



Notice of Regular Meeting
Oceano Community Services District - Board of Directors Agenda
WEDNESDAY, SEPTEMBER 28, 2022 – 6:00 P.M.
Oceano Community Services District Board Room
1655 Front Street Oceano, CA

All items on the agenda including information items, may be deliberated. Any member of the public with an interest in one of these items should review the background material and request information on the possible action that could be taken.

All persons desiring to speak during any Public Comment period are asked to fill out a "Board Appearance Form" to submit to the Board Secretary prior to the start of the meeting. Each individual speaker is limited to a presentation time of THREE (3) minutes per item. Persons wishing to speak on more than one item shall limit their remarks to a total of SIX (6) minutes. This time may be allowed between items in one-minute increments up to three minutes. Time limits may not be yielded to or shared with other speakers.

1. CALL TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. AGENDA REVIEW
5. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

This public comment period provides an opportunity for members of the public to address the Board on matters of interest within the jurisdiction of the District that are not listed on the agenda. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

6. SPECIAL PRESENTATIONS & REPORTS:

A. ADOPTION OF A RESOLUTION PROCLAIMING OCTOBER 9-15, 2022, AS FIRE PREVENTION WEEK

B. STAFF REPORTS:

- i. Sheriff's South Station - Commander Keith Scott
- ii. FCFA Operations - Chief Steve Lieberman
- iii. Operations – Utility System Manager Tony Marraccino
- iv. OCSD General Manager – Will Clemens

C. BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:

- i. President White
- ii. Vice President Villa
- iii. Director Gibson
- iv. Director Austin
- v. Director Montes

D. PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS:

This public comment period provides an opportunity for members of the public to address the Board on matters discussed during Special Presentations and Reports. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

7. CONSENT AGENDA ITEMS:

Public comment Members of the public wishing to speak on consent agenda items may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

- A. Review and Approval of Minutes for the Regular Meeting of September 14, 2022
- B. Review of Cash Disbursements

8. BUSINESS ITEMS:

Public comment Members of the public wishing to speak on business items may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

- A. Consideration of an appeal by Myron and Helena Leal on a water bill and provide staff direction as deemed appropriate
- B. Appointment to fill the Division 3 seat on the Board of Directors

9. HEARING ITEMS: None

Public comment Members of the public wishing to speak on hearing items may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

10. RECEIVED WRITTEN COMMUNICATIONS:

11. LATE RECEIVED WRITTEN COMMUNICATIONS:

12. FUTURE AGENDA ITEMS:

13. FUTURE HEARING ITEMS:

14. CLOSED SESSION:

15. ADJOURNMENT:

This agenda was prepared and posted pursuant to Government Code Section 54954.2. Agenda is posted at the Oceano Community Services District, 1655 Front Street, Oceano, CA. Agenda and reports can be accessed and downloaded from the Oceano Community Services District website at www.oceanocsd.org

ASSISTANCE FOR THE DISABLED If you are disabled in any way and need accommodation to participate in the Board meeting, please call the Clerk of the Board at (805) 481-6730 for assistance at least three (3) working days prior to the meeting so necessary arrangements can be made.

**OCEANO COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2022-___**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OCEANO COMMUNITY SERVICES
DISTRICT PROCLAIMING OCTOBER 9-15, 2022 AS FIRE PREVENTION WEEK**

WHEREAS, the Oceano Community Services District is committed to ensuring the safety and security of all those living in the visiting Oceano; and

WHEREAS, fire is a serious concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, home fires caused 2,580 civilian deaths in the United States in 2020, according to the National Fire Protection Association ® (NFPA®), and fire departments in the United States responded to 356,500 home fires; and

WHEREAS, smoke alarms sense smoke well before you can, alerting you to danger in the event of fire in which you may have as little as two minutes to escape to safety; and

WHEREAS, working smoke alarms cut the risk of dying in reported home fires in half; and

WHEREAS, Oceano, CA residents should be sure everyone in the home understands the sounds of the smoke alarms and knows how to respond; and

WHEREAS, Oceano, CA residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

WHEREAS, Oceano, CA residents will make sure their smoke and carbon monoxide (CO) alarms meet the needs of all their family members, including those with sensory or physical disabilities; and

WHEREAS, Oceano, CA first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, Oceano, CA residents that are responsive to public education measures are better able to take personal steps to increase their safety from fire, especially in their homes; and

WHEREAS, the 2022 Fire Prevention Week TM theme, “Fire won’t wait. Plan your escape.TM,” effectively serves to remind Oceano, CA, it is important to have a home fire escape plan.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE OCEANO COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

1. The Oceano Community Services District does hereby proclaim October 9-15, 2022, as Fire Prevention Week throughout Oceano, and the Board urges all citizens to plan and practice a home fire escape for Fire Prevention Week 2022, and to support the many public safety activities and efforts of fire and emergency services.

Upon motion of _____, seconded by _____, and on the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAINING:

PASSED, APPROVED, and ADOPTED the foregoing Resolution is hereby adopted this _____ day of _____, 2022.

President of the Board of Directors

ATTEST:

Secretary of the Board of Directors

APPROVED AS TO FORM AND LEGAL EFFECT:

Legal Counsel



Oceano Community Services District

Summary Minutes

Regular Meeting Wednesday, September 14, 2022 – 6:00 P.M.

Location: OCSD BOARD ROOM

1. **CALL TO ORDER:** at approximately 6:00 p.m. by President White
2. **ROLL CALL:**
Board members present: President White, Vice President Villa, Director Gibson, Director Austin and Director Montes.
Staff present: Will Clemens, General Manager, Carey Casciola, Business & Accounting Manager and Jeff Minnery, Legal Counsel
3. **FLAG SALUTE:** Led by President White
4. **AGENDA REVIEW:** Agenda accepted as presented
5. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA:**

Harry Afsher, Pacific Plaza Resorts	Health and safety concerns with RV parking on Pier Ave.
Reza Rasekh, Pacific Plaza Resorts	Health and safety concerns with RV parking on Pier Ave.
Director Montes requested to recuse himself from the dais and speak as resident.	
Steve Montes, Oceano Resident	Provided information on District services and his candidacy for the Board of Director seat.
Gina McMahon, Oceano Resident	Expressed concerns over candidacy signs referencing sidewalks, which is not within the Districts purview.
Charles Varni, Oceano Advisory Council (OAC) Chair	Provided a report from the Oceano Advisory Council.

6. **SPECIAL PRESENTATIONS & REPORTS:**

A. STAFF REPORTS:

- i. **Sheriff's South Station** – Commander Keith Scott
August 2022 Report and Stats:
953 Calls for service / 22 arrests
2 Assault & Battery, 38 disturbance complaints, 2 burglaries, 6 thefts, 3 vandalism, 7 mail theft, 2 phone scams and 3 suspicions circumstances. 78 enforcement stops. 1 Narcan use. Delta & Pier Ave. – Deputies are pursuing and making contact. 1 car was towed.
- ii. **FCFA** - Chief Steve Lieberman - Absent
President White provided information regarding a structure fire in Arroyo Grande on Elm St.
- iii. **Operations** - Utility Systems Manager - Tony Marraccino
Lopez is at 24.1% full which is 11,901 AF.
8 Work orders / 92 USAs (PG&E currently testing their poles for rot and treatment) / 0 SSOs
8 Customer Service Calls / 3 After Hours Call Outs all related to Lopez Water Treatment Plant.
Completed weekly & monthly samples
FOG Permitting / Service line replacement/ Watermain extension at Security Ct.
Cleaned lift-station / First of the month equipment runs
Meeting with Specialty Construction, Inc. regarding Projects 1-1 & 1-9 (HWY 1 & Alleyway)
Recycled asphalt and concrete / continuing with meter replacement
Continued with Sewer System Management Plan (SSMP) jetting
Handheld training & meter reads
- iv. **OCSD General Manager** – Will Clemens
Successful in getting a DWR grant in the amount of \$268,000 for our water line projects on Hwy 1 & Alleyway allowing us to complete the projects without using reserve funds.
IRWM funding cycle – we've been recommended for \$600,000 more and will go to SLO County Board of Supervisors for approval and then the DWR.
Applying to another state water board program for back-up generator funding.
Attended the water reuse conference and am encouraged by the level of analysis to determining that recycled water will not leach contaminated water. Spoke with the EPA and their funding branch.

Issuing the notice to proceed next week for Project 1-1 & 1-9 (HWY 1 & 19th alleyway)
 November 2022 Election – No one is running in Division 3. The District will need to find someone to appoint.

B. BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:

- i. **Vice President Villa** – Reported on the 8/27/2022 Regional Water Management Group (RWMG-IRWMP) meeting.
- ii. **Director Austin** – None
- iii. **President White** – None
- iv. **Director Gibson** – None
- v. **Director Montes** – None

C. PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS:

Charles Varni, OAC Chair	Provided comments and questions regarding the Division 3 open seat, the Central Coast Blue project and possibly funding grant writing outside of the District.
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7. CONSENT AGENDA:	ACTION:
<ul style="list-style-type: none"> a. Review and Approval of Minutes for the Regular Board Meeting of August 24, 2022 b. Review of Cash Disbursements 	<p>After an opportunity for public comment, Board and staff discussion, Director Austin made a motion to approve the consent agenda as presented with a second from Vice President Villa and a 5-0 roll call vote.</p> <p>Public Comment: None</p>

8A. BUSINESS ITEMS:	ACTION:
<p>Submittal of a resolution making Responsible Agency findings pursuant to the California Environmental Quality Act (CEQA) for the Amended and Restated Water Supply Contract Project for Zone 3 and approving execution of an Amended and Restated Water Supply Contract between the Oceano Community Services District (OCSD) and the San Luis Obispo County Flood Control and Water Conservation District</p>	<p>After an opportunity for public comment, Board and staff discussion, Director Montes made a motion approve staff recommendations with a second from Vice President Villa and a 5-0 roll call vote.</p> <p>Public Comment: Charles Varni – In support of this resolution and contract amendments.</p>

- 9. **HEARING ITEMS:** None
- 10. **RECEIVED WRITTEN COMMUNICATIONS:** None
- 11. **LATE RECEIVED WRITTEN COMMUNICATIONS:** None
- 12. **FUTURE AGENDA ITEMS:** None
- 13. **FUTURE HEARING ITEMS:** None
- 14. **CLOSED SESSION:** None
- 15. **ADJOURNMENT:** Approximately 7:23 p.m.



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

PHONE(805) 481-6730 FAX (805) 481-6836

Date: September 28, 2022

To: Board of Directors

From: Carey Casciola, Business and Accounting Manager

Subject: **Agenda Item #7(B): Recommendation to Review Cash Disbursements**

Recommendation

It is recommended that your board review the attached cash disbursements:

Discussion

The following is a summary of the attached cash disbursements:

Description	Check Sequence	Amounts
	59766 - 59784	
Disbursements:		
Regular Payable Register - paid 09/15/2022	59766 - 59772	\$ 5,640.94
Refund Customer Bill Credits Due & Hydrant Deposit - paid 09/15/2022	59776 - 59782	\$ 1,056.42
Subtotal:		\$ 6,697.36
Reoccurring Payments for Board Review (authorized by Resolution 2020-06):		
Payroll Disbursements - PPE 09/10/2022	N/A	\$ 39,712.88
Board Member Stipends - August 2022	N/A	\$ 269.13
Mechanics Bank Visa Card Online Payment - paid 09/14/2022	N/A	\$ 1,832.25
Reoccurring Utility Disbursements - paid 09/15/2022	59773 - 59775	\$ 951.46
Reoccurring Health Disbursements - paid 09/21/2022	59783 - 59784	\$ 10,755.64
Subtotal:		\$ 53,521.36
Grand Total:		\$ 60,218.72

Other Agency Involvement

N/A

Other Financial Considerations

Amounts are within the authorized Fund level budgets.

Results

The Board's review of cash disbursements is an integral component of the District's system of internal controls and promotes a well governed community.

COMPANY: 99 - POOLED CASH FUND
ACCOUNT: 1-1001-000 POOLED CASH OPERATING
TYPE: All
STATUS: All
FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999
CLEAR DATE: 0/00/0000 THRU 99/99/9999
STATEMENT: 0/00/0000 THRU 99/99/9999
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 059766 THRU 059772

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE	
CHECK:									
1-1001-000	9/15/2022	CHECK	059766	ARAMARK	102.91CR	OUTSTND	A	0/00/0000	UNIFORMS
1-1001-000	9/15/2022	CHECK	059767	CANNON	4,759.00CR	OUTSTND	A	0/00/0000	USDA PRELIM ENGR RPT, CIP-HWY1/ALLEYWAY TO 19TH
1-1001-000	9/15/2022	CHECK	059768	SLO CO FARM SUPPLY CO INC, DBA	26.93CR	OUTSTND	A	0/00/0000	SUPPLIES
1-1001-000	9/15/2022	CHECK	059769	MINER'S ACE HARDWARE, INC.	92.34CR	OUTSTND	A	0/00/0000	SUPPLIES
1-1001-000	9/15/2022	CHECK	059770	MR. BACKFLOW	245.00CR	OUTSTND	A	0/00/0000	BACKFLOW SERVICES
1-1001-000	9/15/2022	CHECK	059771	PETTY CASH	4.76CR	OUTSTND	A	0/00/0000	CERT MAIL/RETN RCPT
1-1001-000	9/15/2022	CHECK	059772	PRO-TECH LANDSCAPE MANAGEMENT,	410.00CR	OUTSTND	A	0/00/0000	LANDSCAPING
TOTALS FOR ACCOUNT 1-1001-0				CHECK	TOTAL:	5,640.94CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	5,640.94CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			

COMPANY: 99 - POOLED CASH FUND
ACCOUNT: 1-1001-000 POOLED CASH OPERATING
TYPE: All
STATUS: All
FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999
CLEAR DATE: 0/00/0000 THRU 99/99/9999
STATEMENT: 0/00/0000 THRU 99/99/9999
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 059776 THRU 059782

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
CHECK:								
1-1001-000	9/15/2022	CHECK	059776	CAL PROJECTS, LLC	500.00CR	OUTSTND	A	0/00/0000 REFUND HYDRANT DEPOSIT
1-1001-000	9/15/2022	CHECK	059777	HEMLOCK, SARAH	12.21CR	OUTSTND	A	0/00/0000 UB FINAL BILL CR BAL - REFUND DUE
1-1001-000	9/15/2022	CHECK	059778	JACOBS, HAROLD	135.55CR	OUTSTND	A	0/00/0000 UB FINAL BILL CR BAL - REFUND DUE
1-1001-000	9/15/2022	CHECK	059779	JONES, CHANEL MELENA	14.73CR	OUTSTND	A	0/00/0000 UB FINAL BILL CR BAL - REFUND DUE
1-1001-000	9/15/2022	CHECK	059780	KRIVINKO, TIMOTHY	120.00CR	OUTSTND	A	0/00/0000 UB FINAL BILL CR BAL - REFUND DUE
1-1001-000	9/15/2022	CHECK	059781	MORRIS, ALEXANDRA	90.80CR	OUTSTND	A	0/00/0000 UB FINAL BILL CR BAL - REFUND DUE
1-1001-000	9/15/2022	CHECK	059782	THEY HAYES TRUST	183.13CR	OUTSTND	A	0/00/0000 UB FINAL BILL CR BAL - REFUND DUE
TOTALS FOR ACCOUNT 1-1001-0				CHECK	TOTAL:	1,056.42CR		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	0.00		
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	1,056.42CR		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	0.00		

Payroll Summary Report
Board of Directors - Agenda Date September 28, 2022

	(*)	
Gross Wages	8/27/2022	9/10/2022
Regular	\$27,670.96	\$35,015.40
Overtime Wages	\$551.02	\$788.67
Stand By	\$450.00	\$450.00
	\$28,671.98	\$36,254.07
Cell Phone Allowance	\$75.00	\$0.00
Total Wages	\$28,746.98	\$36,254.07

Disbursements		
Net Wages	\$21,994.32	\$28,152.73
State and Federal Agencies	\$5,544.19	\$6,993.64
CalPERS - Normal	\$4,422.13	\$4,441.47
SEIU - Union Fees	\$125.04	\$125.04
Total Disbursements processed with Payroll	\$32,085.68	\$39,712.88
Health (Disbursed with reoccurring bills)	\$6,283.78	\$6,292.40
Total District Payroll Related Costs	\$38,369.46	\$46,005.28

(*) Previously reported in prior Board Meeting packet - provided for comparison.

Board Member Stipend Summary Report
Board of Directors - Agenda Date September 28, 2022

	(*)	
Gross Stipends	7/31/2022	8/30/2022
Board Member Stipends	<u>\$450.00</u>	<u>\$250.00</u>
Gross Stipends	<u><u>\$450.00</u></u>	<u><u>\$250.00</u></u>
Disbursements		
Net Stipends	\$415.57	\$230.87
State and Federal Agencies	\$68.86	\$38.26
Total Disbursements processed with Stipends	<u><u>\$484.43</u></u>	<u><u>\$269.13</u></u>

(*) Previously reported in prior Board Meeting packet - provided for comparison.



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

RECEIVED
SEP 08 2022

DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME: Steve Montes DATE: 9/8/22

FOR THE MONTH OF: August

8.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular or special meeting of the Board and fifty dollars (\$50.00) for each committee meeting attended by him or her.

8.2 In no event shall Director compensation exceed one hundred dollars (\$100.00) per day.

8.3 Director compensation shall not exceed six hundred (\$600.00) in any one (1) calendar month.

MEETING DATES: 8/24 only and

No. of Meetings 1 x \$100.00 = \$ 100

COMMITTEE MEETING(S) OR OTHER REIMBURSEMENT(S)

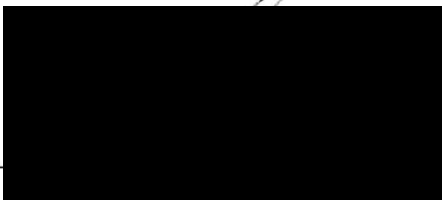
DATE: _____ MEETING: _____ AMOUNT: \$ _____

DATE: _____ MEETING: _____ AMOUNT: \$ _____

DATE: _____ MEETING: _____ AMOUNT: \$ _____

DATE: _____ MEETING: _____ AMOUNT: \$ _____

TOTAL COMPENSATION: \$ 100.00

SIGNATURE: 



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

RECEIVED
AUG 31 2022

DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME: KAREN M WHITE

DATE: 8/30/2022

FOR THE MONTH OF: August

8.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular or special meeting of the Board and fifty dollars (\$50.00) for each committee meeting attended by him or her.

8.2 In no event shall Director compensation exceed one hundred dollars (\$100.00) per day.

8.3 Director compensation shall not exceed six hundred (\$600.00) in any one (1) calendar month.

MEETING DATES: 8/24/2022 and _____

No. of Meetings 1 x \$100.00 = \$ 100⁰⁰/100

COMMITTEE MEETING(S) OR OTHER REIMBURSEMENT(S)

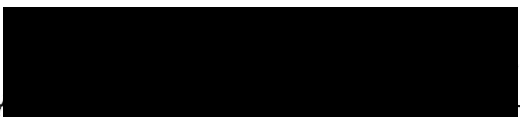
DATE: 8/19/2022 MEETING: 5 Cities Ford AMOUNT: \$ 50⁰⁰/100

DATE: 8/3/2022 MEETING: SoCo Sen AMOUNT: \$ 0

DATE: _____ MEETING: _____ AMOUNT: \$ _____

DATE: _____ MEETING: _____ AMOUNT: \$ _____

TOTAL COMPENSATION: \$ 150⁰⁰/100

SIGNATURE: 



Oceano Community Services District

1655 Front Street | P.O. Box 599 | Oceano, CA 93475
PHONE: (805) 481-6730 | FAX: (805) 481-6836

RECEIVED
SEP 08 2022

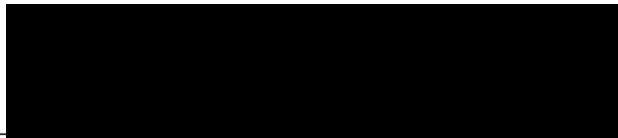
Meeting Date: 9/19/2022

Director Name: LAREN M WHITE

Public Meeting / Hearing: Two Cities Fire Authority

Notes: Approved a step five cost of living
increase for Fire Chief Steve Wickman
Continued labor negotiations with
FCFA UNION employees

Attached: Agenda / Other Documents Yes No



Signature



Oceano Community Services District

1655 Front Street | P.O. Box 599 | Oceano, CA 93475
PHONE: (805) 481-6730 | FAX: (805) 481-6836

RECEIVED
SEP 08 2022

Meeting Date: 8/3/2022

Director Name: KAREN M WHITE

Public Meeting / Hearing: So San Luis Sewer

Notes: Heard a report on challenges involving the redundancy project involving ~~the~~ unwatering of job site possibly impacting the Wearden Creek (Oceano) lagoon. Hired an environmental attorney in connection with this potential issue.

Attached: Agenda / Other Documents [] Yes [X] No

[Redacted Signature]

Signature

Oceano Community Services District
Mechanics Bank Visa Card

A/P Visa Card Disbursement

Date	Transaction	Name	Amount	Description	GL Account #
08/18/2022	DEBIT	INTUIT *QBooks Online CL.INTUIT.	(\$55.00)	PERMITS, FEES LICENSES	01-5-4100-248
08/10/2022	DEBIT	WAL-MART #2556 ARROYO GRA	(\$44.99)	OFFICE EXPENSE	01-5-4100-200
08/05/2022	DEBIT	IN *BADGE FRAME INC. 909-59130	(\$1,500.00)	CIP-HWY1/ALLEYWAY TO 19TH	02-5-4400-439
08/04/2022	DEBIT	ADOBE *800-833-6687 ADOBE.LY/E	(\$19.99)	PERMITS, FEES LICENSES	01-5-4100-248
08/04/2022	DEBIT	OWPSACSTATE 916-278-6	(\$165.53)	CLASSES/SEMINARS/TRAINING FEES	02-5-4400-285
08/03/2022	DEBIT	ZOOM.US 888-799-9666 WWW.ZOOM.	(\$46.74)	OFFICE EXPENSE	01-5-4100-200

Total ACH - 9/14/2022 (\$1,832.25)

09/28/2022 Board Meeting - Mechanics Visa Card Online Payment - paid 09/14/2022 **\$1,832.25**

COMPANY: 99 - POOLED CASH FUND
 ACCOUNT: 1-1001-000 POOLED CASH OPERATING
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 059773 THRU 059775

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE	
CHECK:									
1-1001-000	9/15/2022	CHECK	059773	AGP VIDEO INC.	785.00CR	OUTSTND	A	0/00/0000	BOD STREAM, ARCHIVE INDEX
1-1001-000	9/15/2022	CHECK	059774	CHARTER COMMUNICATIONS	150.00CR	OUTSTND	A	0/00/0000	INTERNET - COMMUNICATIONS
1-1001-000	9/15/2022	CHECK	059775	SO CAL GAS	16.46CR	OUTSTND	A	0/00/0000	UTILITY
TOTALS FOR ACCOUNT 1-1001-0				CHECK	TOTAL:	951.46CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	951.46CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			

COMPANY: 99 - POOLED CASH FUND
 ACCOUNT: 1-1001-000 POOLED CASH OPERATING
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 059783 THRU 059784

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE	
CHECK:	-----								
1-1001-000	9/21/2022	CHECK	059783	ANTHEM BLUE CROSS	9,373.20CR	OUTSTND	A	0/00/0000	EMPLOYEE INSURANCE
1-1001-000	9/21/2022	CHECK	059784	PRINCIPAL LIFE INSURANCE COMPA	1,382.44CR	OUTSTND	A	0/00/0000	EMPLOYEE INSURANCE
TOTALS FOR ACCOUNT 1-1001-0				CHECK TOTAL:	10,755.64CR				
				DEPOSIT TOTAL:	0.00				
				INTEREST TOTAL:	0.00				
				MISCELLANEOUS TOTAL:	0.00				
				SERVICE CHARGE TOTAL:	0.00				
				EFT TOTAL:	0.00				
				BANK-DRAFT TOTAL:	0.00				
TOTALS FOR POOLED CASH FUND				CHECK TOTAL:	10,755.64CR				
				DEPOSIT TOTAL:	0.00				
				INTEREST TOTAL:	0.00				
				MISCELLANEOUS TOTAL:	0.00				
				SERVICE CHARGE TOTAL:	0.00				
				EFT TOTAL:	0.00				
				BANK-DRAFT TOTAL:	0.00				



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

Date: September 28, 2022

To: Board of Directors

From: Will Clemens, General Manager

Subject: **Agenda Item 8A#: Consideration of an appeal by Myron and Helena Leal on a water bill and provide staff direction as deemed appropriate**

Recommendation

It is recommended that your Board consider the appeal by Myron and Helena Leal on a water bill and provide staff direction as deemed appropriate.

Discussion

The Leal's are the owners of 1130 Tranquill Ct. For the 5/18/2022 – 7/18/2022 billing period, 73 units of water were registered by the water meter, and the bill for that period was \$560.02. Staff first re-read the meter at the property to ensure the meter was not misread and checked for a leak.

The District currently has Ordinance 2007-1 in place that provides that billing adjustments may be approved for high water usage provided that the following conditions are met:

- "The owner must produce evidence of a break or malfunction that was not reasonably detectable", and
- "The owner must produce evidence the break or malfunction has been repaired", and
- "The District determines there is no evidence that the excess use of water was due to the willful act or the negligence of the consumer or the consumer's agent(s)"

All three conditions must be met for the General Manager to approve a water bill credit. The owners requested a leak adjustment, but there was no evidence of a break or malfunction, or that a repair was made. Alternatively, your Board could choose to treat this like an instance of leak relief. If the formula in Ordinance 2007-1 for issuing leak relief credits was applied in this circumstance, the bill would be reduced to \$344.66.

Other Agency Involvement

N/A

Other Financial Considerations



Oceano Community Services District

Board of Directors Meeting

If your Board is inclined to grant a billing adjustment based on the formula established in Ordinance 2007-1, this would result in a billing credit of \$215.36.

Results

The Board's consideration of the request provides a full review of the situation and supports a well-governed community.

Attachments: Correspondence from Myron & Helena Leal
 Leak Adjustment Calculation

September 2, 2022

Myron and Helena Leal
3257 N. Morning Dove Lane
Hanford, CA 93230

Board of Directors
Oceano Community Services District

Re: Service Address: 1130 Tranquil CT., Oceano

This residence is a vacation home, used a few days a month and is never rented out to others.

Attached to this letter is our water usage from Nov. 2017 to the present, which indicates an average consumption of 9. On our last statement the usage went to 73 (8 times average)! When we received the bill, we called the office and they sent a technician out to check. The technician reported that everything was normal as usual. When we got there, we checked faucets, baths, toilets, etc. and nothing was running. Our street is a one-way, deadend and no indication that neighbors or others used the water. We are at a loss as to what could have happened.

We understand that this does not qualify for the "leak relief" rule, but since we were informed that our usage is back to our "old normal", could you please apply the "leak relief" rule to us?

Thank you for your consideration.

Sincerely,



Myron and Helena Leal

hl

Account Number - 04-58060-03 LEAL, HELENA_MYRON Service Address: 1130 TRANQUIL CT

Service: 100 100 WTR-RES-REG Meter: 69511425

Month	Date	Read		Total Consumption	Demand		Reading		Occupant
		Previous	Current		Read	Consumption	Flag	Source	
Year : 2022 Total 4									
Jul	07/18/2022	876	949	73			Regular	Hand Held	03
May	05/11/2022	868	876	8			Regular	Hand Held	03
Mar	03/15/2022	859	868	9			Regular	Hand Held	03
Jan	01/13/2022	847	859	12			Regular	Hand Held	03
Year : 2021 Total 6									
Nov	11/17/2021	831	847	16			Regular	Hand Held	03
Sep	09/14/2021	827	831	4			Regular	Hand Held	03
Jul	07/15/2021	819	827	8			Regular	Hand Held	03
May	05/19/2021	816	819	3			Regular	Hand Held	03
Mar	03/17/2021	812	816	4			Regular	Hand Held	03
Jan	01/14/2021	809	812	3			Regular	Hand Held	03
Year : 2020 Total 6									
Nov	11/18/2020	804	809	5			Regular	Hand Held	03
Sep	09/15/2020	787	804	17			Regular	Hand Held	03
Jul	07/15/2020	778	787	9			Regular	Hand Held	03
May	05/14/2020	765	778	13			Regular	Hand Held	03
Mar	03/20/2020	761	765	4			Regular	Hand Held	03
Jan	01/17/2020	758	761	3			Regular	Hand Held	03
Year : 2019 Total 6									
Nov	11/20/2019	747	758	11			Regular	Hand Held	03
Sep	09/17/2019	737	747	10			Regular	Hand Held	03
Jul	07/16/2019	727	737	10			Regular	Hand Held	03
May	05/17/2019	719	727	8			Regular	Hand Held	03
Mar	03/14/2019	718	719	1			Regular	Hand Held	03
Jan	01/17/2019	715	718	3			Regular	Hand Held	03
Year : 2018 Total 6									
Nov	11/14/2018	712	715	3			Regular	Hand Held	03
Sep	09/18/2018	700	712	12			Regular	Hand Held	03
Jul	07/19/2018	684	700	16			Regular	Hand Held	03
May	05/18/2018	681	684	3			Regular	Hand Held	03
Mar	03/15/2018	679	681	2			Regular	Hand Held	03
Jan	01/18/2018	677	679	2			Regular	Hand Held	03
Year : 2017 Total 1									
Nov	11/17/2017	677	677	0			Regular	Hand Held	03
				Avg 9					

Adjustment Calculation

04-58060-03
MYRON HELENA LEAL

ADJUSTMENT CALCULATION

			Units		Rate		Extended Cost
Water Usage	Billed 73 Cons	\$ 540.53	-	\$	66.58	\$	66.58
	* Average 9 Cons	\$ 109.81	6	\$	3.84	\$	23.04
			3	\$	6.73	\$	20.19
	Difference	\$ 430.72					
			9			\$	109.81
Sewer	Billed	\$ 19.49					
	Average	\$ 19.49					
	Difference	\$ -					
Water Diference	\$ 430.72	\$ 215.36					
Sewer Difference	\$ -	\$ -					
Total Difference	\$ 430.72						
OCSD Amount	\$ 215.36						
Customer Amount	\$ 215.36						
Total Difference	\$ 430.72						
Adj Late Fee	\$ -						
Adj Door Hanger	\$ -						
TOTAL	\$ 215.36						

Approved By:

Utility System Account General
Supervisor: _____ Administrator: _____ Manager: _____



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

Date: September 28, 2022

To: Board of Directors

From: Will Clemens, General Manager

Subject: **Agenda Item #8(B):** Appointment to fill the Division 3 seat on the Board of Directors.

Recommendation

It is recommended that your Board consider recommending an appointment to the Board of Supervisors to fill the Board seat for Division 3 because no one filed a Declaration of Candidacy for Division 3 in the November 2022 election.

Discussion

The District received the attached letter from the County Elections Officer indicating that no one filed a Declaration of Candidacy for Division 3 in the November 2022 election. Therefore, your Board has until October 7, 2022, to make a recommendation for appointment to the Board of Supervisors.

A notice of the vacancy was posted and mailed to all registered voters in Division 3 inviting applications to fill the open position for the four-year term. As of the agenda posting deadline, no one has applied for appointment, but this item will be kept on the agenda in case of any late submittals prior to the meeting.

Other Agency Involvement

The San Luis Obispo County Clerk's office conducts the elections, and the County Board of Supervisors would make the appointment.

Financial Considerations

n/a

Results

Appointing an individual to the Division 3 Board position will help ensure a quorum of the Board of Directors and promotes a well governed community.

Attachments: County Elections Officer letter



COUNTY OF SAN LUIS OBISPO OFFICE OF THE CLERK-RECORDER

Elaina Cano - County Clerk Recorder

August 30, 2022

District Secretary
Oceano Community Services District
1655 Front St
Oceano CA 93445

Dear District Secretary:

Here is a revised letter giving the correct information as to paragraph 4. At the close of the nomination period for the November 8, 2022, Consolidated General Election it was determined that:

One person filed a Declaration of Candidacy for Division 2, one four-year position.
No one filed a Declaration of Candidacy for Division 3, one four-year position.
Therefore, an election will not be held in your district for Divisions 2 & 3 positions.
There will be an election for the short-term two-year position as two candidates filed for the one position.

Pursuant to Elections Code Section 10515, if no person has filed a Declaration of Candidacy for any office, the Board of Supervisors shall appoint any person to the office who is qualified on the date when the election would have been held.

The one candidate that filed for Division 2 will be appointed in lieu of election. If your district has any recommendations for the open Division 3 appointment, please notify our office in writing not later than **October 7, 2022**, so it may be presented to the Board of Supervisors. After the Board of Supervisors has made the appointment(s), our office will send out the Certificate of Appointment and Oath of Office forms to this/these candidate(s).

Please feel free to contact our office by phone at 805-781-5228 or by email candidateservices@co.slo.ca.us if you have questions concerning this matter. A hard copy of this letter will be mailed.

Thank you

Tami Bisantz
Division Supervisor