPARC meeting minutes of 06/10/2025 and the cancelled meeting of 07/01/2025
- v. **Director Joyce-Suneson** (OPARC and CSDA) – Reported on the 8/5/2025 OPARC meeting.

B. PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS:

Sunny Paz	In opposition to Charles Varni on OPARC
April Dury	In support of OPARC
Charles Varni	In support of an update on SSLOCSO
Julie Tacker	In support of Committee reports

7. CONSENT AGENDA:	ACTION:
<p>A. Action: Review and Approve the Minutes for the Special Meeting held on June 25, 2025.</p> <p>B. Information: Cash Disbursements.</p> <p>C. Action: Review and approve an Ordinance updating District Code 6.12.100 Cross Connections to enforce the requirements outlined in the Cross Connection Control Policy Handbook, effective July 1, 2025.</p> <p>D. Information: Submittal of the District’s Fiscal Year 2024-25 Quarter 4 Investment Report ending June 30, 2025</p> <p>E. Action: Designation of Interim District Counsel to serve as the Labor Negotiator Pursuant to Govt. Code Section 54957.6</p>	<p>After an opportunity for public comment and Board and staff discussion, Director Villa motioned to approve the consent agenda as presented, with a second from Vice President Rose, with a 5-0 roll call vote.</p> <p>Public Comment: Julie Tacker – Provided comment on item 7E April Dury – Provided comment on item 7E</p>

8A. BUSINESS ITEMS:	ACTION:
<p>Action: Consideration of a request to approve reduced front footage fees from Scott Grundfor, 1900 Front Street; Assessor's Parcel No. 062-118-012</p>	<p>After an opportunity for public comment and Board and staff discussion, President Gibson motioned to approve reduced front footage fees, with a second from Vice President Rose, with a 3-1 roll call vote. <u>Director Austin recused herself due to a potential conflict of interest as she is a part owner of real property across the street from the project.</u> Dissented: Director Joyce-Suneson</p> <p>Public Comment: Charles Varni – In opposition of this project and a fee reduction. Julie Tacker – In opposition of a fee reduction. Scott Logan – In support of the project and fee reduction. April Dury – In opposition of the project and fee reduction. Sunny Paz – In support of the project. Kerry Langford – In support of the project.</p>

Deleted: 1
Abstained:

President Gibson called for a recess at 7:25PM
President Gibson called the meeting back to order at 7:30PM.

8B. BUSINESS ITEMS:	ACTION:
<p>Action: Approve a Revised Professional Services Agreement with Cannon Corporation for construction management, adding Pavement Engineering Inc. materials/compaction testing, and continue to oversee the work of JF Will and Company related to the Waterline Replacement Construction Project.</p>	<p>After an opportunity for public comment and Board and staff discussion, Vice President Rose motioned to approve staff recommendations, with a second from Director Villa, with a 5-0 roll call vote.</p> <p>Public Comment: None</p>

8C. BUSINESS ITEMS:	ACTION:
<p>Information: Update on Oceano Community Services District history and progress on seeking grant funds to augment rate revenue for system capital and operations.</p>	<p>After an opportunity for public comment and Board and staff discussion, this item was received and filed by the Board of Directors.</p> <p>Public Comment: None</p>

8D. BUSINESS ITEMS:	ACTION:
<p>Action: Review and discussion of OPARC Committee Member application and update on track ribbon-cutting event in September 2025</p>	<p>After an opportunity for public comment and Board and staff discussion, Vice President Rose motioned to not approve the committee member application, with a second from Director Austin, with a 3-2 roll call vote. Dissented: Director Villa and Director Joyce-Suneson</p> <p>Public Comment: Kerry Langford – Asked clarifying questions regarding the LMUSD track and committee members. Ray Monson – In support of Charles Varni. Wanda Monson – In support of Charles Varni. Charles Varni – In support of OPARC.</p>

8E. BUSINESS ITEMS:	ACTION:
Action: Review of the Fiscal Year 2024-25 Budget Status as of June 30, 2025, consider three budget adjustments in the Water Fund for a total of \$57,340, a budget adjustment in the Wastewater Fund for \$15,160, and approve the year-end encumbrances	After an opportunity for public comment and Board and staff discussion, Director Austin motioned to approve staff recommendations with a second from Vice President Rose, with a 5-0 roll call vote. Public Comment: Charles Varni – Asked questions regarding the OPARC budget.

9A. HEARING ITEMS:	ACTION:
Action: Consideration of a Recommendation to Approve the Final FY 2025-26 Budget	After an opportunity for public comment and Board and staff discussion, Director Villa motioned to approve staff recommendations, with a second from Director Joyce-Suneson, with a 5-0 roll call vote. Public Comment: None

- 10. **RECEIVED WRITTEN COMMUNICATIONS:** Received Communication from Ray Monson
- 11. **FUTURE AGENDA ITEMS:** OPARC budget.
- 12. **CLOSED SESSION:** None
- 13. **ADJOURNMENT:** President Gibson adjourned the meeting at approximately 8:45 PM