

Pursuant to Governor Newsom's Executive Order N-29-20, members of the Board of Directors, staff and public may participate in this meeting via teleconference and/or electronically. The Oceano Community Services District Boardroom will NOT be open for accessing the meeting.



Notice of Regular Meeting
Oceano Community Services District - Board of Directors Agenda
WEDNESDAY, JANUARY 13, 2021 – 6:00 P.M
Location: TELECONFERENCE – SEE BELOW

HOW TO OBSERVE THE MEETING

This meeting will be conducted using Zoom software, which requires a name/email to be entered prior to accessing the meeting. This is not a District requirement for participation. Public participants are welcome to use an anonymous name/email if preferred.

Telephone: Listen to the meeting live by dialing **(669) 900-9128** or **(253) 215-8782**. Enter **Meeting ID# 892-6279-7188** followed by the pound (#) key. Then enter the **Password: 508435** followed by the pound (#) key. If the line is busy, additional phone numbers can be found on Zoom's website at <https://zoom.us/u/abb4GNs5xM>

Computer: With internet access use the **Password: 508435** to watch the live streaming at <https://us02web.zoom.us/j/89262797188?pwd=Q2lUeVc5THhnZk10TEtOUTItcXRiZz09> or by going to zoom.us and selecting "Join A Meeting" then entering the **Meeting ID# 892-6279-7188** followed by the **Password: 508435**

Mobile: Log in through the Zoom Mobile App on a smartphone or tablet and enter **Meeting ID#: 892-6279-7188** then enter the **Password: 508435**.

For information on Zoom's system requirements please visit: <https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>

HOW TO SUBMIT PUBLIC COMMENTS

Before the Meeting: Please email your comments to carey@oceanocsd.org with "Public Comment" in the subject line. In your email please include the agenda item number and title and your comments. You may also provide public comment through the District website at: <https://oceanocsd.org/contact/>. All comments received before 12:00 p.m. the day of the meeting will be included as an agenda supplement on the District's website <https://oceanocsd.org/meeting-agendas-minutes/agenda-packets/> and provided to the Directors prior to the meeting. Comments received after the deadline, but prior to the meeting start time, will be attached to the minutes of the meeting.

Live Comments: During the meeting, the Board President or designee will announce the opportunity for public comment. Members of the public may utilize the "raise hand" feature in Zoom to be placed into the speaking queue. Each individual speaker is limited to a presentation time of THREE (3) minutes per item. Persons wishing to speak on more than one item shall limit his/her remarks to a total of SIX (6) minutes. This time may be allocated between items in one-minute increments up to three minutes. Time limits may not be yielded to or shared with other speakers.

To "Raise Hand:"

- **Telephone:** Prese " * 9 " to raise your hand to notify meeting host and be placed in the queue. The host will unmute and call on you when it's your time to speak.
- **Computer/Mobile Device:** Click the "raise hand" button to notify meeting host and be placed in the queue. The host will unmute and call on you when it's your time to speak. If the "raise hand" button is not displayed on the screen, please click the "participants" icon at the bottom of the screen and the "raise hand" button will appear.

All items on the agenda including information items, may be deliberated. Any member of the public with an interest in one of these items should review the background material and request information on the possible action that could be taken.

1. CALL TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. AGENDA REVIEW
5. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

This public comment period provides an opportunity for members of the public to address the Board on matters of interest within the jurisdiction of the District that are not listed on the agenda. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

6. SPECIAL PRESENTATIONS & REPORTS:

A. STAFF REPORTS:

- i. Sheriff's South Station - Commander Jay Wells
- ii. FCFA Operations - Chief Steve Lieberman
- iii. Operations – Utility System Manager Tony Marraccino
- iv. OCSD General Manager – Will Clemens

B. BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:

- i. Director Villa
- ii. Director Gibson
- iii. Vice President White
- iv. President Austin
- v. Director Repogle

C. PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS:

This public comment period provides an opportunity for members of the public to address the Board on matters discussed during Special Presentations and Reports. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

7. CONSENT AGENDA ITEMS:

Public comment Members of the public wishing to speak on consent agenda items may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

- A. Review and Approval of Minutes for Regular Meeting December 9, 2020.
- B. Review and Approval of Minutes for Regular Meeting December 23, 2020.
- C. Review of Cash Disbursements
- D. Annual review of the District's Investment Policy and Consideration of a Recommendation to approve a resolution adopting the District's 2021 Investment Policy and submittal of the District Fiscal Year 2020-21 Quarter 2 Treasurer Report

8. BUSINESS ITEMS:

Public comment Members of the public wishing to speak on business items may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

- A. Review and consideration of District Code 15.10 Sale of Fireworks
- B. Consideration of 2021 District Priorities and Goals with Board Direction as deemed appropriate

9. HEARING ITEMS:

10. RECEIVED WRITTEN COMMUNICATIONS:

11. LATE RECEIVED WRITTEN COMMUNICATIONS:

12. FUTURE AGENDA ITEMS Deferred Infrastructure Program, Lopez Water Contract Amendments, Wastewater CIP, The Place, EIR State Parks PWP, Old Firehouse Art, California Voting Rights Act, District Flag Policy/ Pride Month, Social Media Policy/ Live Stream Board Meetings, Bill insert/ mailing policy

13. FUTURE HEARING ITEMS:

14. CLOSED SESSION:

15. ADJOURNMENT:

This agenda was prepared and posted pursuant to Government Code Section 54954.2. Agenda is posted at the Oceano Community Services District, 1655 Front Street, Oceano, CA. Agenda and reports can be accessed and downloaded from the Oceano Community Services District website at www.oceanocsd.org

ASSISTANCE FOR THE DISABLED If you are disabled in any way and need accommodation to participate in the Board meeting, please call the Clerk of the Board at (805) 481-6730 for assistance at least three (3) working days prior to the meeting so necessary arrangements can be made.



Oceano Community Services District

Summary Minutes

Regular Meeting Wednesday, December 09, 2020 – 6:00 P.M.

Location: TELECONFERENCE

1. **CALL TO ORDER:** at approximately 6:08 p.m. by President Austin
2. **ROLL CALL:** Board members present: President Austin, Vice President White, Director Gibson, Director Villa, and Director Replogle. Staff present: General Manager Will Clemens, Legal Counsel Jeff Minnery, and Business and Accounting Manager, Carey Casciola.
3. **FLAG SALUTE:** led by President Austin.
4. **AGENDA REVIEW:**
A motion was made by Vice President White to approve the agenda as presented with a second from Director Villa, 5-0 vote.
5. **REPORT OUT OF CLOSED SESSION FROM NOVEMBER 11, 2020:** Pursuant to Government Code 54956.9(a): Conference with legal counsel regarding Santa Maria Valley Water Conservation District v. City of Santa Maria, et al.,
No reportable action.
6. **BOARD ITEMS:**
 - A. **Administer Oaths of Office:** Oath was administered by the General Manager, Will Clemens
 1. Linda Austin
 2. Shirley Gibson
 3. Cynthia Replogle

7. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA:**

April Dury	In support of a fireworks discussion on a future agenda. In support of a public committee for input regarding the OCSD website. In support of Directors using District emails. In opposition of the State Parks flyer included in utility bills.
Charles Varni	In opposition of the State Parks flyer included in utility bills. In support of fireworks discussion on a future agenda.
Jeff Edwards	In opposition of the injection well in Oceano.
Lucia Casalnuovo	In opposition of the State Parks flyer included in utility bills.
Julie Tacker	In opposition of the injection well in Oceano. In support of fireworks discussion on a future agenda.

8. **SPECIAL PRESENTATIONS & REPORTS:**

A. STAFF REPORTS:

- i. **Sheriff's South Station** - Commander Jay Wells – November 2020 Report for the Oceano response area: 5817 calls for service generating 110 crime reports for narcotics, trespassing, weapons, assault, and domestic violence.
- ii. **FCFA** - Chief Steve Lieberman - Absent
- iii. **Operations** - Utility Systems Manager, Tony Marraccino – Continuing with daily rounds; weekly and monthly samples; 12 work orders; 42 USAs; 19 customer service calls; 5 after hours call outs; light pole maintenance; service line break on HWY 1 and 22nd; multiple fire flows; County Paving Project is complete; Ready311 Tickets – 11 in Oct and 4 in Nov; cleaned sewer lateral hot spots; a 25hp booster motor failed – working with District Engineer for a replacement; assisted with setting up an alley clean up – provided a 20 yard roll-off; cleaned the lift station clearing a jam; read meters, did leak notifications and completed comment codes; helped provide temporary lighting for the November polling station at OCSD; sewer jetting is complete and compliant for 2020; continuing with meter replacement program; weed abatement at Well 8; recycled concrete & asphalt; Utility Systems Operator was bit by a dog

during meter reads; power outage triggered the new emergency generator. Zero SSO's for Oct and Nov. Lopez is at 40.1%. 20,177 AF, 456 AF Lopez, 60 AF State and just under 20 AF pumped.

- iv. **OCSD General Manager** – Will Clemens – OCSD was approved for a 10K grant from the IWMA for new trash & recycling receptacles and/or water refill stations. As noted in agenda item 9E we are seeking grant funding from CalRecycle as well. The County Board of Supervisors met on 11/17/2020 and approved preliminary engineering participation in the Delta Conveyance Project. Costs are within our normal budget and we do not anticipate a budget adjustment. State Parks will paid for the billing insert plus a portion of the mailing fees. Reminder of the protocols as outlined in the CSDAs webinar “Brown Act Compliance During a Pandemic”.

B. BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:

- i. Director Villa – Reported on the 11/19/2020 Oceano Advisory Council (OAC) meeting and Oceano Beach Community Association (OBCA) Alley Clean up.
- ii. Director Gibson – Reported on the 11/17/2020 Board of Supervisors meeting, 11/19/2020 Zone 3 meeting, and 12/02/2020 Water Resources Advisory Committee (WRAC) meeting. Participated in a joint meeting with Central Coast Water Authority and the State Water Subcontractor Advisory Committee.
- iii. Vice President White – Reported on the 11/20/2020 Five Cities Fire Authority (FCFA) Meeting.
- iv. Director Repogle – Reported on the 11/19/2020 Integrated Waste Management Authority (IWMA) meeting.
- v. President Austin – Reported on the 11/17/2020 & 12/02/2020 South San Luis Obispo County Sanitation District (SSLOCSD) meetings.

C. PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS:

Public comment was received from:

Mary Lucey	In opposition of Prop 218 and new utility vehicle purchased by FCFA. In opposition of the State Parks flyer included in utility bills. In support of a community advisory board and/or committee.
Julie Tacker	In support of a cost analysis on the SSLOCSD redundancy project.
Jeff Edwards	In support of the state water project vs CCB
April Dury	Questions from the Sheriff's report and if there is a cost to the District for the new utility vehicle purchased by FCFA. In opposition of board meeting reductions.

9 CONSENT AGENDA:	ACTION:
<ul style="list-style-type: none"> a. Review and Approval of Minutes for Regular Meeting November 11, 2020. b. Review of Cash Disbursements. c. Submittal for Approval of a Resolution to Close the District Office for normal operations on December 24, 2020 and December 31, 2020. d. Consideration of a Recommendation to Adopt a Resolution Amending and Restating the District's Conflict of Interest Code. e. Approval of recommendation to adopt a resolution authorizing submittal of an application for the Beverage Container Recycling Grant Program and to adopt an Environmentally Preferable Purchasing Policy. 	<p>After an opportunity for public comment and Board discussion, staff recommendations were approved with a motion from Vice President White, with a second from Director Gibson and a 5-0 roll call vote.</p> <p>Public Comment: None</p>

10 BUSINESS ITEMS:	ACTION:
<p>a. Consideration of an appeal by James Barnard on a water bill and provide staff direction as deemed appropriate.</p>	<p>After an opportunity for public comment, Board discussion and comments from James Barnard Jr. and James Barnard Sr, a motion was made to approve a Leak Adjustment of \$262.41 with the condition to install locking fixtures on the outside of the home with a motion from Director Gibson, and a second from Vice President White and a 4-1 roll call vote, Director Replogle dissented.</p> <p>Public Comment: None</p>
<p>b. Consideration of a Request for Additional Leak Relief from Laurel Allen.</p>	<p>After an opportunity for public comment and Board discussion and comments from Laurel Allen, a motion was made by Director Replogle to grant the relief of \$2,868.36, with a second from Vice President White and a 4-0 roll call vote, Director Gibson absent.</p> <p>Public comment was received from:</p> <p>James Barnard – In support of the Board’s decision in item 10A and thanked the Board.</p>
<p>c. Receive an update on the Central Coast Blue Project and Consider Recommendations to participate in the project.</p>	<p>After an opportunity for public comment, Board discussion, a presentation from Ben Fine, Dan Heimele, and the General Manager the item was continued with a motion by Vice President White to extend the meeting 15 minutes past 9:30pm to allow for the completion of public comment on agenda item 10c and to determine a later time and day in December for the continuation of the meeting. Second by Director Replogle with a 5-0 roll call vote.</p> <p>Public Comment:</p> <p>Mary Lucey – In opposition of the General Manager’s presentation regarding State Water, in support of Oceano participating in Central Coast Blue in other ways.</p> <p>Julie Tacker – In opposition of potential conflicts of interest with the test wells. In support of a water conservation program in Oceano and in opposition of Oceano participating in Central Coast Blue.</p> <p>Jeff Edwards – In opposition of Oceano participating in Central Coast Blue and in support of the decreasing cost of State Water in the future.</p> <p>April Dury – In support of the Board not deciding on this agenda item tonight and a question regarding the PowerPoint presentation.</p> <p>Brad Snook – In support of more information and time to consider Central Coast Blue. In support of working with agriculture on the project.</p>

	Lucia Casalnuovo – In support of more information and time to consider Central Coast Blue.
d. Elections of District Officers and 2021 Committee Assignments.	A motion was made by Vice President White to determine a second date and time in December to continue this meeting. Second made by President Austin with a 5-0 vote.

11. **HEARING ITEMS** - None

12. **RECEIVED WRITTEN COMMUNICATIONS:**

13. **LATE RECEIVED WRITTEN COMMUNICATIONS:**

14. **FUTURE AGENDA ITEMS:** Continued, Deferred Infrastructure Program, Lopez Water Contract Amendments, Wastewater CIP, The Place, EIR State Parks PWP, Old Firehouse Art, California Voting Rights Act, Fireworks Ordinance, District Flag Policy/ Pride Month, Social Media Policy / Live Stream Board Meetings.

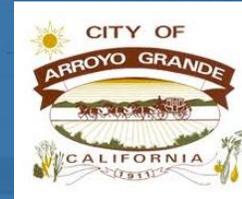
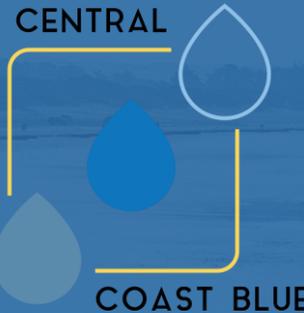
15. **FUTURE HEARING ITEMS:** None

16. **CLOSED SESSION:**

A. Pursuant to Government Code §54957 - Performance evaluation–General Manager

17. **ADJOURNMENT:** at approximately 9:33 pm

CENTRAL COAST BLUE



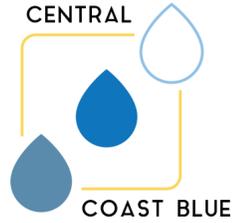
One Community. One Water. One Future.

Oceano Community Services District

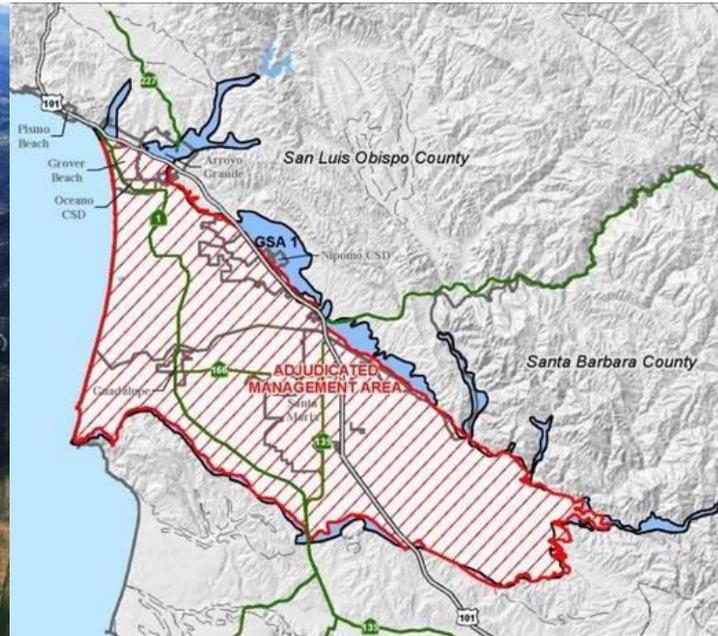
December 9, 2020

Benjamin A. Fine, Director of Public Works, City of Pismo

Historic drought highlights vulnerabilities in South County region's water supply portfolio

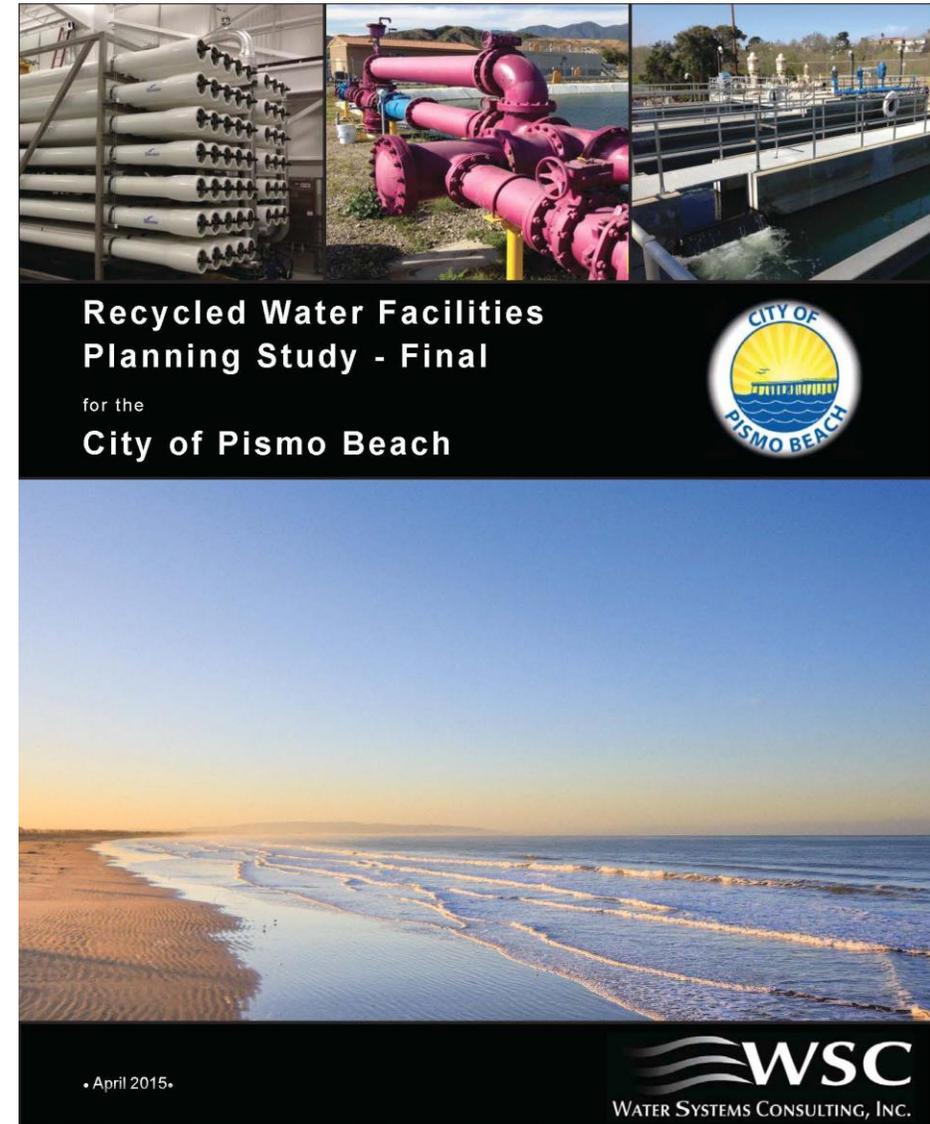


State Water | | Lake Lopez | | Groundwater



City of Pismo takes the lead to create new recycled water supply

- UWMP identifies the need for recycled water
- City receives Water Recycling Facilities Planning Grant – August, 2012
- Council adopts Recycled Water Facilities Planning Study April, 2015



- From Purple Pipe to Potable Reuse

Alternative	Secondary-23 Irrigation	Tertiary Irrigation	FAT for Coastal Injection	FAT for Inland Injection
Annualized Cost (\$/AF Recoverable)	\$15,900	\$5,400	\$2,800	\$2,800

Preliminary analysis for the project runs into a fork in the road... *multiple forks actually*

- Shared groundwater basin
- Pismo's production wells are outside of city limits
- Flooding concerns at Pismo Beach's WWTP
- Shared infrastructure with South San Luis Obispo County Sanitation District



'Ah ha' Moment



- INCENTIVES AND RESTRICTIONS
- RESOURCES
- ABOUT
- BLOG
- CONTACT

Conserve Today, Preserve Tomorrow

Water Conservation Isn't A Choice - It's A Way Of Life

Drought or no drought, water consumption can no longer be taken for granted. Think H2O wants to help you think differently about the way you use water. Start conserving water today and you can help prevent further water restrictions in the future.



REBATES (ARROYO GRANDE)

See what water conservation rebate programs are available for Arroyo Grande residents.



REBATES (PISMO BEACH)

See what water conservation rebate programs are available for Pismo Beach residents.

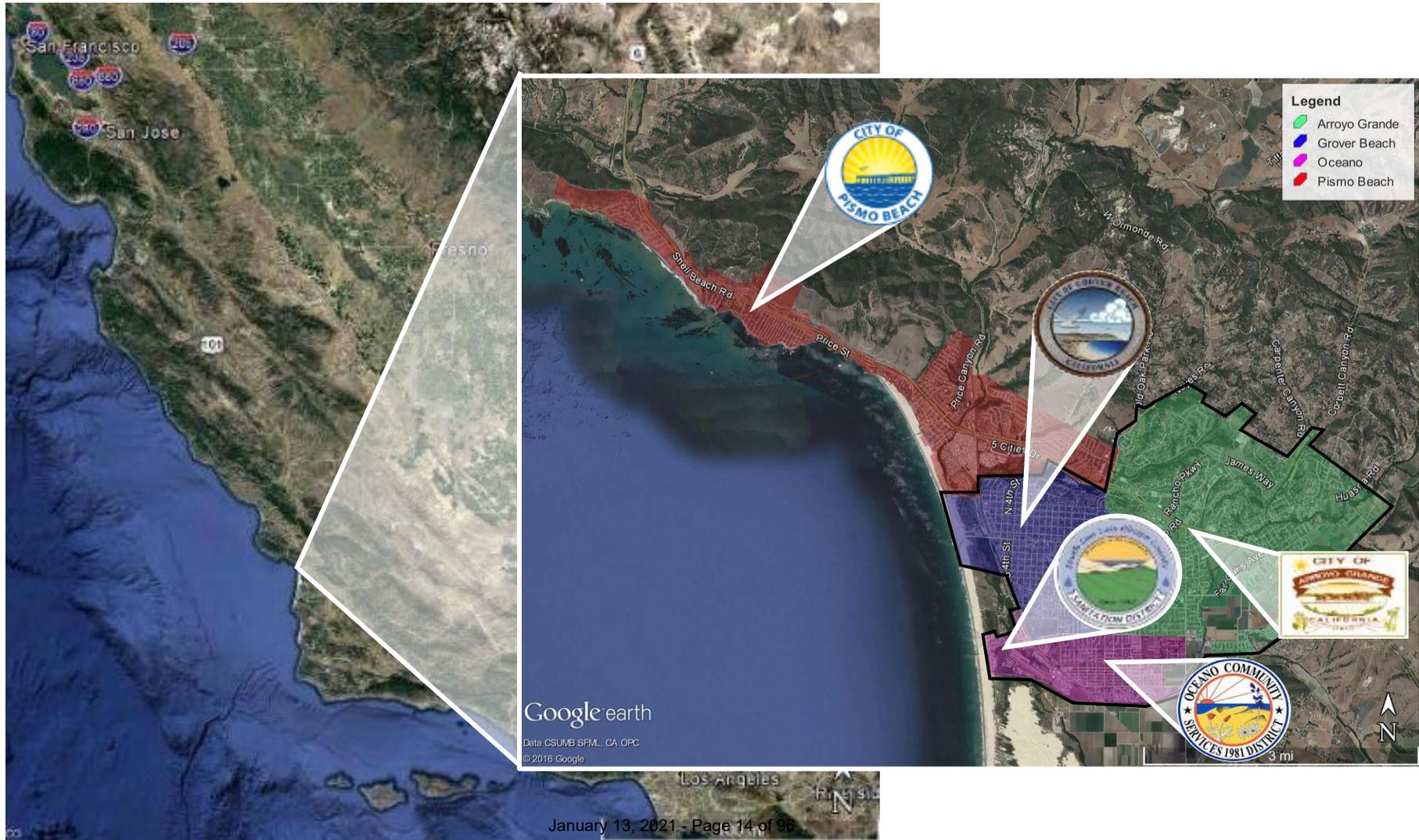


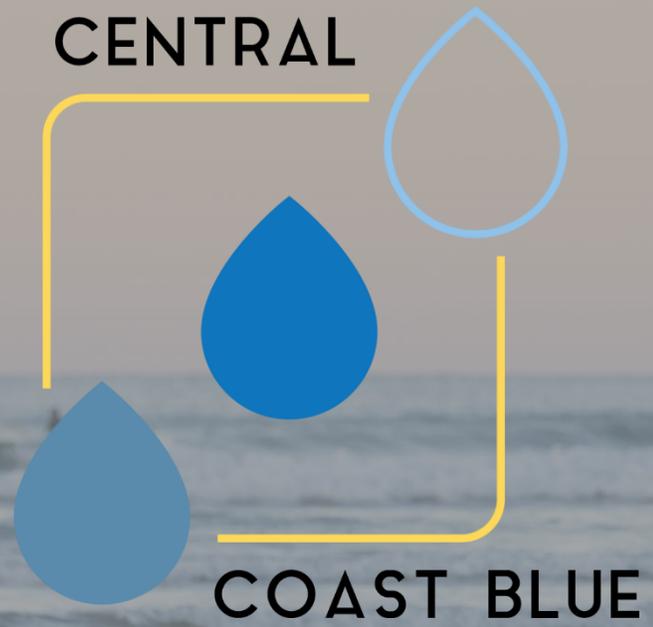
CONSERVATION TIPS

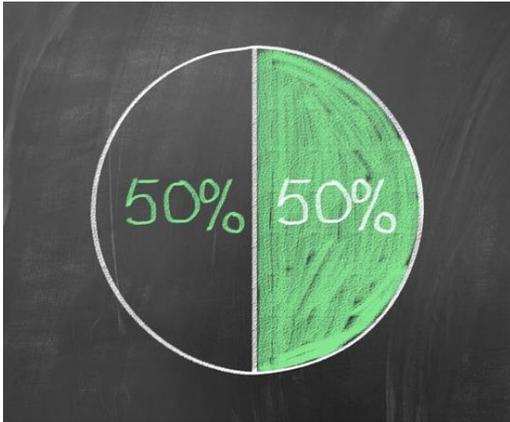
Get water conservation tips and ideas for your kids, home, garden and more.



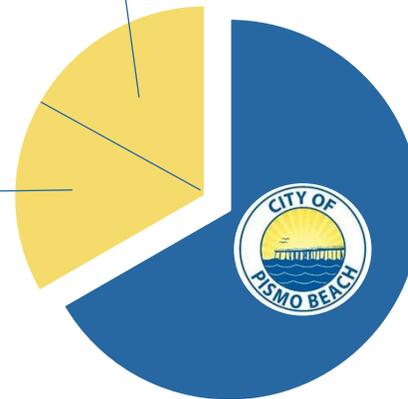
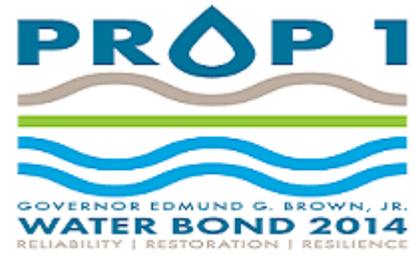
• Partnering with neighbors







EIR



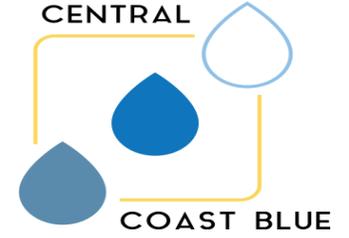
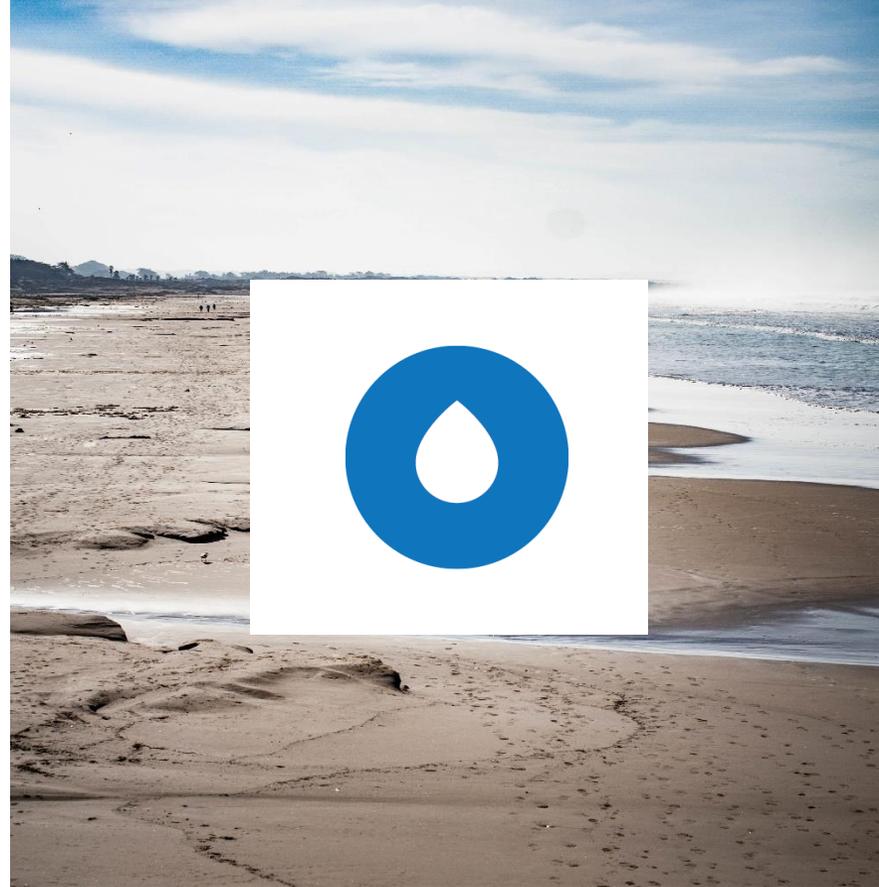
■ Phase I ■ Phase II

**Prelim
Engineering**

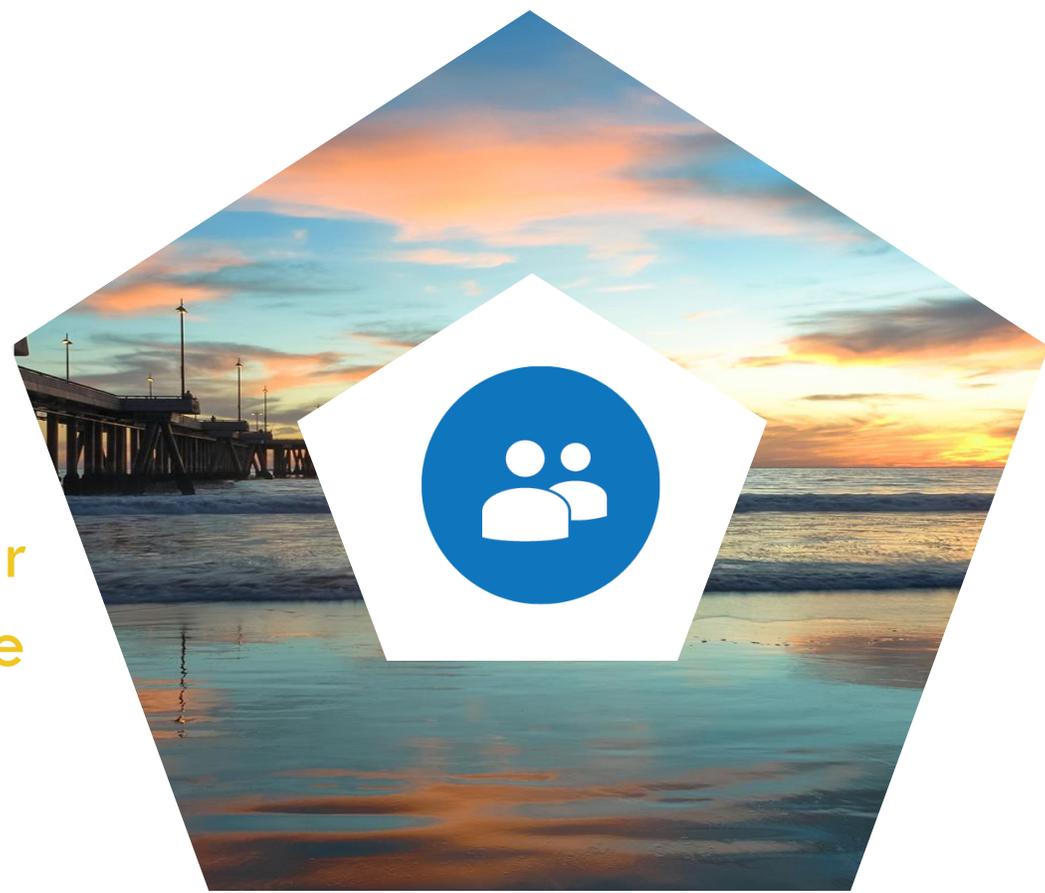
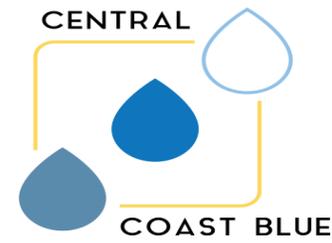


Ground Water Model

Sustainable
water
supplies



40%
Of existing
water demand
could be met
by Central
Coast Blue



Lasting Water Independence

3 Agencies Moving to 4?

Managing water collaboratively and holistically



Outreach

Community

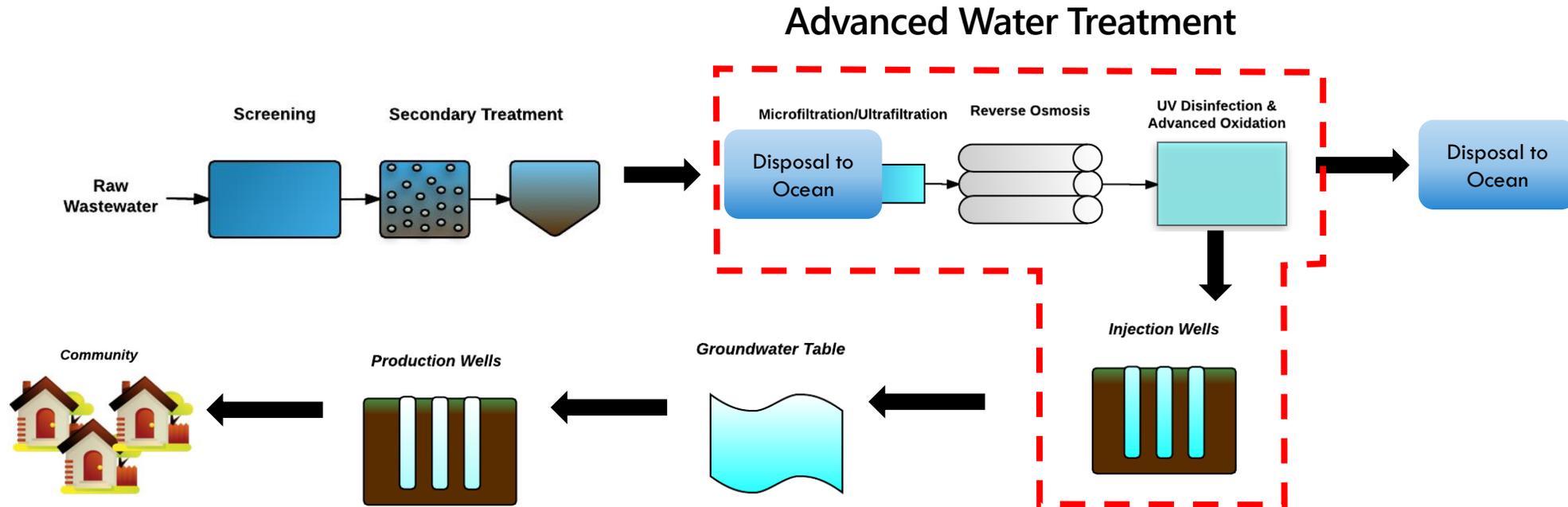
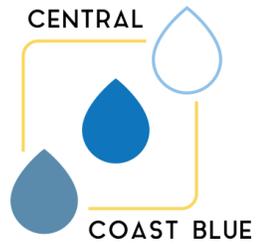
- Council meetings
- Board Meetings
- Workshops
- Publications

Agricultural Community

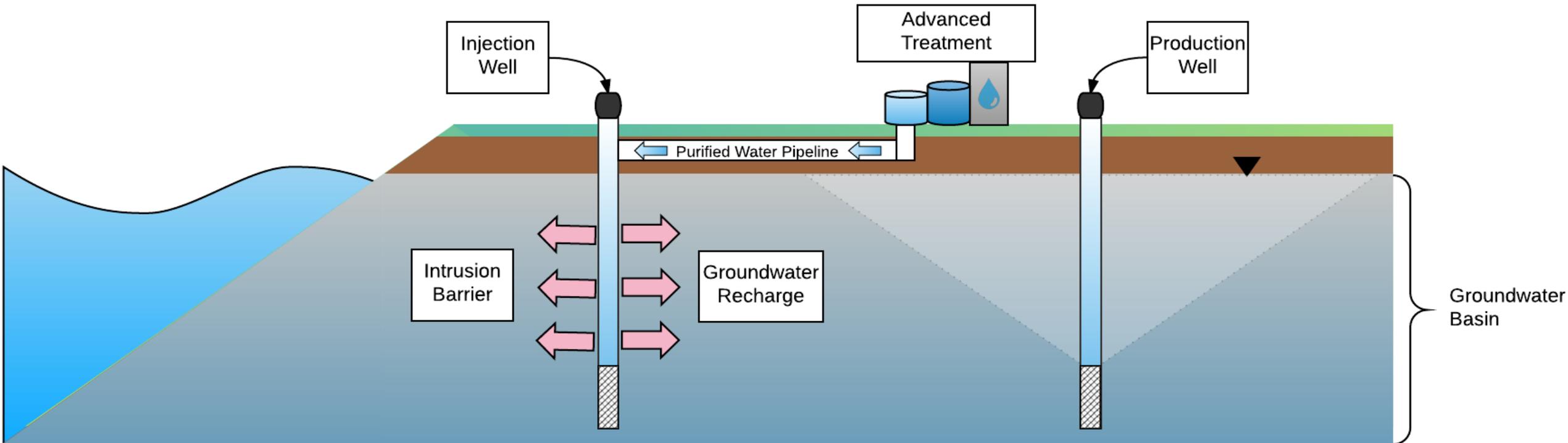
- NCMA Annual Ag Meeting
- NCMA TG
- Zone 3 TG

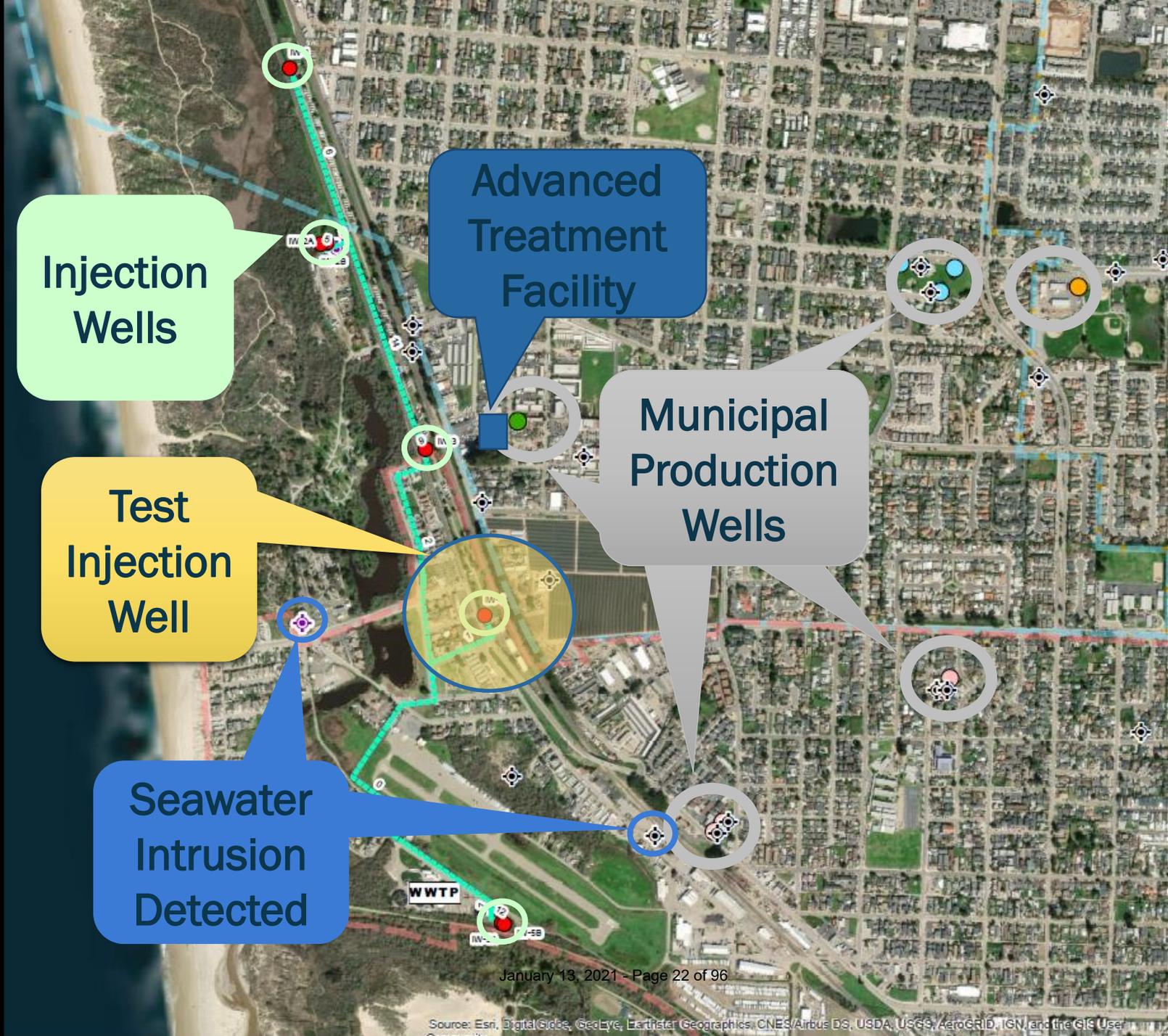


Central Coast Blue will leverage a water source that is wasted to the ocean to protect the groundwater basin and improve water supply reliability



Central Coast Blue will utilize recycled water injection to maintain sufficient groundwater elevations and offshore flow

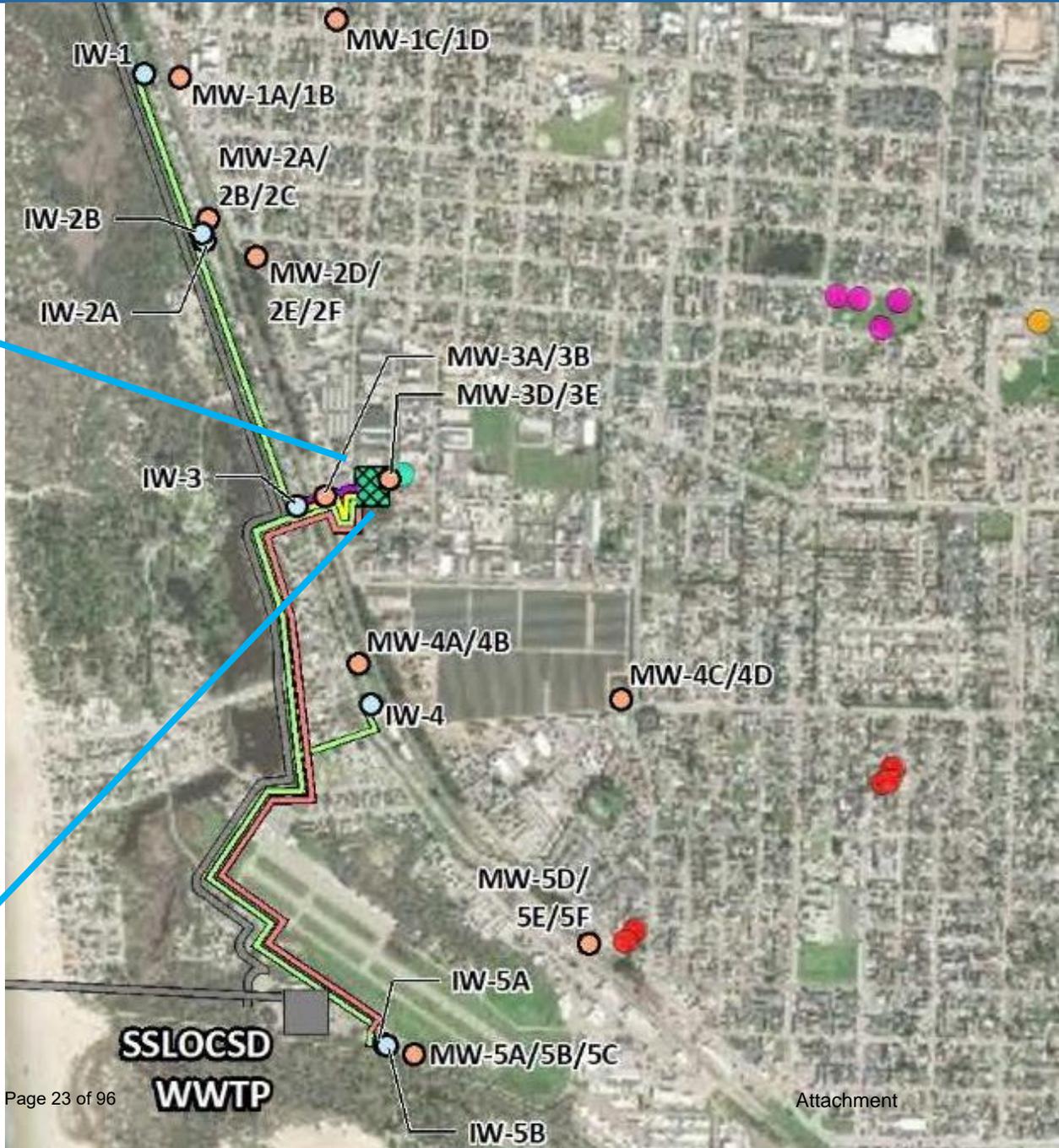




Offsite ATF Location

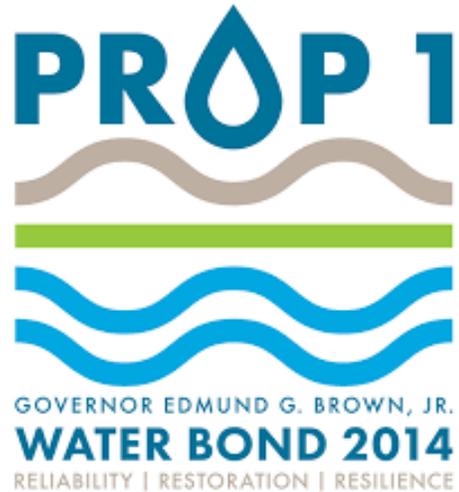


Agenda Item 7A

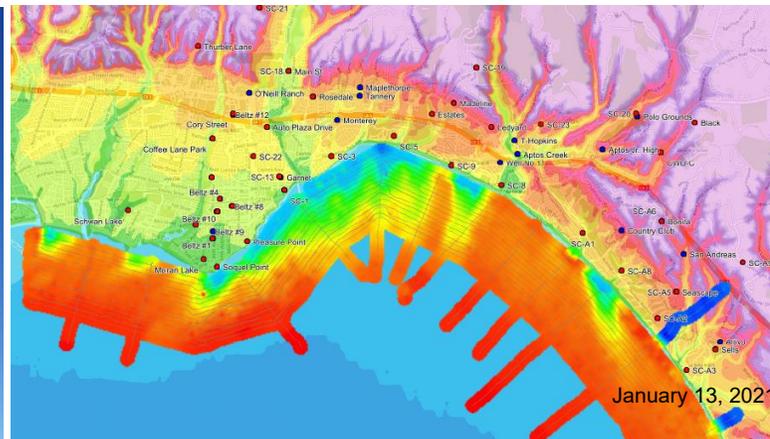


Central Coast Blue received a \$2M planning grant. Includes funding for:

- Outfall Connection
- Monitoring Well
- Injection Well
- Groundwater Characterization Studies



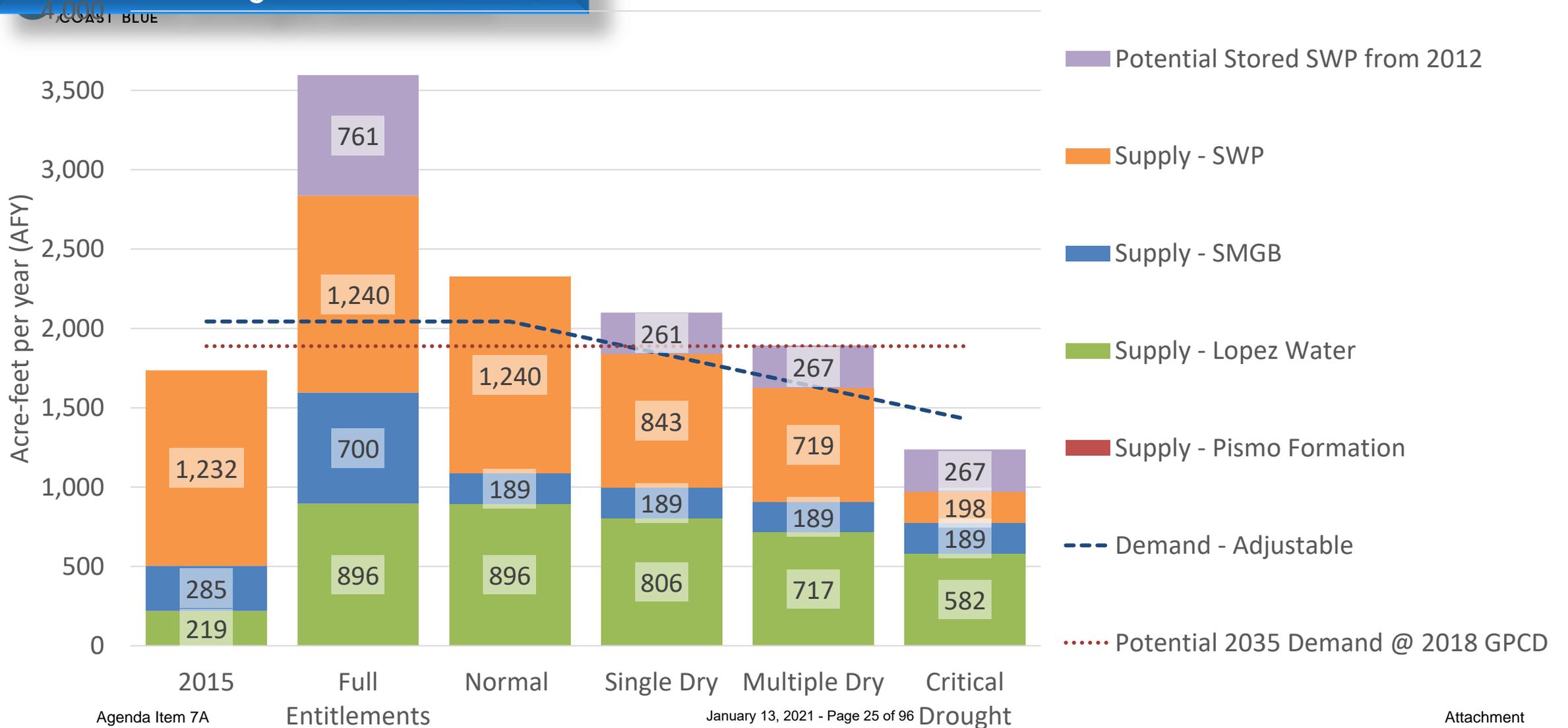
Agenda Item 7A



January 13, 2021

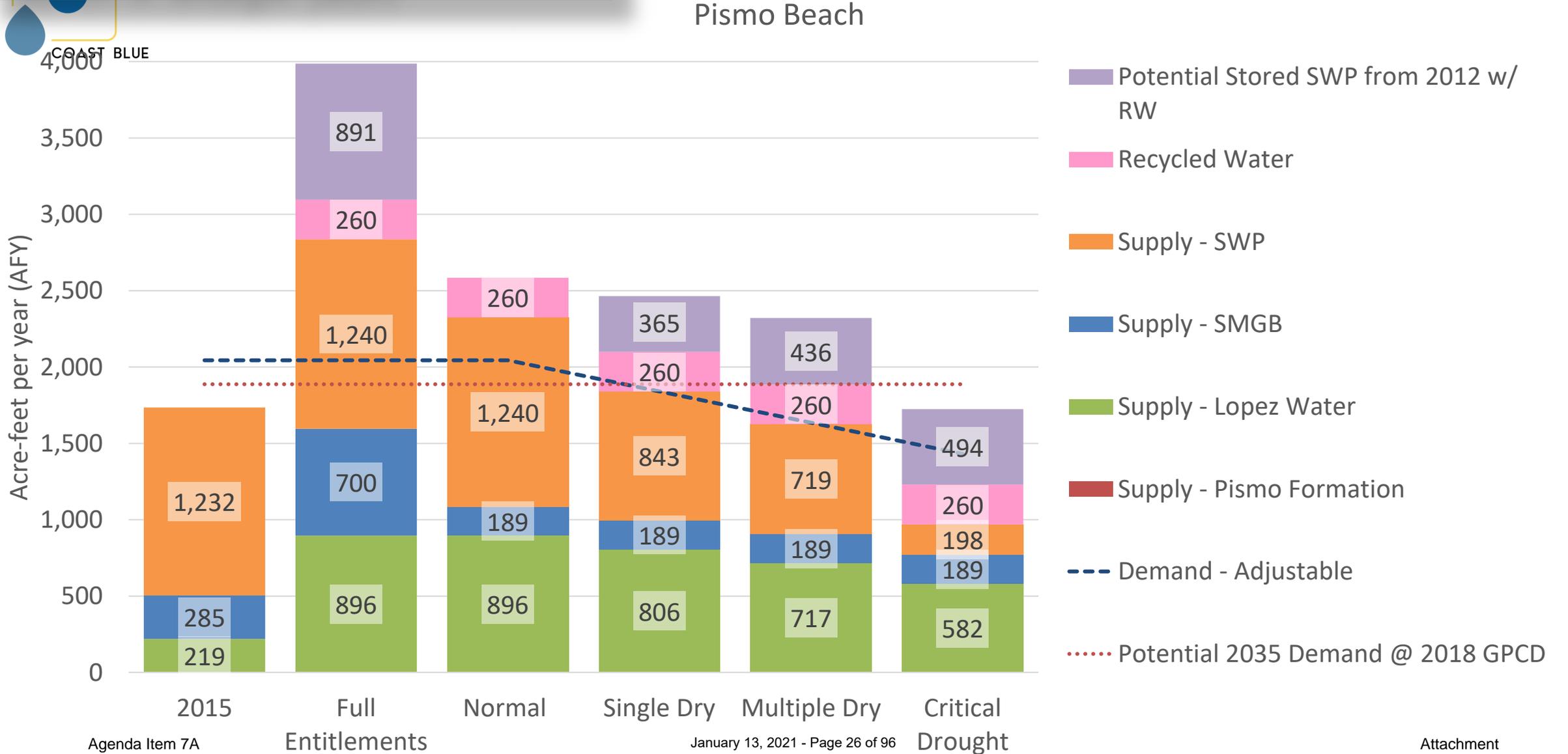
Supply/Demand Evaluation identified a water supply deficit in extend drought conditions

Pismo Beach



Supplemental supply fills supply deficit in drought years

Pismo Beach



Example Monitoring Well



Example Test Injection Well



Example Injection Wells





Overall Project Cost Estimates – Phase 1

- Current cost estimates represent the best available estimates for the offsite Advanced Water Purification Facility.
- Estimated Capital Costs include remaining implementation costs
- Estimated accuracy range of -20% to +30% based on best available information of actual costs from similar projects
- Costs are escalated to mid-point of construction (2023)

Phase 1 Offsite	Cost Estimate
Treatment Facility	\$22 - 36M
Distributed Infrastructure	\$15 - 25M
Total Capital	\$38 – 62M
Annual Capital Payment	\$2 – 4M
Annual O&M Cost	\$2 – 3M
Total Annual Cost	\$4 – 7M
Purified Water Produced	1,120

Note: These estimates are current but preliminary. Range of estimates are appropriate for preliminary engineering phase.



Overall Project Cost Estimates – Phase 2

- Current cost estimates represent the best available estimates for the offsite Advanced Water Purification Facility.
- Phase 2 Costs include costs for Phase 1
- Estimated Capital Costs include remaining implementation costs
- Estimated accuracy range of -20% to +30% based on best available information of actual costs from similar projects
- Costs are escalated to 2023

Phase 2 Offsite	Cost Estimate
Treatment Facility	\$38 - 61M
Distributed Infrastructure	\$25 - 40M
Total Capital	\$62 – 101M
Annual Capital Payment	\$4 – 7M
Annual O&M Cost	\$4 – 7M
Total Annual Cost	\$8 – 14M
Purified Water Produced	4,392

Note: These estimates are current but preliminary. Range of estimates are appropriate for preliminary engineering phase.

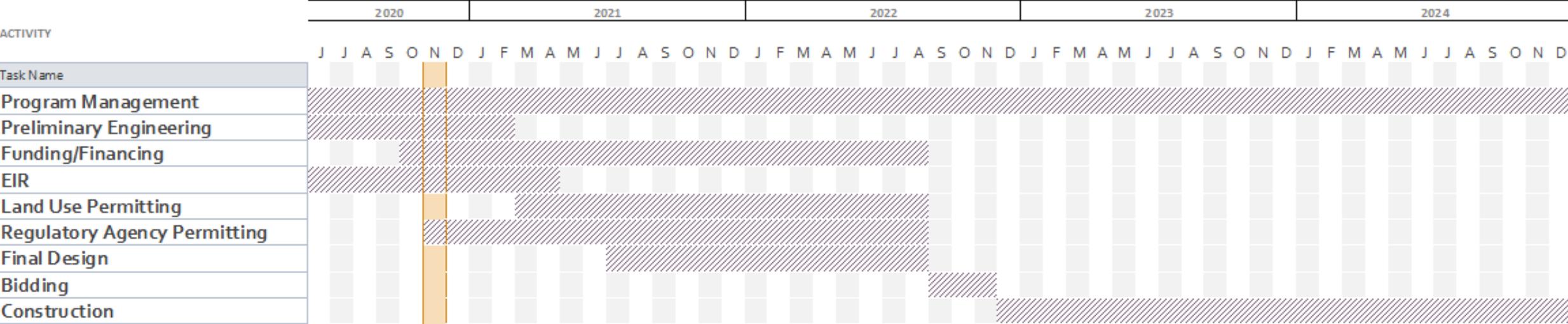
Governance and Agreements

- MOA Framework
 - Approved by all agencies
- Moving Framework to MOA
- Governance
 - Phase I
 - ✦ Pismo own and operate under advisement?
 - ✦ Cost sharing
 - ✦ Original members and use of water?
 - Phase II
 - ✦ Joint ownership SSLOSD operate?
 - ✦ JPA?
 - ✦ Other

Program Schedule

Central Coast

Phase 1





One Community

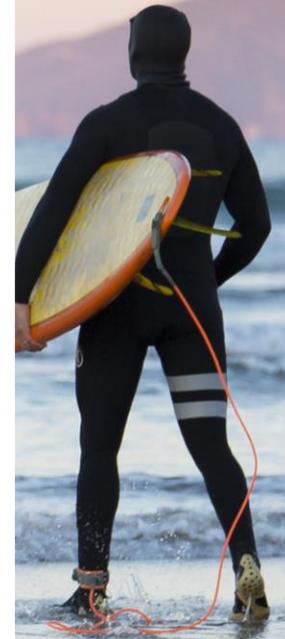
Central Coast Blue protects our shared groundwater

One Water

Central Coast Blue recognizes all water has value

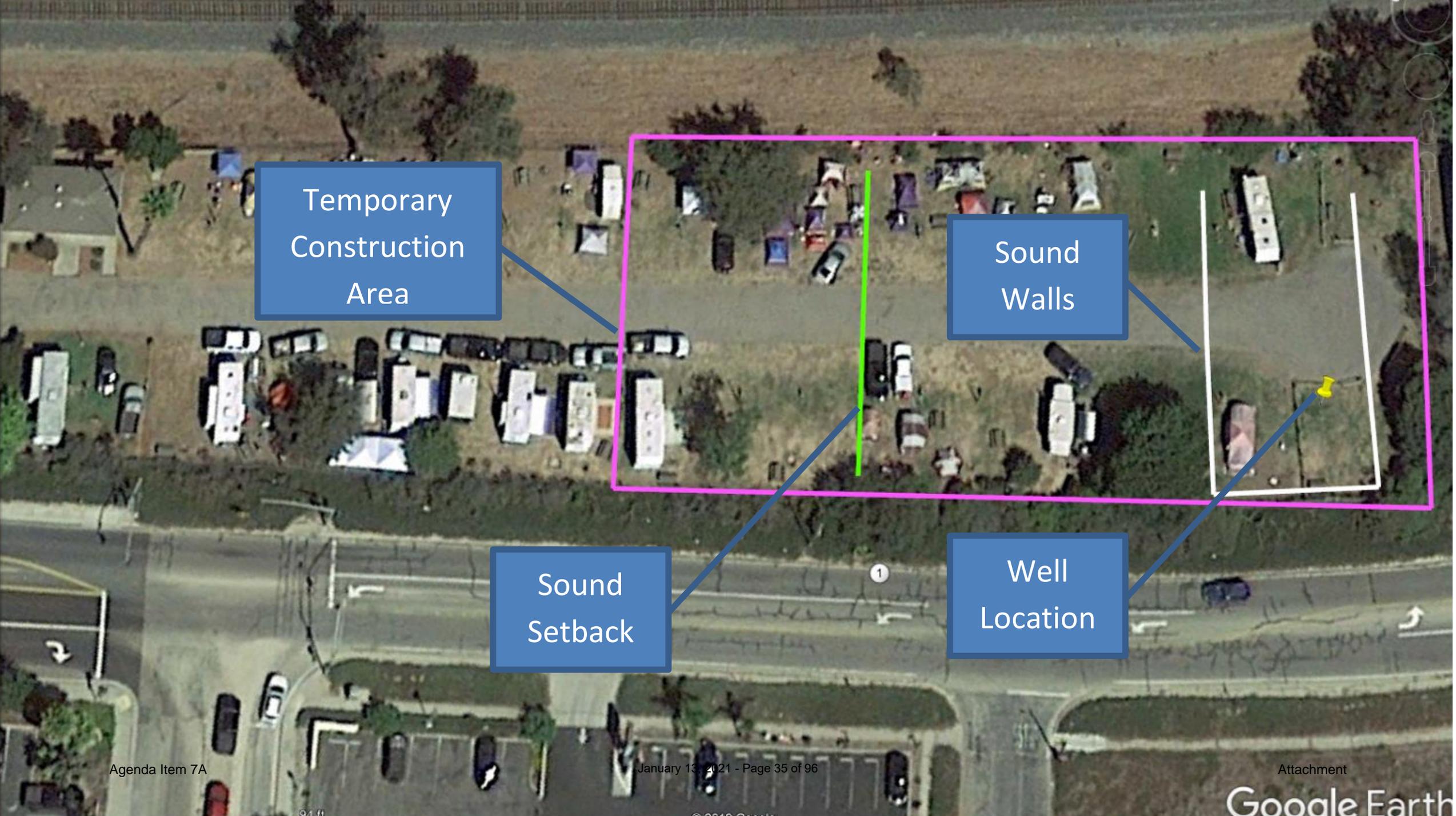
One Future

Central Coast Blue is the right investment for the future



Additional Slides





Temporary
Construction
Area

Sound
Walls

Sound
Setback

Well
Location

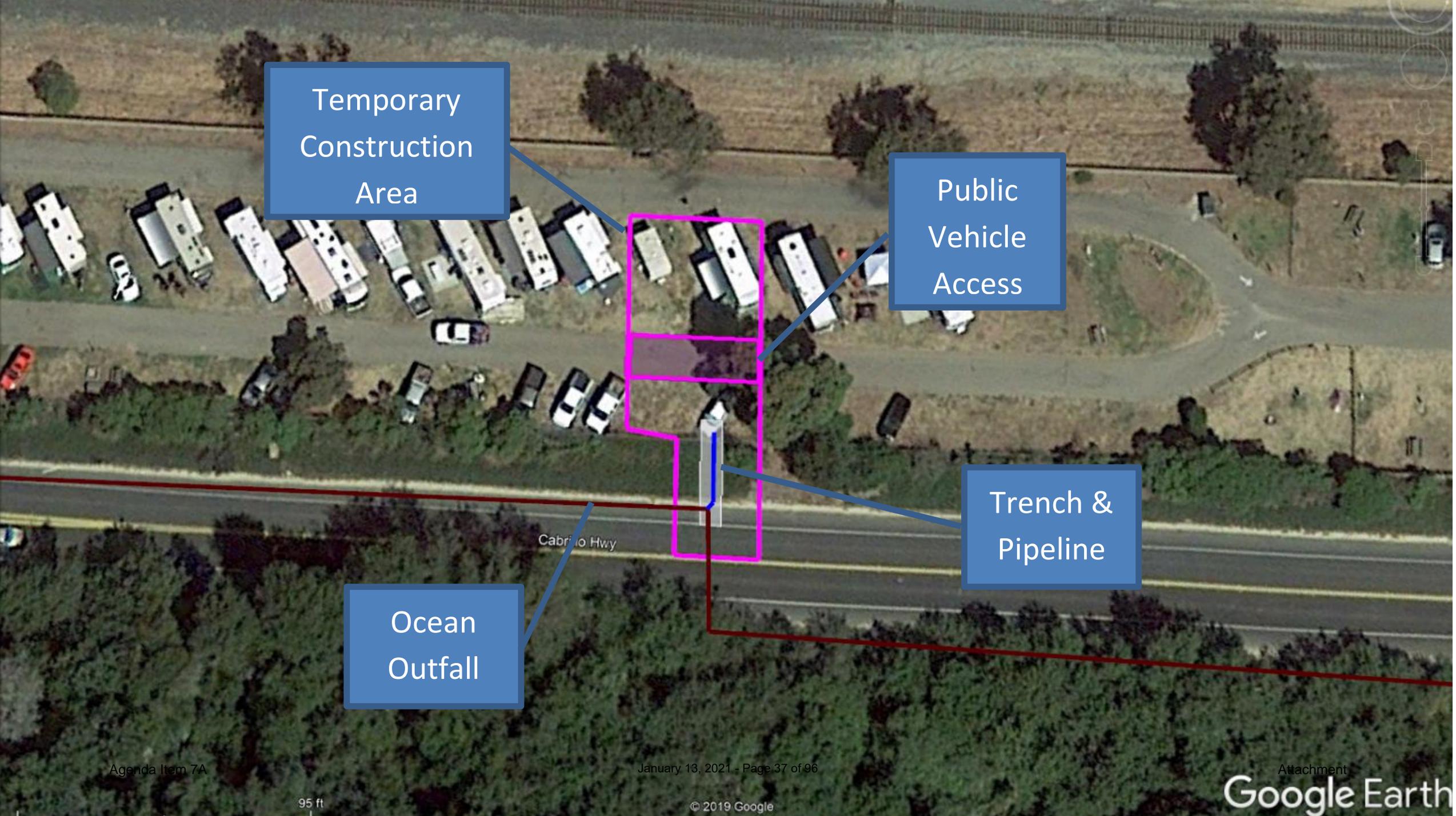


Sound Walls

Temporary Construction Area

Sound Setback

Well Location



Temporary
Construction
Area

Public
Vehicle
Access

Trench &
Pipeline

Ocean
Outfall

Cabrito Hwy



OCEANO COMMUNITY SERVICES DISTRICT

CENTRAL COAST BLUE
DECEMBER 9, 2020
PART TWO

CENTRAL COAST BLUE -PART TWO OUTLINE

A. HIGHLIGHTS FROM STAFF REPORT

B. RECOMMENDATIONS INCLUDED IN STAFF REPORT

C. BOARD DISCUSSION, PUBLIC COMMENT & BOARD DIRECTION

PART TWO - HIGHLIGHTS FROM STAFF REPORT

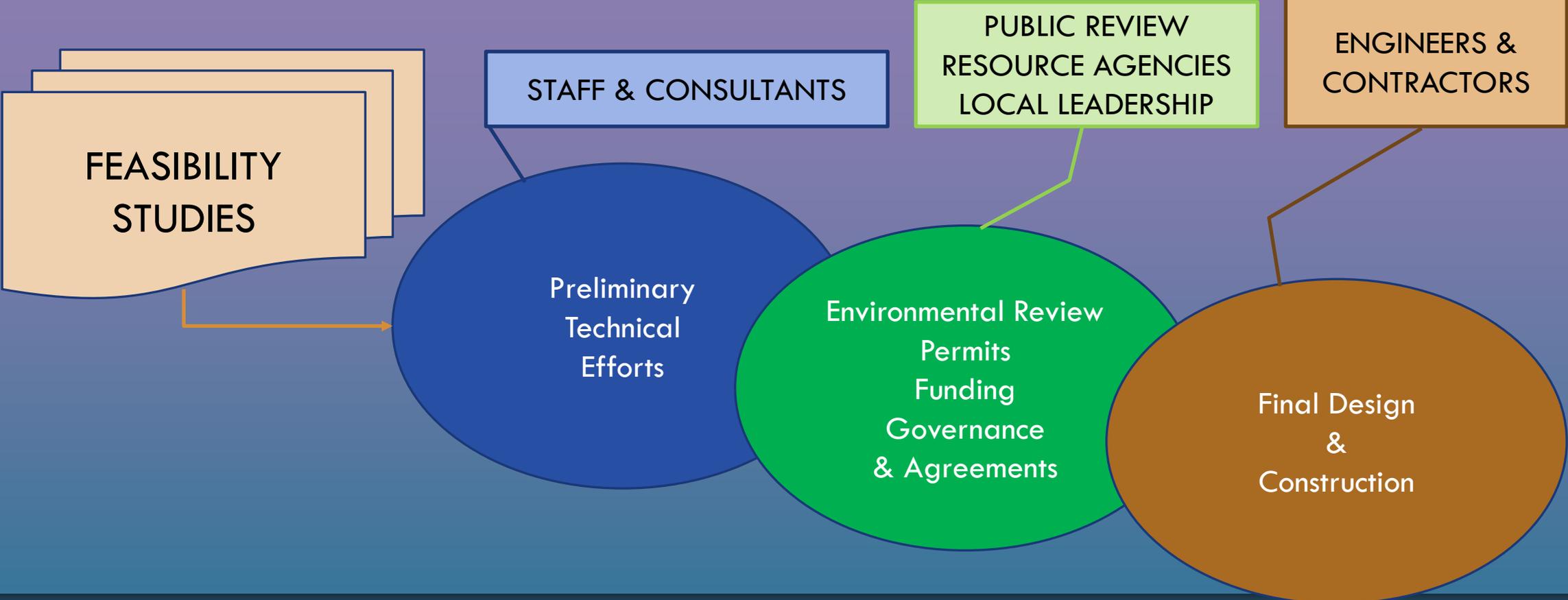
- JANUARY 11, 2017 AND FEBRUARY 13, 2019 ADVOCACY PLATFORM
 - SUPPORTS THE “REGIONAL GROUNDWATER SUSTAINABILITY PROJECT” AKA “CENTRAL COAST BLUE”

PART TWO:

CENTRAL COAST BLUE AND REGIONAL WATER RESOURCE RELIABILITY

- RECYCLED WATER / GROUNDWATER MANAGEMENT IS:
 - IMPORTANT FOR LOCAL SUSTAINABLE WATER RESOURCE MANAGEMENT
 - IS SUBJECT TO ONGOING GROUNDWATER LITIGATION
 - REQUIRES LOCAL LEADERSHIP

OVERVIEW OF PROJECT DEVELOPMENT



PART TWO

OCEANO SPECIFIC ISSUES

- OCEANO WATER SUPPLIES
- NEEDS VS. BENEFITS
- REGIONAL COLLABORATION
- OBTAINING RIGHTS TO STORE WATER IN LOPEZ
- REDUCING RELIANCE ON STATE WATER

Amounts are in “Acre Feet / Year”	Annual Allocation	2016	2017	2018	2019
Groundwater	900	5	21	237	147
Lopez Water	303	0	697	466	522
State Water	<u>750</u>	<u>668</u>	<u>0</u>	<u>0</u>	<u>11</u>
Totals	<u>1,953</u>	<u>673</u>	<u>718</u>	<u>703</u>	<u>680</u>
Production %	<u>100%</u>	<u>35%</u>	<u>37%</u>	<u>36%</u>	<u>35%</u>

If the OCSD total annual
water allocations is 1,953
Acre Feet per Year...

HOW MUCH IS AVAILABLE TO
USE EACH YEAR ???



2020 ESTIMATED WATER PRODUCTION

Amounts are in "Acre Feet / Year"	Annual Allocation	2020 Availability Estimates	2020 %	2020 Estimated Actual	2019 Actual
Groundwater	900	222	25%	20	147
Lopez Water	303	303	100%	665	466
State Water	750	300	20% (*)	60	0
Totals	1,953	825	42%	745	703
Production %	100%	42%		38%	36%

(*) BASED ON CURRENT STATE WATER
DELIVERY PERCENTAGES

RELATIVE COSTS

Source	Cost
Groundwater	\$50,000 + \$150 / AFY
Lopez Water	\$1,630 / AFY
State Water	\$1,535 / AFY
Central Coast Blue	\$2,900-\$4,200 AFY With no grants

OCSD NEEDS VS. BENEFITS

- THE APPARENT NEED FOR SUPPLEMENTAL WATER AT THIS TIME IS RELATIVELY LOW
 - OCSD ADDED WATER INTO STORAGE DURING THE RECENT DROUGHT...
- PAST PERFORMANCE DOES NOT GUARANTEE THE FUTURE
 - OCEANO IS NOT RISK FREE
 - RIGHTS TO STORE IN LOPEZ SHOULD BE A HIGH PRIORITY
- BENEFITS OF CENTRAL COAST BLUE...

REGIONAL COLLABORATION

- SHARED WATER SUPPLY SOURCES
- DIVERSIFIED WATER SUPPLY SOURCES
- SHARED INFRASTRUCTURE
- FINANCIAL DIVERSIFICATION
- NCMA LITIGATION ISSUES
- LOPEZ CONTRACT AMENDMENTS FOR STORAGE RIGHTS
- WE ARE STRONGER TOGETHER

REDUCING RELIANCE ON STATE WATER

- ENVIRONMENTAL IMPACTS AT THE DELTA ARE REDUCING THE RELIABILITY OF STATE WATER
- MITIGATING IMPACTS OF THE STATE WATER PROJECT ARE INCREASING COSTS
- AMENDMENTS TO THE STATE WATER CONTRACTS PROPOSE TO PROVIDE GREATER FLEXIBILITY IN WATER SALES AND TRANSFERS
- THE FUTURE MAY PROVIDE OCSD WITH GREATER ABILITY TO MAKE NON-PERMANENT SALES AND/OR TO REDUCE COSTS
- BENEFITS OF CENTRAL COAST BLUE MAY HELP OCSD REDUCE ITS RELIANCE ON STATE WATER

RECOMMENDATIONS

- A. *ESTABLISH A RIGHT TO PUMP A PROPORTIONAL SHARE OF PROJECT YIELD BASED ON EXISTING GROUNDWATER PERCENTAGES*
- B. *PROVIDE A PROPORTIONAL SHARE OF WATER TO OTHER AGENCIES FROM EXISTING OCSD SUPPLIES, FROM GROUNDWATER, OR TO PAY A PROPORTIONAL COST IF OCSD CHOOSES TO PUMP PROJECT WATER*
- C. *COORDINATE WITH LOPEZ STORAGE RIGHTS AND DOWNSTREAM RELEASES*

RECOMMENDATIONS

- D. OCSD IS NOT OBLIGATED TO FUND OR GUARANTEE WITH RATE COVENANTS*
- E. GRANT FUNDING IS EQUITABLY DISTRIBUTED WITH DISADVANTAGED COMMUNITY GRANT FUNDS PROPORTIONATELY DISTRIBUTED TO DISADVANTAGED COMMUNITIES*
- F. COOPERATE BY EXCHANGING WATER AMONGST PARTICIPATING AGENCIES IF POSSIBLE OR PRACTICAL*

BOARD DISCUSSION, PUBLIC COMMENT, AND BOARD DIRECTION



Oceano Community Services District

Summary Minutes

Regular Meeting Wednesday, December 23, 2020 – 6:00 P.M.

Location: TELECONFERENCE

1. **CALL TO ORDER:** at approximately 6:00 p.m. by President Austin
2. **ROLL CALL:** Board members present: President Austin, Vice President White, Director Gibson, Director Villa, and Director Replogle. Staff present: General Manager Will Clemens, Legal Counsel Jeff Minnery, and Business and Accounting Manager, Carey Casciola.
3. **FLAG SALUTE:** led by President Austin.
4. **AGENDA REVIEW:**
A motion was made by Vice President White to approve the agenda as presented with a second from Director Replogle, 5-0 vote.
5. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA:**

Jeff Edwards	In opposition of the injection/test wells project in Oceano as a part of the Central Coast Blue.
Lucia Casalnuovo	Announced the Oceano Advisory Council (OAC) has an open position for a member at large.
Julie Tacker	In opposition of the contract extension and change order for the South San Luis Obispo Sanitation District (SSLOCSD) redundancy project. In support of a community meeting for this project.
Mary Lucey	In support of a town hall meeting for the history of State water and State water rights for Oceano.
April Dury	Commented on Director's business loans.

6 BUSINESS ITEMS:	ACTION:
<p>Continuation of item 10C from the December 9, 2020 Regular Board Meeting – Receive an update on the Central Coast Blue Project and Consider Recommendations to participate in the Project.</p> <ol style="list-style-type: none"> 1. Receive and discuss a general presentation on the Central Coast Blue Project (Project). 2. Direct staff to work with partner agencies to develop and return with an agreement that may include, but not be limited to, the following framework: <ol style="list-style-type: none"> a. Establish a right to pump a proportional share of the Project Yield based on existing groundwater pumping percentages. b. Provide a proportional share of water to other agencies from existing Oceano Community Services District (OCSD) supplies, from groundwater, or to pay a proportional cost if OCSD chooses to pump Project water. c. Coordinate with Lopez Storage rights and downstream releases. d. OCSD is not obligated to fund or guarantee 	<p>After an opportunity for public comment and Board discussion, staff recommendations were approved with a motion from Vice President White, with a second from Director Replogle and a 4-1 roll call vote, Director Villa dissented and requested for the record to reflect that she is in support of another source of water but would like another meeting and more public information regarding Central Coast Blue.</p> <p>Public Comment: Jeff Edwards – In opposition of the Central Coast Blue project. Julie Tacker – In opposition of the Central Coast Blue project. In support of a community workshop. Mary Lucey – In support of Oceano and Pismo Beach partnering for possible infrastructure and compensation, but in opposition of the current layout of the Central Coast Blue project. April Dury – In opposition of the Central Coast Blue project. Lucia Casalnuovo – In opposition of the Central Coast Blue project.</p>

<p>with rate covenants.</p> <p>e. Grant funding is equitably distributed with disadvantaged community grant funds proportionately distributed to disadvantaged communities.</p> <p>f. Cooperate by exchanging water amongst participating agencies if possible or practical.</p>	
<p>6 BUSINESS ITEMS:</p>	
<p>3. Election of District Officers and 2021 Committee Assignments.</p>	<p>After an opportunity for public comment and Board discussion, a motion from Vice President White, to retain the same officers with a second from Director Gibson and a 4-1 roll call vote. Director Replogle dissented.</p> <p>A second motion was made by Vice President White, to retain the same committee assignments with a second from Director Gibson and a 3-2 roll call vote. Director Replogle and Director Villa dissented. Director Replogle requested for the record to reflect that the Board majority, Vice President White, President Austin & Director Gibson, are foreclosing 2/3rds of the Board from actively representing the people of Oceano and it is not right. The majority is doing a disservice to the community by excluding two of the five members from meaningfully representing the community.</p> <p>Public Comment:</p> <p>Julie Tacker – In support of Director Replogle for Board President. In support of diversifying the committee assignments.</p> <p>Bonnie Ernst – In support of diversifying the committee assignments and Director Replogle for Board President.</p> <p>Mary Lucey – In support of Director Villa for Board President.</p> <p>April Dury – In support of the Board finding new leadership for the President’s position and for the South San Luis Obispo Sanitation District’s committee assignment (SSLOCSO).</p> <p>Lucia Casalnuovo – In support of Director Villa and Replogle for leadership position(s) for the Board and committee assignments.</p>

7. HEARING ITEMS - None

8. RECEIVED WRITTEN COMMUNICATIONS: None

9. LATE RECEIVED WRITTEN COMMUNICATIONS:

Jeff Edwards & Julie Tacker	In opposition of Central Coast Blue unless Pismo Beach compensates Oceano.
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10. FUTURE AGENDA ITEMS: Continued, Deferred Infrastructure Program, Lopez Water Contract Amendments, Wastewater CIP, The Place, EIR State Parks PWP, Old Firehouse Art, California Voting Rights Act, Fireworks Ordinance, District Flag Policy/ Pride Month, Social Media Policy / Live Stream Board Meetings, Bill insert/mailings policy.

11. FUTURE HEARING ITEMS: None

12. CLOSED SESSION:

A. Pursuant to Government Code §54957 - Performance evaluation–General Manager

No Public Comment received for Agenda Item 12. The Board entered closed session at approximately 7:30pm – 8:10pm - **No Reportable Action**

13. ADJOURNMENT: at approximately 8:10 pm



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

PHONE(805) 481-6730 FAX (805) 481-6836

Date: January 13, 2021

To: Board of Directors

From: Carey Casciola, Business and Accounting Manager

Subject: **Agenda Item #7(C): Recommendation to Review Cash Disbursements**

Recommendation

It is recommended that your board review the attached cash disbursements:

Discussion

The following is a summary of the attached cash disbursements:

Description	Check Sequence	Amounts
	58722 - 58777	
Disbursements:		
Regular Payable Reigster - paid 01/06/2021	58764 - 58777	\$ 302,770.25
Subtotal:		\$ 302,770.25
Reoccurring Payments for Board Review (authorized by Resolution 2020-06):		
Payroll Disbursements - PPE 12/05/2020	N/A	\$ 31,920.84
Payroll Disbursements - PPE 12/19/2020	N/A	\$ 31,730.32
Payroll Disbursements - PPE 01/02/2021	N/A	\$ 32,327.20
Reoccurring AP - paid 12/09/2020	58722 - 58739	\$ 24,454.61
Reoccurring Utility Disbursements - paid 12/09/2020	58740 - 58745	\$ 1,570.43
Reoccurring Health Disbursements - paid 12/09/2020	58746	\$ 56.21
Reoccurring AP - paid 12/09/2020	58747	\$ 28.49
Reoccurring AP - paid 12/23/2020	58748 - 58758	\$ 7,379.52
Reoccurring Utility Disbursements - paid 12/23/2020	58759 - 58761	\$ 702.05
Reoccurring Health Disbursements - paid 12/23/2020	58762 - 58763	\$ 10,576.12
	Subtotal:	\$ 140,745.79
	Grand Total:	\$ 443,516.04

Other Agency Involvement

N/A

Other Financial Considerations

Amounts are within the authorized Fund level budgets.

Results

The Board's review of cash disbursements is an integral component of the District's system of internal controls and promotes a well governed community.

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE	
CHECK:									
1-1001-000	1/06/2021	CHECK	058764	ADAMSKI MOROSKI MADDEN CUMBERL	6,845.00CR	OUTSTND	A	0/00/0000	LEGAL - GENL & GROUNDWATER LITIGATION
1-1001-000	1/06/2021	CHECK	058765	AQUA-METRIC	2,279.85CR	OUTSTND	A	0/00/0000	REIMBURSABLE, CLAIMS & SETTLEMENT, INVENTORY
1-1001-000	1/06/2021	CHECK	058766	ARAMARK	110.43CR	OUTSTND	A	0/00/0000	UNIFORMS
1-1001-000	1/06/2021	CHECK	058767	ARROYO GRANDE CHEVROLET	161.74CR	OUTSTND	A	0/00/0000	TRUCK REPAIR
1-1001-000	1/06/2021	CHECK	058768	CARQUEST AUTO PARTS	178.76CR	OUTSTND	A	0/00/0000	TRUCK BATTERY, DIESEL
1-1001-000	1/06/2021	CHECK	058769	CLINICAL LAB OF SAN BERNARDINO	360.00CR	OUTSTND	A	0/00/0000	SAMPLES - NOV 2020
1-1001-000	1/06/2021	CHECK	058770	FAMCON PIPE & SUPPLY, INC.	90.09CR	OUTSTND	A	0/00/0000	INVENTORY
1-1001-000	1/06/2021	CHECK	058771	FIVE CITIES FIRE AUTHORITY	284,537.00CR	OUTSTND	A	0/00/0000	JPA-QUARTERLY PMT
1-1001-000	1/06/2021	CHECK	058772	GSI WATER SOLUTIONS, INC.	2,345.89CR	OUTSTND	A	0/00/0000	NCMA 2020 ANNUAL REPORT
1-1001-000	1/06/2021	CHECK	058773	J.B. DEWAR, INC.	152.71CR	OUTSTND	A	0/00/0000	FUEL
1-1001-000	1/06/2021	CHECK	058774	PETTY CASH	0.62CR	OUTSTND	A	0/00/0000	U/B ADDR RETN NOTICE POSTAGE DUE
1-1001-000	1/06/2021	CHECK	058775	PRO-TECH LANDSCAPE MANAGEMENT,	410.00CR	OUTSTND	A	0/00/0000	LANDSCAPING
1-1001-000	1/06/2021	CHECK	058776	QUILL CORPORATION	579.16CR	OUTSTND	A	0/00/0000	THREE AIR PURIFIERS FOR OFFICE
1-1001-000	1/06/2021	CHECK	058777	SWRCB ACCOUNTING OFFICE	4,719.00CR	OUTSTND	A	0/00/0000	WATER SYS ANNUAL FEES, FY 2020-2021
TOTALS FOR ACCOUNT 1-1001-0				CHECK	TOTAL:	302,770.25CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	302,770.25CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			

Payroll Summary Report
Board of Directors - Agenda Date January 13, 2020

	(*)			
<u>Gross Wages</u>	11/21/2020	12/5/2020	12/19/2020	1/2/2021
Regular	\$27,016.77	\$27,217.02	\$27,207.08	\$27,207.09
Overtime Wages	\$388.16	\$628.22	\$374.29	\$1,038.71
Stand By	\$600.00	\$450.00	\$600.00	\$450.00
	<u>\$28,004.93</u>	<u>\$28,295.24</u>	<u>\$28,181.37</u>	<u>\$28,695.80</u>
Cell Phone Allowance	\$0.00	\$75.00	\$0.00	\$75.00
Total Wages	<u>\$28,004.93</u>	<u>\$28,370.24</u>	<u>\$28,181.37</u>	<u>\$28,770.80</u>
 <u>Disbursements</u>				
Net Wages	\$22,060.53	\$22,197.00	\$22,043.19	\$23,032.50
State and Federal Agencies	\$5,232.50	\$5,188.63	\$5,151.92	\$4,759.49
CalPERS - Normal	\$4,344.15	\$4,378.41	\$4,378.41	\$4,378.41
SEIU - Union Fees	\$156.80	\$156.80	\$156.80	\$156.80
Total Disbursements processed with Payroll	<u>\$31,793.98</u>	<u>\$31,920.84</u>	<u>\$31,730.32</u>	<u>\$32,327.20</u>
Health (Disbursed with reoccurring bills)	\$5,318.88	\$6,204.70	\$6,204.70	\$6,204.70
Total District Payroll Related Costs	<u>\$37,112.86</u>	<u>\$38,125.54</u>	<u>\$37,935.02</u>	<u>\$38,531.90</u>

(*) Previously reported in prior Board Meeting packet - provided for comparison.

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE	
CHECK:	-----								
1-1001-000	12/09/2020	CHECK	058722	ADAMSKI MOROSKI MADDEN CUMBERL	6,075.00CR	OUTSTND	A	0/00/0000	LEGAL - GENL & GROUNDWATER LITIGATION
1-1001-000	12/09/2020	CHECK	058723	ARAMARK	358.36CR	OUTSTND	A	0/00/0000	UNIFORMS
1-1001-000	12/09/2020	CHECK	058724	CITY OF ARROYO GRANDE	4,018.82CR	OUTSTND	A	0/00/0000	WHEELING SVCS - SEP-NOV 2020
1-1001-000	12/09/2020	CHECK	058725	CLINICAL LAB OF SAN BERNARDINO	620.00CR	OUTSTND	A	0/00/0000	SAMPLES - OCT 2020
1-1001-000	12/09/2020	CHECK	058726	EVERYWHERE RIGHT NOW, INC.	112.00CR	OUTSTND	A	0/00/0000	WEBSITE - TABLE FOR WATER RATES
1-1001-000	12/09/2020	CHECK	058727	GATOR CRUSHING & RECYCLING	20.00CR	OUTSTND	A	0/00/0000	ASPHALT RECYCLE
1-1001-000	12/09/2020	CHECK	058728	GSI WATER SOLUTIONS, INC.	2,131.03CR	OUTSTND	A	0/00/0000	NCMA 2020 ANNUAL REPORT
1-1001-000	12/09/2020	CHECK	058729	J.B. DEWAR, INC.	158.83CR	OUTSTND	A	0/00/0000	FUEL
1-1001-000	12/09/2020	CHECK	058730	MINER'S ACE HARDWARE, INC.	128.01CR	OUTSTND	A	0/00/0000	LIGHTING, OPERATING/YARD SUPPLIES
1-1001-000	12/09/2020	CHECK	058731	MOSS, LEVY & HARTZHEIM	4,000.00CR	OUTSTND	A	0/00/0000	2019-2020 FY AUDIT
1-1001-000	12/09/2020	CHECK	058732	PERRY'S ELECTRIC MOTORS & CONT	157.50CR	OUTSTND	A	0/00/0000	DISASSEMBLE & INSPECT MOTOR
1-1001-000	12/09/2020	CHECK	058733	PRO-TECH LANDSCAPE MANAGEMENT,	410.00CR	OUTSTND	A	0/00/0000	LANDSCAPE
1-1001-000	12/09/2020	CHECK	058734	QUILL CORPORATION	75.06CR	OUTSTND	A	0/00/0000	OFFICE EXPENSE
1-1001-000	12/09/2020	CHECK	058735	REPLOGLE, CYNTHIA	100.00CR	OUTSTND	A	0/00/0000	BOARD STIPEND (FORM ATTACHED)
1-1001-000	12/09/2020	CHECK	058736	SLO CO PUBLIC HEALTH DEPT.	908.00CR	OUTSTND	A	0/00/0000	HAZMAT ANNUAL FEE
1-1001-000	12/09/2020	CHECK	058737	SWRCB ACCOUNTING OFFICE	3,530.00CR	OUTSTND	A	0/00/0000	ANNUAL PERMIT FEES
1-1001-000	12/09/2020	CHECK	058738	WHITE, KAREN M.	250.00CR	OUTSTND	A	0/00/0000	BOARD STIPEND (FORMS ATTACHED)
1-1001-000	12/09/2020	CHECK	058739	ZENITH INSURANCE COMPANY	1,402.00CR	OUTSTND	A	0/00/0000	WORKERS COMP INSURANCE
TOTALS FOR ACCOUNT 1-1001-0				CHECK TOTAL:	24,454.61CR				
				DEPOSIT TOTAL:	0.00				
				INTEREST TOTAL:	0.00				
				MISCELLANEOUS TOTAL:	0.00				
				SERVICE CHARGE TOTAL:	0.00				
				EFT TOTAL:	0.00				
				BANK-DRAFT TOTAL:	0.00				

COMPANY: 99 - POOLED CASH FUND
 ACCOUNT: 1-1001-000 POOLED CASH OPERATING
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 058722 THRU 058739

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:			
				DEPOSIT	TOTAL:			24,454.61CR
				INTEREST	TOTAL:			0.00
				MISCELLANEOUS	TOTAL:			0.00
				SERVICE CHARGE	TOTAL:			0.00
				EFT	TOTAL:			0.00
				BANK-DRAFT	TOTAL:			0.00



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME: Cynthia Replogle

DATE: 27-Nov-2020

FOR THE MONTH OF: Nov 2020

8.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular or special meeting of the Board and fifty dollars (\$50.00) for each committee meeting attended by him or her.

8.2 In no event shall Director compensation exceed one hundred dollars (\$100.00) per day.

8.3 Director compensation shall not exceed six hundred (\$600.00) in any one (1) calendar month.

MEETING DATES: 11-11-2020 and _____

No. of Meetings 1 x \$100.00 = \$ 100.

COMMITTEE MEETING(S) OR OTHER REIMBURSEMENT(S)

DATE: _____ MEETING: _____ AMOUNT: \$ _____

TOTAL COMPENSATION: \$ 100.

SIGNATURE: 



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

RECEIVED

DEC 08 2020

DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME: KAREN M. WHITE

DATE: 12/8/2020

FOR THE MONTH OF: October

8.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular or special meeting of the Board and fifty dollars (\$50.00) for each committee meeting attended by him or her.

8.2 In no event shall Director compensation exceed one hundred dollars (\$100.00) per day.

8.3 Director compensation shall not exceed six hundred (\$600.00) in any one (1) calendar month.

MEETING DATES: 10/14/2020 and _____

No. of Meetings 1 x \$100.00 = \$ 100⁰⁰/100

COMMITTEE MEETING(S) OR OTHER REIMBURSEMENT(S)

DATE: NONE MEETING: _____ AMOUNT: \$ _____

DATE: NONE MEETING: _____ AMOUNT: \$ _____

DATE: _____ MEETING: _____ AMOUNT: \$ _____

DATE: _____ MEETING: _____ AMOUNT: \$ _____

TOTAL COMPENSATION: \$ 100⁰⁰/100

SIGNATURE: 



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

DEC 02 REC'D

DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME: Raven M. White

DATE: 12/2/2020

FOR THE MONTH OF: November

8.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular or special meeting of the Board and fifty dollars (\$50.00) for each committee meeting attended by him or her.

8.2 In no event shall Director compensation exceed one hundred dollars (\$100.00) per day.

8.3 Director compensation shall not exceed six hundred (\$600.00) in any one (1) calendar month.

MEETING DATES: 11/11/2020 and _____

No. of Meetings _____ x \$100.00 = \$ 100 ⁰⁰/₁₀₀

COMMITTEE MEETING(S) OR OTHER REIMBURSEMENT(S)

DATE: 11/20/2020 MEETING: Five Cities For AMOUNT: \$ 50 ⁰⁰/₁₀₀

DATE: _____ MEETING: _____ AMOUNT: \$ _____

DATE: _____ MEETING: _____ AMOUNT: \$ _____

DATE: _____ MEETING: _____ AMOUNT: \$ _____

TOTAL COMPENSATION: \$ 150 ⁰⁰/₁₀₀

SIGNATURE: 



Oceano Community Services District

1655 Front Street | P.O. Box 599 | Oceano, CA 93475
PHONE: (805) 481-6730 | FAX: (805) 481-6836

DEC 02 RECD

Meeting Date: 11/20/2020

Director Name: KAREN M. WHITE

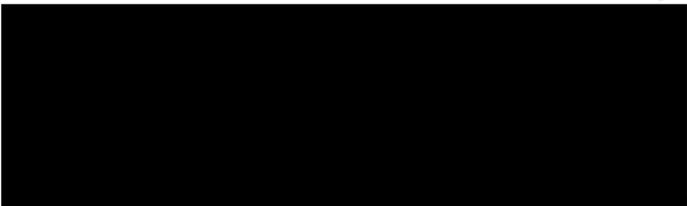
Public Meeting / Hearing: Five Cities FIRE Authority

Notes: The FCFA held a short regular meeting, by telephone there were two major actions

- ① Authorized the sale of surplus equipment
- ② Received a report from Fire Chief Steve Lieberman on the fall mutual aid services which has provided additional revenue for FCF

The Chief proposed, for future consideration, the purchase of a new brush-type truck, with this revenue

Attached: Agenda / Other Documents [] Yes [X] No



Signature

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE	
CHECK:									
1-1001-000	12/09/2020	CHECK	058740	MAP COMMUNICATIONS, INC. DBA A	273.54CR	OUTSTND	A	0/00/0000	ANSWERING SVC
1-1001-000	12/09/2020	CHECK	058741	AGP VIDEO INC.	198.90CR	OUTSTND	A	0/00/0000	TELECONF ARCHIVE SVC
1-1001-000	12/09/2020	CHECK	058742	CHARTER COMMUNICATIONS	150.00CR	OUTSTND	A	0/00/0000	INTERNET SVC
1-1001-000	12/09/2020	CHECK	058743	DIGITAL WEST NETWORKS, INC.	589.32CR	OUTSTND	A	0/00/0000	PHONE, WEBSITE, SOFTWARE LICENSE
1-1001-000	12/09/2020	CHECK	058744	SO CAL GAS	129.04CR	OUTSTND	A	0/00/0000	UTILITY
1-1001-000	12/09/2020	CHECK	058745	VERIZON WIRELESS	229.63CR	OUTSTND	A	0/00/0000	FIELD CELL SVC

TOTALS FOR ACCOUNT 1-1001-0

CHECK	TOTAL:	1,570.43CR
DEPOSIT	TOTAL:	0.00
INTEREST	TOTAL:	0.00
MISCELLANEOUS	TOTAL:	0.00
SERVICE CHARGE	TOTAL:	0.00
EFT	TOTAL:	0.00
BANK-DRAFT	TOTAL:	0.00

TOTALS FOR POOLED CASH FUND

CHECK	TOTAL:	1,570.43CR
DEPOSIT	TOTAL:	0.00
INTEREST	TOTAL:	0.00
MISCELLANEOUS	TOTAL:	0.00
SERVICE CHARGE	TOTAL:	0.00
EFT	TOTAL:	0.00
BANK-DRAFT	TOTAL:	0.00

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK: -----								
1-1001-000	12/09/2020	CHECK	058746	TASC -CLIENT INVOICES	56.21CR	OUTSTND	A	0/00/0000 FSA ADM FEE
TOTALS FOR ACCOUNT 1-1001-0				CHECK	TOTAL:	56.21CR		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	0.00		
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	56.21CR		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	0.00		

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK: -----								
1-1001-000	12/09/2020	CHECK	058747	MECHANICS BANK VISA CARD	28.49CR	OUTSTND	A	0/00/0000 CREDIT CARD (DETAILS ATTACHED)
TOTALS FOR ACCOUNT 1-1001-0				CHECK	TOTAL:	28.49CR		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	0.00		
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	28.49CR		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	0.00		

VENDOR	TYPE	---ID---	ITEM DT/ POST DT	DUE DT/ DISC DT	PAY DT/ CHECK#	1099	-----	DESCRIPTION	-----	GROSS/ BALANCE	-DISTRIBUTION-			
01-1114			MECHANICS BANK VISA CARD											
INV	12282020		12/09/20	1/08/21	12/09/20	N		MECHANICS BANK VISA CARD		28.49	CREDIT CARD TRANSACTION DETAILS			
	AP		12/09/20		058747			PO:		0.00				
			OCT THRU DEC STATEMENTS											
								01 -5-4100-248	QUICKBOOKS-NOV2020		40.00			
								01 -5-4100-200	ZOOM-NOV2020		12.74			
								01 -5-4100-248	MICROSOFT 365-NOV2020		99.99			
								01 -5-4100-200	MINERS-OFFICE SUPPLIES OCT2020		7.53			
								01 -5-4100-200	WALMART OFFICE SUPPLY OCT2020		28.81			
								01 -5-4100-200	CHECK DEPOT CHECKS OCT2020		84.72			
								01 -5-4100-200	ZOOM - SEP 2020		12.74			
								01 -5-4100-248	QUICKBOOKS - SEP 2020		40.00			
								01 -5-4100-248	ADOBE - AUG 2020		19.99			
								01 -5-4100-285	CSDA CONF REFUND - AUG 2020		500.00CR			
								01 -5-4100-200	ZOOM - AUG 2020		12.74			
								01 -5-4100-248	QUICKBOOKS - AUG 2020		40.00			
								01 -5-4100-285	CSDA WEBINAR - AUG 2020		25.00			
								01 -5-4100-200	ZOOM - OCT 2020		12.74			
								01 -5-4100-248	QUICKBOOKS - OCT 2020		40.00			
											SPLIT			
INV	12282020		12/09/20	1/08/21	12/09/20	N		MECHANICS BANK VISA CARD		28.49				
	AP		12/09/20		058747			PO:		0.00				
			OCT THRU DEC STATEMENTS											
								02 -5-4400-248	PROP 218 NOTICE FILING OCT2020		51.49			
											SPLIT			
=====	TOTALS:		GROSS:	28.49	PAYMENTS:		455.84-	DISCS:	0.00	ADJS:	0.00	BAL:	28.49	=====

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE	
CHECK:									
1-1001-000	12/23/2020	CHECK	058748	R&R ROLL-OFF LLC	810.35CR	OUTSTND	A	0/00/0000	DUMPSTER, APPL, TIRES, MATTRESSES
1-1001-000	12/23/2020	CHECK	058749	PETTY CASH	12.40CR	OUTSTND	A	0/00/0000	U/B ADDR RETN NOTICE POSTAGE DUE
1-1001-000	12/23/2020	CHECK	058750	DIVERSIFIED PROJECT SERVICES I	1,820.00CR	OUTSTND	A	0/00/0000	WELL BOOSTER PUMP RESEARCH
1-1001-000	12/23/2020	CHECK	058751	BURDINE PRINTING & GRAPHICS	2,383.92CR	OUTSTND	A	0/00/0000	U/B MAILING & POSTAGE, PLUS INSERT-REIM
1-1001-000	12/23/2020	CHECK	058752	ARAMARK	220.86CR	OUTSTND	A	0/00/0000	UNIFORMS
1-1001-000	12/23/2020	CHECK	058753	FAMCON PIPE & SUPPLY, INC.	1,254.83CR	OUTSTND	A	0/00/0000	SANDBAGS, STRUCTURE REPAIR SUPPLIES
1-1001-000	12/23/2020	CHECK	058754	BRENT SARKISON DBA CALTEC COMP	30.00CR	OUTSTND	A	0/00/0000	MONTHLY STD BKUP
1-1001-000	12/23/2020	CHECK	058755	CSDA	55.00CR	OUTSTND	A	0/00/0000	DIR REPLOGLE-WEB ETHICS
1-1001-000	12/23/2020	CHECK	058756	J.B. DEWAR, INC.	240.57CR	OUTSTND	A	0/00/0000	FUEL
1-1001-000	12/23/2020	CHECK	058757	QUILL CORPORATION	141.59CR	OUTSTND	A	0/00/0000	OFFICE SUPPLIES
1-1001-000	12/23/2020	CHECK	058758	PRO-TECH LANDSCAPE MANAGEMENT,	410.00CR	OUTSTND	A	0/00/0000	LANDSCAPING
TOTALS FOR ACCOUNT 1-1001-0				CHECK	TOTAL:	7,379.52CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	7,379.52CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			

COMPANY: 99 - POOLED CASH FUND
ACCOUNT: 1-1001-000 POOLED CASH OPERATING
TYPE: All
STATUS: All
FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999
CLEAR DATE: 0/00/0000 THRU 99/99/9999
STATEMENT: 0/00/0000 THRU 99/99/9999
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 058759 THRU 058761

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE	
CHECK:									
1-1001-000	12/23/2020	CHECK	058759	COASTAL COPY, INC.	230.05CR	OUTSTND	A	0/00/0000	COPIES/MAINTENANCE
1-1001-000	12/23/2020	CHECK	058760	ELECSYS INTERNATIONAL CORP	447.00CR	OUTSTND	A	0/00/0000	EQUIPMENT MONITOR
1-1001-000	12/23/2020	CHECK	058761	SO CAL GAS	25.00CR	OUTSTND	A	0/00/0000	UTILITY
TOTALS FOR ACCOUNT 1-1001-0				CHECK	TOTAL:	702.05CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	702.05CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			

COMPANY: 99 - POOLED CASH FUND
ACCOUNT: 1-1001-000 POOLED CASH OPERATING
TYPE: All
STATUS: All
FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999
CLEAR DATE: 0/00/0000 THRU 99/99/9999
STATEMENT: 0/00/0000 THRU 99/99/9999
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 058762 THRU 058763

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE	
CHECK: -----									
1-1001-000	12/23/2020	CHECK	058762	BLUE SHIELD OF CALIFORNIA	9,208.80CR	OUTSTND	A	0/00/0000	EMP INSURANCE
1-1001-000	12/23/2020	CHECK	058763	PRINCIPAL LIFE INSURANCE COMPA	1,367.32CR	OUTSTND	A	0/00/0000	EMP INSURANCE
TOTALS FOR ACCOUNT 1-1001-0				CHECK	TOTAL:	10,576.12CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	10,576.12CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

Date: January 13, 2021

To: Board of Directors

From: Carey Casciola, Business and Accounting Manager

Subject: **Agenda Item #7(D): Annual review of the District's Investment Policy and Consideration of a Recommendation to approve a resolution adopting the District's 2021 Investment Policy and submittal of the District Fiscal Year 2020-21 Quarter 2 Treasurer Report**

Recommendation

It is recommended that your Board:

1. Adopt the attached resolution adopting the District's 2021 Investment Policy.
2. Receive and file the District's 2020-21 Quarter 2 Treasurer Report.

Discussion

California Government Code Section 53646(A)(2) requires local government entities to adopt an annual investment policy. In January 2020 resolution 2020-01 was adopted by the Board establishing the 2020 Investment Policy. Section 7(B) of the Investment Policy requires an annual report (Attachment A) that includes either the re adoption of the District's current annual investment policy or an amendment to the current investment policy. Last year the names of the account were updated from Rabobank to Mechanics bank since the two banks merged. The only amendment recommended to the 2021 Investment Policy at this time is to remove the Mechanics account ending in 5783 in section 6(A). This account was closed in 2020 and merged with the District's general checking account ending in 1101 to reduce bank fees. See Attachment "B" for the edited resolution and policy.

The policy also established the quarterly reports that have been provided to your Board on the consent agenda at the end of each quarter and the second quarter report for fiscal year 2020-21 (Attachment C).

Other Agency Involvement

The County of San Luis Obispo collects property tax revenues and is the depository of District funds.

Other Financial Considerations

n/a



Oceano Community Services District

Board of Directors Meeting

Results

Reviewing the existing investment policy in accordance with the Government Code and considering the attached resolution promotes a well governed community.

Attachments:

- Attachment A - Annual 2020 Final Treasurer Report
- Attachment B - Edited Resolution – Redline / Strikeout Version comparison to 2020 Investment Policy
- Attachment C – 2020-21 2nd Quarter Treasurer Report

Oceano Community Services District
2020 Annual Treasurer Report

<u>Account</u>	<u>Quarter</u>	<u>Beginning Balance</u>	<u>Credits</u>	<u>Debits</u>	<u>Ending Balance</u>	<u>Total</u>
<u>County of San Luis Obispo Accounts:</u>						
Oceano CSD - Water Rev - 31215 (Revenue Bond)	FY 19-20 Q3	\$106.50	\$0.55	\$0.00	\$107.05	
	FY 19-20 Q4	\$107.05	\$0.53	\$0.00	\$107.58	
	FY 20-21 Q1	\$107.58	\$0.46	\$0.00	\$108.04	
	FY 20-21 Q2	\$108.04	\$0.38	\$0.00	<u>\$108.42</u>	\$108.42
Oceano CSD - 41005 (Property Taxes)	FY 19-20 Q3	\$2,209,192.17	\$169,636.48	(\$753,517.24)	\$1,625,311.41	
	FY 19-20 Q4	\$1,625,311.41	\$285,069.93	(\$4,311.86)	\$1,906,069.48	
	FY 20-21 Q1	\$1,906,069.48	\$102,091.68	(\$695,735.29)	\$1,312,425.87	
	FY 20-21 Q2	\$1,312,425.87	\$609,173.42	(\$256,893.28)	<u>\$1,664,706.01</u>	\$1,664,706.01
Oceano CSD - 41045 (Sanitary District Bond - Paid Off)	FY 19-20 Q3	\$4.69	\$0.03	\$0.00	\$4.72	
	FY 19-20 Q4	\$4.72	\$0.02	\$0.00	\$4.74	
	FY 20-21 Q1	\$4.74	\$0.02	\$0.00	\$4.76	
	FY 20-21 Q2	\$4.76	\$0.02	\$0.00	<u>\$4.78</u>	\$4.78
					County Total	<u>\$1,664,819.21</u>
<u>Mechanics Bank Accounts:</u>						
Public Checking - 1101 (General Checking Acct)	FY 19-20 Q3	\$801,444.61	\$508,887.42	(\$786,997.57)	\$523,334.46	
	FY 19-20 Q4	\$523,334.46	\$764,594.10	(\$929,973.84)	\$357,954.72	
	FY 20-21 Q1	\$357,954.72	\$845,872.28	(\$790,232.17)	\$413,594.83	
	FY 20-21 Q2	\$413,594.83	\$1,079,004.94	(\$761,438.00)	<u>\$731,161.77</u>	\$731,161.77
Public Investment Money Market - 5783 (General Savings Acct - Closed)	FY 19-20 Q3	\$29,162.96	\$14.53	(\$75.00)	\$29,102.49	
	FY 19-20 Q4	\$29,102.49	\$10.92	(\$25.00)	\$29,088.41	
	FY 20-21 Q1	\$29,088.41	\$0.00	(\$29,088.41)	\$0.00	
	FY 20-21 Q2	\$0.00	\$0.00	\$0.00	<u>\$0.00</u>	\$0.00
Public Fund CD - 7655 (Water Fund Deposit)	FY 19-20 Q3	\$24,277.67	\$36.74	\$0.00	\$24,314.41	
	FY 19-20 Q4	\$24,314.41	\$37.22	\$0.00	\$24,351.63	
	FY 20-21 Q1	\$24,351.63	\$36.85	\$0.00	\$24,388.48	
	FY 20-21 Q2	\$24,388.48	\$36.50	\$0.00	<u>\$24,424.98</u>	\$24,424.98
Public Investment Money Market - 0161 (Public Facilities Fees)	FY 19-20 Q3	\$262,234.26	\$130.79	\$0.00	\$262,365.05	
	FY 19-20 Q4	\$262,365.05	\$104.96	\$0.00	\$262,470.01	
	FY 20-21 Q1	\$262,470.01	\$7,765.95	\$0.00	\$270,235.96	
	FY 20-21 Q2	\$270,235.96	\$49.46	\$0.00	<u>\$270,285.42</u>	\$270,285.42
					Rabobank Total	<u>\$1,025,872.17</u>
					Total	<u><u>\$2,690,691.38</u></u>

**OCEANO COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 20210-_____**

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OCEANO COMMUNITY SERVICES DISTRICT ADOPTING THE YEAR ~~2020~~DISTRICT-2021 DISTRICT INVESTMENT POLICY

WHEREAS, the Board of Directors of the Oceano Community Services District ("District") has a fiduciary responsibility to assure that public funds are invested in financial instruments and institutions in accordance with State and Federal law and District guidelines; and,

WHEREAS, District funds will be available from time to time that would be beneficial to invest in financial instruments in accordance with the Year 20210 Investment Policy (Exhibit A) and deposited in interest bearing accounts, in banks or financial institutions having offices within the State; and,

WHEREAS, the Board of Directors finds that it is impractical to expect that the District will hire and provide continuous training to the District Finance Officer/Treasurer to meet the "Prudent Investor Standard" requirements established in Government Code Section 53600.3, and that the District Board of Directors shall authorize investments in accordance with the provisions of the District's current Investment Policy and the California Government Code.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Oceano Community Services District that the District Finance Officer/Treasurer is hereby authorized to deposit for safe keeping all money belonging to, or in the custody of, the District pursuant to Exhibit A, the District's Year 20210 Investment Policy; and,

BE IT FURTHER RESOLVED that the District hereby adopts a Statement of Investment Policy attached here to as Exhibit A, Year 20210 Investment Policy, which supersedes any previously adopted or utilized policies and that this Policy be effective immediately.

On motion by _____, seconded by _____ and carried on the following roll call vote, to wit:

AYES:
NAYES:
ABSENT:
ABSTAIN:

The foregoing Resolution is hereby passed and adopted this ____ day of January, 20210.

ATTEST:

President, Board of Directors
of the Oceano Community Services District

RESOLUTION 2021~~0~~-
___ EXHIBIT A

YEAR 2021~~0~~ INVESTMENT POLICY
OCEANO COMMUNITY SERVICES DISTRICT

1. INTRODUCTION

The purpose of this Investment Policy is to establish the guidelines for the prudent investment of Oceano Community Services District funds (herein referred to as District funds).

District funds are to be managed with a high degree of care and prudence. Though all investments contain a degree of risk, the proper concern for prudence, high ethical standards, and proper delegation of authority reduces the potential for any realized loss.

This Policy establishes the standards under which the District's Finance Officer/Treasurer will conduct business with financial institutions with regard to the investment process.

2. FINANCE OFFICER/TREASURER

The Board of Directors appoints the General Manager as the District Finance Officer/Treasurer. The General Manager, may appoint the Business and Accounting Manager to act as the District Finance Officer/Treasurer.

3. SCOPE

The District investment portfolio shall consist of money in the District's treasury not required for the immediate necessities of the District. The District funds shall be invested in accordance with this Policy.

4. OBJECTIVES

The primary objectives are safety, liquidity, and yield as stated in paragraphs 4.A. - 4.D. below, and in compliance with California and Federal law.

A. SAFETY

The investment portfolio shall be managed in a manner that ensures the preservation of capital. The objective is to minimize credit risk and interest rate risk.

B. LIQUIDITY

The investment portfolio shall remain sufficiently liquid to meet all operating requirements. This shall be accomplished by structuring the investment portfolio so that investments mature concurrently with cash needs.

- C. **YIELD**
Yield shall be a consideration only after the requirement of safety and liquidity have been met.
- D. **COMPLIANCE**
This Investment Policy is written to be in compliance with California and Federal law.

5. STANDARDS OF CARE

- A. **PRUDENCE**
When investing, reinvesting, purchasing, acquiring, exchanging, selling, and managing public funds in the District's investment portfolio, the Finance Officer/Treasurer shall act with care, skill, prudence, and diligence under the circumstances then prevailing, that a prudent person acting in a like capacity and familiarity with those matters would use in the management of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the District.
- B. **DISCLOSURES**
The Finance Officer/Treasurer shall disclose any material interest in financial institutions with which he/she conducts the District business.

6. INVESTMENTS AUTHORITY

A. PERMITTED INVESTMENTS

The District Finance Officer/Treasurer is authorized to invest in the following institutions:

1. County pooled funds (California Government Code Section 61730).
2. Mechanics, an FDIC insured Bank, in the accounts specified by the Board of Directors, including those accounts ending in 0161, 1101, ~~5783~~, 7655. Any additional accounts or investments in Mechanics require advanced approval by the Board of Directors.
3. Such other financial institutions or securities that may be specifically approved by the Board of Directors from time to time in compliance with California and Federal law.
4. Local Agency Investment Fund (California Government Code Section 16429.1) in the accounts approved by the Board of Directors.

B. PROHIBITED INVESTMENTS

The District's Finance Officer/Treasurer shall not invest in any investment not specifically authorized by the Board of Directors, and in no event shall the Board of Directors authorize any of the following:

- C. Inverse floaters, range notes, or interest only strips that are derived from a pool of mortgages.
- D. Any security that could result in a zero interest accrual if held to maturity.
- E. A state or federal credit union, if a member of the District's Board of Directors or an administrative officer also serves on the Board of Directors, or any committee appointed by the Board of Directors, or the credit committee or supervisory committee of the state or federal credit union.
- F. Any instrument rated lower than Bank investment grade.

C. DIVERSIFICATION

Investments, other than investments referenced in paragraphs A. (1) and (2) above, should be diversified to avoid losses that may be associated with any one investment.

7. REPORTS

A. QUARTERLY REPORT

The Finance Officer/Treasurer shall file a quarterly report that identifies the District's investments and their compliance with the District's Investment Policy. The quarterly report shall be filed with the District's auditor and considered by the District's Board of Directors within thirty (30) days after the end of each quarter (i.e., by May 1, August 1, November 1, and February 1) (California Government Code Section 53646). Required elements of the quarterly report are as follows:

- 1. Type of Investment
- 2. Institution
- 3. Date of Maturity (if applicable)
- 4. Amount of Deposit or Cost of the Security
- 5. Current Market Value of Securities with Maturity in Excess of Twelve Months (if applicable)
- 6. Rate of Interest
- 7. Statement Relating the Report to the Statement of Investment Policy
- 8. Statement that there are Sufficient Funds to Meet the Next 30 Days' Obligations
- 9. Accrued Interest (if applicable)

B. ANNUAL REPORT

Prior to February 1 of each year, the Finance Officer/Treasurer shall file

and submit an annual report to the District's auditor and Board of Directors which will contain the same information required in the quarterly report.

The annual report will include a recommendation to the Board of Directors to either:

1. Readopt the District's then current annual Investment Policy.
2. Amend the District's then current Investment Policy.

C. LIMITED QUARTERLY REPORT

If the District has placed all of its investments in the Local Agency Investment Fund (LAIF), created by California Government Code Section 16429.1, or in Federal Deposit Insurance Corporation, insured accounts in a bank, in a County investment pool, or any combination of these, the Finance Officer/Treasurer may submit to the Board of Directors and the auditor of the District the most recent statement or statements received by the District from these institutions in lieu of the information required in paragraph 7.A., above. This special reporting policy does not relieve the Finance Officer/Treasurer of the obligation to prepare an annual investment statement as identified in paragraph 7.B., above.

Oceano Community Services District 2020-21 Treasurer Report - Quarter 2

<u>Account</u>	<u>Month</u>	<u>Beginning Balance</u>	<u>Credits</u>	<u>Debits</u>	<u>Ending Balance</u>	<u>Quarter Ending Balance</u>
<u>County of San Luis Obispo Accounts:</u>						
Oceano CSD - Water Rev - 31215 (Revenue Bond)	Oct-20	\$108.04	\$0.38	\$0.00	\$108.42	
	Nov-20	\$108.42	\$0.00	\$0.00	\$108.42	
	Dec-20	\$108.42	\$0.00	\$0.00	<u>\$108.42</u>	\$108.42
Oceano CSD - 41005 (Property Taxes)	Oct-20	\$1,312,425.87	\$123,801.30	(\$48.24)	\$1,436,178.93	
	Nov-20	\$1,436,178.93	\$134,933.03	(\$255,570.82)	\$1,315,541.14	
	Dec-20	\$1,315,541.14	\$350,439.09	(\$1,274.22)	<u>\$1,664,706.01</u>	\$1,664,706.01
Oceano CSD - 41045 (Sanitary District Bond - Paid Off)	Oct-20	\$4.76	\$0.02	\$0.00	\$4.78	
	Nov-20	\$4.78	\$0.00	\$0.00	\$4.78	
	Dec-20	\$4.78	\$0.00	\$0.00	<u>\$4.78</u>	\$4.78
					County Total	<u>\$1,664,819.21</u>
<u>Mechanics Bank Accounts:</u>						
Public Checking - 1101 (General Checking Acct)	Oct-20	\$413,594.83	\$481,053.37	(\$429,581.29)	\$465,066.91	
	Nov-20	\$465,066.91	\$77,292.15	(\$213,539.80)	\$328,819.26	
	Dec-20	\$328,819.26	\$520,659.42	(\$118,316.91)	<u>\$731,161.77</u>	\$731,161.77
Public Fund CD - 7655 (Water Fund Deposit)	Oct-20	\$24,388.48	\$12.03	\$0.00	\$24,400.51	
	Nov-20	\$24,400.51	\$12.43	\$0.00	\$24,412.94	
	Dec-20	\$24,412.94	\$12.04	\$0.00	<u>\$24,424.98</u>	\$24,424.98
Public Investment Money Market - 0161 (Public Facilities Fees)	Oct-20	\$270,235.96	\$17.77	\$0.00	\$270,253.73	
	Nov-20	\$270,253.73	\$18.36	\$0.00	\$270,272.09	
	Dec-20	\$270,272.09	\$13.33	\$0.00	<u>\$270,285.42</u>	\$270,285.42
					Rabobank Total	<u>\$1,025,872.17</u>
					Total	<u><u>\$2,690,691.38</u></u>



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

Date: January 13, 2021

To: Board of Directors

From: Will Clemens, General Manager

Subject: **Agenda Item #8(A):** Review and consideration of District Code 15.10 Sale of Fireworks

Recommendation

It is recommended that your Board review and discuss District Code 15.10 relating to the sale of "safe and sane" fireworks in Oceano and provide staff direction as deemed appropriate.

Discussion

Attached is District Code 15.10 which was originally adopted in 1991 and which has been modified over the years by resolution as allowed for in section 15.10.040 F. Modifications have been limited to the fees charged, insurance requirements, the annual number of permits allowed, and the way permits are granted.

Annually, the District accepts and approves applications for organizations to operate "Safe and Sane" fireworks stands. Adopted procedures provide four permits each year. In 2020, the following organizations obtained approval from the District:

- The Anchor of Faith Apostolic Church
- The Church of God of Prophecy
- The Five Cities Aerie No. 4153 F.O.E.
- Open Door Pre-School

The Cities of Grover Beach and Arroyo Grande also allow for the sale of "Safe and Sane" fireworks. Also attached is the municipal code for Grover Beach which governs fireworks. The most significant difference between the City regulations and the District, is the public discharge period. The City limits the discharge period "from 10 AM on the fourth of July through 10 PM on the fourth of July." The District has no limitation as to when fireworks may be discharged.



Oceano Community Services District

Board of Directors Meeting

It would be reasonable to consider revising the District Code to mirror more closely that of the City of Grover Beach. This would allow for consistency across municipal boundaries and would simplify the efforts of the Fire Chief of Five Cities Fire Authority (FCFA). Adopting a public discharge period would also assist the County Sheriff with enforcement efforts.

Other Agency Involvement

The FCFA Fire Chief is the designated official for the regulations. Oceano CSD staff facilitates the efforts with FCFA and coordinates final recommendations for your Board's consideration annually. The County Sheriff is responsible for enforcement relating to illegal discharge of fireworks in Oceano.

Other Financial Considerations

Each applicant is charged an administrative/application fee of \$385 and a refundable clean-up fee of \$500. Each applicant must also provide a public liability and property damage insurance policy.

Results

The sale of Safe and Sane fireworks in accordance with established regulations helps to ensure a safe and well governed community.

Attachments:

- District Code 15.10
- City of Grover Beach Municipal Code Chapter 12

15.10 Sale Of Fireworks

15.10.010 Sale Of Fireworks Definitions

15.10.020 Application

15.10.030 Investigation And Report

15.10.040 Grant Or Denial Of Permit

15.10.050 Designation Of Location For Sale Of Safe And Sane Fireworks

15.10.060 Duration Of Permit

15.10.070 Salespersons

15.10.080 Violations

15.10.090 Penalties

15.10.010 Sale Of Fireworks Definitions

"Safe and sane fireworks" shall mean those fireworks defined as "safe and sane" in California Health and Safety Code § 12529 and classified by the State Fire Marshal as "safe and sane" in accordance with the Health and Safety Code § 12562.

15.10.020 Application

Any person, as defined in the Health and Safety Code § 12523, desiring to sell at retail safe and sane fireworks within the District must first make written application for a permit to the Fire Chief. The applicant must be 21 years of age or older. The application for permits shall be made in writing at least twenty-three days (23) days prior to the proposed sale and contain the following information:

- A. The name, age, address, and telephone number of the applicant.
- B. The organization that the applicant represents.
- C. The proposed location of the booth and the land owner's consent to the use of the proposed location.
- D. Evidence of a valid license to perform those acts specified on the application for a permit as defined in Health and Safety Code § 12517.
- E. A statement that the applicant will obtain all necessary permits and licenses including business licenses to perform those acts specified on the application for a permit.
- F. A deposit of \$50.00 as a process/administrative fee. In the event the permit is not issued to the applicant, the deposit will be refunded.

15.10.030 Investigation And Report

The Fire Chief shall undertake an investigation and submit a report of his/her findings and recommendation concerning the issuance of the permit, together with the reasons therefor, to the Board of Directors.

15.10.040 Grant Or Denial Of Permit

The Board of Directors may grant or deny the permit, subject to such reasonable conditions, if any, as it shall prescribe. Such conditions shall include, but not be limited to:

- A. The permittee shall deposit a clean-up fee of \$500.00 which may be refunded in whole or in part, as determined by the District, if the sale location is properly cleaned up as determined by District.
- B. The permittee must require that each purchaser of safe and sane fireworks sign a statement that

such purchaser is sixteen (16) years of age or older.

- C. Notwithstanding any other provision of law, the permittee shall furnish to the Fire Chief a policy of public liability and property damage insurance, with a deductible acceptable to the Fire Chief, with limits of bodily injury of not less than fifty thousand dollars (\$50,000.00) for one person or one hundred thousand dollars (\$100,000.00) for each occurrence annually and with a limit of property damage liability of not less than twenty-five thousand dollars (\$25,000.00) for each occurrence as payment for damages to persons or property which may result from or be caused by, and negligence on the part of the permittee or his or its agents, servants, employees, or subcontractors. The District and its officers, directors, and employees shall be named as additional insureds under such public liability policy. A certificate of insurance shall be presented consistent with the above prior to sale and shall provide that the insurer will not cancel the coverage without fifteen (15) days prior written notice to the Fire Chief.
- D. The permittee has obtained all necessary permits and licenses referenced in CSDC 13.10.020 Paragraph E.
- E. The number of permits is limited annually to seven (7).
- F. In addition to the conditions set forth in this section, the District, by resolution may set additional fees, regulations and conditions for granting permits.

15.10.050 Designation Of Location For Sale Of Safe And Sane Fireworks

Any permit issued pursuant to CSDC 13.10.040 shall designate the location at which the permittee may sell at retail safe and sane fireworks.

15.10.060 Duration Of Permit

The term of the permit shall coincide with the valid period of the license. This provision shall not prohibit the revocation of the permit by the Fire Chief for just cause where a fire nuisance exists or where personal injury may occur or where the permittee is in violation of District's rules and regulations.

15.10.070 Salespersons

No person under the age of 18 shall sell, or handle for sale, any safe and sane fireworks.

15.10.080 Violations

In addition to any other violations provided by law, the following shall constitute violations related to the possession, storage, sale at retail, and use of safe and sane fireworks within the District:

- A. It is unlawful for any person to sell, or offer for sale, safe and sane fireworks at any time outside of the period specified in the Health and Safety Code § 12599, said period being from noon on June 28 to noon on July 6.
- B. It is unlawful for any person to store for sale any safe and sane fireworks without having in his/her possession a valid permit as required by this chapter.
- C. It is unlawful for any person to store or possess any safe and sane fireworks for which a license is required and which has been revoked or surrendered or any license which has not been renewed and such storage or possession is held beyond the period provided for in the Health and Safety Code § 12604.
- D. It is unlawful for any person to store, sell, or discharge any safe and sane fireworks in or within one hundred (100) feet of a location where gasoline or any other Class 1 flammable liquids are stored or dispensed.

- E. It is unlawful for any person to place, throw, discharge or ignite, or fire any safe and sane fireworks at any person or group of persons where there is a likelihood of injury to any such person.
- F. It is unlawful for any person to sell or transfer any safe and sane fireworks to a consumer or user thereof other than at a fixed place of business of a retailer for which a license and permit have been issued.
- G. It is unlawful for any person to allow or permit a fire nuisance, as defined in the Health and Safety Code § 12510, to exist on any premises where any safe and sane fireworks are sold or stored.
- H. It is unlawful for any person to conduct a public display without possessing a valid permit for this purpose.
- I. It is unlawful for any person to advertise to sell safe and sane fireworks without a valid license and permit.
- J. It is unlawful for any person to sell, give, or deliver any safe and sane fireworks to a person who is under sixteen (16) years of age.
- K. It is unlawful for any person to perform any act, or transact or attempt to transact any business, with an expired license or an expired permit where a license or permit is required for the performance of such act or transaction.

15.10.090 Penalties

Except as provided in the Health and Safety Code § 12702, any person who violates any provision of CSDC 13.10.020, or any regulations issued pursuant thereto, is guilty of misdemeanor, and upon conviction shall be punished by a fine of not less than five hundred dollars (\$500.00) or more than one thousand dollars (\$1,000.00), or by imprisonment in the San Luis Obispo County Jail for not exceeding one year, or by both such fine and imprisonment.

CHAPTER 12 - FIREWORKS

Section 3990. Permit Required for Sale; Fee. It is unlawful for any person to sell any "safe and sane" fireworks, as defined in Section 12529 and Section 12562 of the Health and Safety Code without first having applied for and received a permit therefor. The fee for a permit to sell such fireworks will be as set forth in the Master Fee Schedule and amended from time to time. No part of the fee shall be refunded upon revocation of the permit. (Ord. 97-4; Am. Ord. 03-02; Am. Ord. 05-04)

Section 3991. Application for Permit. Applications for a permit under this chapter shall be made to the City Clerk or City Clerk's designee and shall:

(A) Be made in writing on a form supplied by the City and accompanied by a tender of the permit fee;

(B) Be made after the second Tuesday in April of each year and before the last business day of May;

(C) Describe by street address the proposed location of the fireworks stand for which the permit is requested;

(D) Be accompanied by a general liability insurance policy of at least \$ 1,000,000, with the premium pre-paid, for a term not less than the term of the permit, naming the City, its officers, agents, and employees as additional named insured, and covering liability for monetary damages resulting from bodily injury, property damage or personal injury, including false arrest, libel, wrongful entry, discrimination, and assault;

(E) Be accompanied by the organization's certified statement of non-profit status;

(F) Be accompanied by an assurance in writing that the applicant, if permitted, will neither sell nor purvey, nor suffer or permit any person to sell or purvey at the permittee's fireworks stand any "dangerous fireworks" as defined in section 12505 of the Health and Safety Code;

(G) Be accompanied by a signed written approval of property owner that the fireworks stand shall be allowed on the property owner's property and include a business telephone number at which the property owner may be reached;

(H) Include a designation of all non-profit associations or corporations to which the applicant intends to distribute the net proceeds of its fireworks sales and the communities (i.e., Grover Beach, Arroyo Grande, Nipomo, Santa Maria, etc.) and residents of those communities (i.e., youth, seniors, residents at large, visitors, businesses, etc.) that will benefit from the non-profit association or corporation through the net proceeds of its fireworks sales; and

(I) State the person and such person's daytime telephone number which the City Clerk or City Clerk's designee shall notify regarding the granting or denial of the permit. (Ord. 97-4; Am. Ord. 05-04)

Section 3992. Operation of Stand. (A) No person other than the permittee shall operate the stand for which the permit is issued or share or otherwise participate in the profits of the operation of such stand unless otherwise approved by permit.

(B) No person other than the individuals who are members or volunteers on behalf of a permittee's organization shall participate in the operation of the fireworks stand.

(C) No person shall be paid or given any consideration for participating in the operation of a fireworks stand, except as a night watchman.

(D) Fireworks may only be sold at the stand location set forth in the permit.

(E) It is unlawful for any person to sell or otherwise distribute fireworks without complying with each of the following provisions:

(1) Fireworks stands need not comply with the provisions of the California Building Code provided that all stands are erected under the supervision of the Fire Chief (or his designee) who shall require that stands be constructed in a manner which will reasonably assure the safety of attendants and patrons.

(2) If in the judgment of the Fire Chief (or designee), the construction or the location of a stand, or the conduct of operations therein do not conform with the provisions of this Chapter, the Fire Chief (or designee) may order the stand immediately closed until such time as the stand does conform with the provisions of this Chapter.

(3) If the permittee has materially falsified any statement in the application or has failed to perform any agreement, assurance, or representation made in connection with the application, the Fire Chief (or designee) shall revoke the permit and order the stand immediately closed and neither the permittee nor any successor to the permittee shall be permitted under this Chapter during the next following year. Such decision shall be immediately appealable in writing to the City Manager who shall conduct an informal hearing at the earliest opportunity.

(4) The front of all stands shall be completely enclosed from the counter to the roof with hardware wire cloth, the openings of which do not exceed one-fourth inch in size except for openings to permit delivery of merchandise to customers, which openings for delivery are not larger than twelve inches by eighteen inches in size and the location of which are approved by the Fire Chief (or designee).

(5) No person shall be allowed in the interior of the stand except those directly participating in its operation.

(6) No person under the age of eighteen years shall be allowed to sell fireworks, work in any way, unload fireworks supplies, or otherwise be in the stand or involved in its operation.

(7) All merchandise shall be stored or displayed at a safe distance from the front and side walls of the stand in accordance with the direction of the Fire Chief (or designee).

(8) No stand shall be constructed which has a depth of more than twelve feet.

(9) Each stand in excess of twenty feet in length must have at least two exits; and each stand in excess of thirty feet in length must have at least three exits spaced approximately equally along the length of the stand; provided, that in no case shall the distance between exits exceed twenty feet.

(10) Exit doors must swing in the direction of egress.

(11) Exits shall be arranged so that there will be egress available in at least two directions from any place within the stand, which exits shall be approximately diametrically opposed.

(12) The stand must be equipped with at least one fire extinguisher and one five gallon pail of water at each exit. The fire extinguisher must be approved as to efficiency, adequacy, and safety by the Fire Chief (or designee).

(13) No stand shall be located closer than 100 feet from any other stand.

(14) No stand shall be located closer than ten feet from a property line, nor closer than thirty feet from any building, nor closer than ten feet from any structure other than a building.

(15) All weeds and combustible materials shall be cleared for a distance of 50 feet surrounding the stand.

(16) No food, beverage, or merchandise other than fireworks may be sold in or within a distance of thirty feet surrounding the stand.

(17) The sale of fireworks shall not begin before noon on the twenty-eighth of June and shall cease at noon on the fifth day of July. Sales during this time period shall be limited to 9:00 a.m. to 11:00 p.m. each day. Any permittee failing to observe these hours designated for sale may have their permit revoked or be ineligible for a permit in subsequent years.

(18) All unsold fireworks stock and associated litter from the stand shall be removed from the stand location by noon on the seventh of July.

(19) The stand shall be removed from its temporary location by noon on the seventh day of July.

(20) The permittee shall also comply with all applicable State laws pertaining to the sale of fireworks and operation of the stand. (Ord. 97-4; Am. Ord. 05-04; Am. Ord. 11-02)

Section 3993. Number of Permits. No association may receive more than one permit for fireworks sales during any one calendar year. No association shall operate more than one fireworks stand under permit during any one calendar year. No more than one permit for every 3,000 people of population in Grover Beach shall be issued by the City in any calendar year. The Grover Beach Chamber of Commerce shall have the right of first refusal for one (1) permit. The Grover Beach Police and Fire Associations shall have the right of first refusal to share one (1) permit. Remaining permits shall be issued per Section 3994 of this Chapter. (Am. Ord. 05-04)

Section 3994. Prerequisites to Issuance of Permit; Selection of Permittee's; and Approval of Locations.

(A) No permit shall be issued except to an applicant who is a non-profit association or corporation organized primarily for veteran, patriotic, welfare, city betterment, religious or charitable purposes, having on file with the City proof of non-profit status from either the IRS, California Secretary of State, or the State Attorney General; and having its principal and permanent meeting place in the City of Grover Beach; and having been organized and established in the City for a minimum of three years continuously preceding the filing of the application for the permit; and having three years continuously preceding the filing of the application for the permit, a track record of providing programs and/or services to residents of the City.

(B) If on the closing date for filing applications for permits there are more applications than the number of permits allowed, the permittees shall be selected by a drawing conducted by the City Clerk or City Clerk's designee.

(C) Prior to the installation of any stand for which a permit has been obtained, the City Clerk or City Clerk's designee shall first submit the proposed location of each stand to the Chief of Police who has the authority to disapprove the location if in the Chief's opinion, a traffic hazard will be created thereby; and to the Fire Chief who has the authority to disapprove the location if in the Chief's opinion the location would pose a fire hazard. (Ord. 97-4; Am. Ord. 05-04)

Section 3995. Financial Statement. (A) Each association granted a permit shall by the 1st of May of the Calendar year after which the permit was issued submit a verified financial statement to the City Clerk or City Clerk's designee showing the total gross receipts, all expenses incurred and paid in connection with the purchase of fireworks and the sale thereof, and to whom and for what purpose the net proceeds were distributed.

(B) Such financial statements shall be made on forms furnished by the City Clerk or City Clerk's designee or photocopied directly from the association's financial report.

(C) The filing of such verified financial statement shall be a condition precedent to the granting of any subsequent permit to any such association. (Ord. 97-4; Am. Ord. 05-04)

Section 3996. Public Discharge Period. Discharge of "safe and sane fireworks" shall only occur from noon on the third of July through midnight on the fifth of July and noon on the thirtieth of December through midnight on the first of January. No person under eighteen (18) years of age may possess or discharge "safe and sane fireworks" except when under the direct supervision of a person twenty-one (21) years of age or older. (Ord. 11-02)



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

Date: January 13, 2021

To: Board of Directors

From: Will Clemens, General Manager

Subject: **Agenda Item # 8(B):** Consideration of 2021 District Priorities and Goals with Board Direction as deemed appropriate.

Recommendation

It is recommended that your Board discuss and consider the District priorities and goals for 2021 and provide direction as deemed appropriate.

Discussion

Attachment "A" provides an overview of the status of the District's accomplishments and existing priorities. In general, the existing priorities reflect a variety of needs associated with the basic community services provided by the District. Overall, progress continues on these priorities and much was accomplished during 2020. However, there continues to be much that needs to be done in 2021.

The following is a list of "categories" that have been utilized by the District in previous priority setting discussions:

- Capital Projects
- Professional Services
- Operations
- Customer Accounts
- Contracts
- Water Rates and Conservation
- Risk Management
- Administration
- Accounting/Finance
- Budgets
- Other



Attachment "B" provides a bullet list of priorities associated with the categories listed above. As can be seen from the list, there is more workload identified than is reasonable to accomplish in any given year by a small District with limited resources. Therefore, the need to prioritize that workload and set reasonable goals for 2021 is paramount in assuring that critical tasks are not overlooked, and goals left unaccomplished.

Staff is recommending that the Board set three top priorities chosen from the bullet list in Attachment "B" for 2021 as follows:

- **Update to District Fireworks Ordinance**
- **Creation of district maps for by-district Board Member elections**
- **Water System CIP Implementation and Contract Approvals**

By setting these top priorities, the most critical services and tasks will be sure to have focus and resources directed toward accomplishing those, however, that does not mean that other listed priorities on Attachment "B" will not get done. Many of those will be accomplished as well, but only as resources are available and timing allows.

Other Agency Involvement

Numerous other agencies are involved with District efforts.

Other Financial Considerations

Current budget and staff resources continue to be limited and should be considered while setting District priorities in 2021.

Results

Establishing priorities and reviewing the results of previously set goals promotes a well governed community.

Attachments:

- Attachment "A"
- Attachment "B"

Attachment "A"

Accomplishments and Update on Existing District Priorities

Fire Service Options and Implementation

A special tax measure was placed on the March 3, 2020 ballot to provide funding of Oceano's participation in the FCFA. Based on the outcome of that measure, nearly 2/3 of voters favored a property tax to fund and remain in the FCFA. Extensive work efforts were made with the partner agencies (Cities of Arroyo Grande and Grover Beach) to approve the third amendment to the JPA extending the current wind down period an additional two years with no increase in cost. This will allow time for a citizen initiative, which only requires majority approval, to be placed on the 2022 ballot if the community desires.

Water System CIP Implementation

The Water Resource Reliability Program (WRRP) funded by a Proposition 84 grant includes development of water system CIP recommendations. The WRRP was completed in 2019 and implementation began in 2020 with the adoption of the CIP Update. Funding was included in the recently completed Proposition 218 rate increase process and Prop 1 grant funding of \$274,500 was approved for waterline replacement on Highway 1. Prop 1 grant funded Design has been completed for 11 priority 1 and 2 projects from the CIP. A Preliminary Engineering Report is currently being developed for funding CIP improvements through the United States Department of Agriculture.

The following is an update on previously reported critical projects.

<u>Project</u>	<u>Status</u>
Emergency Generator Project	Completed in 2020
Highway One Utility Relocation Project	Completed in 2020
Asphalt Overlay Utility Relocation Project	Completed in 2020
Norswing/Pershing waterline replacement project	Completed in 2020
Highway One waterline replacement project (west of 21st Street)	Design/encroachment permit/funding completed in 2020 and construction phase to be completed in 2021

The following is an update on grant applications.

<u>Grant</u>	<u>Amount</u>	<u>Status</u>
Prop 1-Hwy 1 waterline	\$274,500	Awarded
IWMA-Recycle bins/water bottle refilling stations	\$10,000	Awarded
CalRecycle-Recycle bins/water bottle refilling stations	\$75,000	In Review
CalOES-Emergency Generators	\$300,000	In Review
Prop 1-LID groundwater recharge	\$2,450,733	In Review
CDBG Water Tank Rehabilitation	\$225,000	In Review

Water Rate Review and Proposition 218 Process

A Water Rate Analysis was completed by District staff at a cost savings of \$35-\$40 thousand in comparison with the use of a consultant. Policy direction was provided by the Board on the structure of the necessary rate increase and the Proposition 218 Water Rate Increase process was successfully completed. A new customer class for multi-family properties was created, a simplified rate structure was used, and long-overdue funding for the CIP was included in the rate increase. Water rates in Oceano remain near the average for similar agencies in the County.

Miscellaneous

COVID-19 significantly impacted District operations. An emergency declaration was adopted along with a COVID-19 response plan, temporary addendum to the MOU with the Employee Union, and protocols for virtual Board meetings. Late fees continue to be waived by the District when bills are paid by customers.

An upgrade to LED lighting was completed for the District office and Fire Station. This was completed with no out of pocket cost to the District through interest free on bill financing by PG&E. Estimated energy savings of \$160 per month are expected from the project.

Options to at-large District elections were evaluated and a resolution was adopted to transition to by-district elections in 2022 to avoid costly legal expenses related to the California Voting Rights Act.

Administrative improvements were implemented including the creation of a District Facebook page, implementation of a credit card payment option, and updating the expenditure control guidelines and purchasing authority to improve staff efficiencies.

Attachment "B"

Categorical Priorities

The following is a list of “categories” that have been utilized by the District in prior goal setting discussions.

- Capital Projects
 - Water System CIP Implementation
 - Low Impact Development Projects
 - Options for utility yard upgrades
 - Options for fire residence upgrades
- Professional Services
 - Sewer System Capital Improvement Program
 - Solid Waste Rate Review by Statler
 - Audit by Moss, Levy Hartzheim LLP
 - District Engineering by DPSI
 - District Counsel by AMMCG
- Operations
 - Training
 - Water and sewer easements
 - Engineering standards
 - Solid waste programs
 - Lift Station
 - Waterline replacement projects
 - SCADA, GIS and smart meters
 - Documentation of non-standard situations
- Customer Accounts
 - Credit Card Payments, E-bills, Online Payments
 - Late Fees and penalties
 - Fees on service calls
 - Fees for non-compliance with District standards
 - Clarification & documentation of out of District customers
- Contracts
 - Lopez Water supply contract amendment
 - Central Coast Blue Operating Agreement
 - Sheriff's Building Lease
 - Other contract compliance review

- Risk Management
 - Obtain insurance quotes from multiple providers
 - Safety Program
- Administration
 - By-district election transition
 - Fireworks Ordinance Update
 - Update to policies / rules and regulations
 - Retrofit on sale requirements for non-standard situations
 - Records retention efforts & old fire station
 - Succession Management
- Accounting/Finance
 - Refinancing CALPERS Unfunded Accrued Liability (UAL)
 - Tracking Public Facilities Fees with Will-Serve Letters / New Development
 - Sewer rate review and Proposition 218 Process
 - Fees on new development including mixed use development
 - Fire Service Options and Implementation
 - Debt Policies
 - Cost Accounting Implementation
- Budgets
 - Multi-year budget projections
 - Multi-year capital improvement budgets
 - Incorporating budgets in Tyler accounting software
 - Develop strategies to meet standards for Excellence in Budget Reporting
 - Refinement of District reserve policies
- Other
 - The Place
 - RFP for recreation at the Community Center
 - RFP for murals on Old Fire Station
 - Landscape maintenance
 - Community garden
 - Legislative platform