



NOTICE OF COMMITTEE MEETING
Oceano Parks and Recreation Committee Agenda
TUESDAY, APRIL 2, 2024 – 1:00 P.M.
Oceano Community Services District Board Room
1655 Front Street Oceano, CA

All items on the agenda, including information items, may be deliberated. Any member of the public with an interest in one of these items should review the background material and request information on the possible action that could be taken.

The Oceano Community Services District strongly encourages your active participation in the public process, which is the cornerstone of democracy. All persons desiring to speak during any Public Comment period are asked to fill out a "Board Appearance Form" to submit to the Board Secretary prior to the start of the meeting. If you wish to speak to an item NOT on the agenda, you may do so during the "Public Comment On Matters Not on the Agenda" period. Each individual speaker is limited to a presentation time of THREE (3) minutes per item. The time limits allocated to speakers may change to facilitate the Board meeting better. Time limits may not be yielded to or shared with other speakers.

The purpose of the Committee meeting is to conduct the business of the community in an effective and efficient manner. For the benefit of the community, the Oceano Community Services District asks that you follow the Board meeting guidelines while attending Committee meetings and treat everyone with respect and dignity. This is done by following meeting guidelines set forth in State law and Board policy. Disruptive conduct is not tolerated, including but not limited to addressing the Committee without first being recognized; interrupting speakers, Committee members, or staff; continuing to speak after the allotted time has expired; failing to relinquish the podium when directed to do so; and repetitiously addressing the same subject.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **AGENDA REVIEW**
4. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

This public comment period provides an opportunity for members of the public to address the Board on matters of interest within the jurisdiction of the District that are not listed on the agenda. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

5. **CONSENT AGENDA ITEMS:**

Public comment Items appearing on the Consent Items are considered routine and may be approved by one motion. Any member of the Board may request to have an item removed from the Consent Items. If an item is pulled, the President has the sole discretion to determine when the item will be heard. Members of the public wishing to speak on Consent items may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, Public comment is limited to

- A. Review and Approve the minutes for the Oceano Parks and Recreation Committee Meeting of March 5, 2024.

6. **BUSINESS ITEMS:**

Public comment Members of the public wishing to speak on business items may do so when recognized by the Committee Officer. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

1. Discussion of:
 - a. OPARC meeting time
 - b. Application form for community committee member volunteers
 - c. New appointee to OPARC from County Parks and Recreation

2. Discussion of potential revisions to the OPARC Bylaws and approve recommendations to the Board of Directors as deemed appropriate
3. Review and discussion of alternatives for non-profit, tax-deductible fundraising options and developing recommendations to the Board of Directors as deemed appropriate
4. Discussion of an OPARC page on the District website and develop recommendations as deemed appropriate
5. Event updates:
 - a. Free Health and Community Resource Fair held on March 24, 2024
 - b. Oceano Elementary School - Bike Rodeo on Saturday, April 13th, 2024
 - c. The Boys & Girls Club - Oceano Day of the Child on Sunday, April 14, 2024
6. State Parks Representative for OPARC
7. OPARC/OES Track & Fundraiser discussion and update
8. Safe Route to Beach Project discussion and update
9. Fieldtrip Grant from State Parks Organization discussion and update
- 10. ITEMS FOR NEXT AGENDA**
- 11. ADJOURNMENT**

This agenda was prepared and posted pursuant to Government Code Section 54954.2. The agenda is posted at the Oceano Community Services District, 1655 Front Street, Oceano, CA. Agenda and reports can be accessed and downloaded from the Oceano Community Services District website at www.oceanocsd.org

ASSISTANCE FOR THE DISABLED If you are disabled in any way and need accommodation to participate in the Board meeting, please call the Clerk of the Board at (805) 481-6730 for assistance at least three (3) working days prior to the meeting so necessary arrangements can be made.



Oceano Parks and Recreation Committee Meeting

Summary Minutes

Tuesday, March 5, 2024 – 1:00 P.M.
 Oceano Community Services District

1. **Call To Order:** The meeting was called to order by Chair Joyce-Suneson at 1:00 PM.

2. **Roll Call:**

Beverly Joyce-Suneson, OPARC Chair	Wanda Monson, Safe Routes to School Chair
Charles Varni, Board President OCSD	Ray Monson, Member at Large
Andy Stenson, Director of Facilities, LMUSD	Jasmine Carranza-Dexter, Boys & Girls Club
Bruce Hilton, Co of SLO Parks Commissioner	Nicole Miller, Account Administrator OCSD

3. **Agenda Review:** Accepted with a revision to the roll call list.

4. **Public Comment on Matters Not On the Agenda:** None

April Dury	In support of OPARC information on the OCSD website
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5A Consent Agenda	Discussion/Action:
Review and Approval of Minutes for the Oceano Parks and Recreation Committee Meeting of February 13, 2024	The minutes were accepted as presented, with a motion from Mr. Varni, a second from Mr. Monson, and a 6-0 vote. Mr. Hilton abstained – absent at the prior meeting. Public Comment: April Dury – Provided comment on roll call and meeting time.

6A Business Items	Discussion/Action:
OPARC Foundation - Ecologistics	Presentation by Stacey Hunt of Ecologistics: <ul style="list-style-type: none"> • A possible interim solution for fundraising until a 501(c)3 foundation can be formed. • Ecologistics fee is 6%. • Flipcause platform is used. • Mr. Hilton noted that the County of SLO may also be able to receive and hold donations for OPARC and will research if donations to the County would be tax deductible. • Q&A discussion. Public Comment: April Dury – Provided information on 501(c)(3) and public donations.

6B Business Items	Discussion/Action:
Introduction to Strategic Planning, Goals and Objectives	<p>Presentation by Paavo Ogren, Interim General Manager, OCSD:</p> <ul style="list-style-type: none"> • Hiring of a permanent general manager. • Staff and committee tasks. • OPARC mission statement and goals. • Mr. Varni volunteered to draft the above mission statement and goals. • Mrs. Monson supported Mr. Varni's offer. • Mr. Hilton indicated that he would like to see OPARC and the County of SLO work together as the County will also be working on a strategic plan and would welcome input from Oceano. <p>Public Comment: Kerry Langford – In support of event planning for fundraising.</p>

6C Business Items	Discussion/Action:
Participate as a vendor at the Health for the Community Event on March 24, 2024	<p>Committee discussion regarding participating in the event:</p> <ul style="list-style-type: none"> • Opportunity to hand out OPARC information. • Opportunity to survey the community regarding desired recreation opportunities. • Opportunity to grow the contact/email list for OPARC. • Opportunity to recruit community members. • Discussed sharing a vendor table with Safe Routes to School. • Discussed translation needs. • Mr. Varni will donate one of his hand-crafted items for the raffle. <p>Public Comment: None</p>

6D Business Items	Discussion/Action:
OPARC/OES Track Fundraiser	<p>Committee discussion:</p> <ul style="list-style-type: none"> • Concept rendering secured by Mr. Stenson, and it should be available by the next meeting. • Mr. Stenson clarified that the school district (LMUSD) would be the contracting entity for funds/fundraising, which can come from multiple sources and would be tax deductible. <p>Public Comment: Kerry Langford – Asked clarifying questions regarding the project timeline and contact person.</p>

6E Business Items	Discussion/Action:
Safe Route to Beach Project	Committee discussion: <ul style="list-style-type: none"> • Mr. Varni noted that a speaker from the Beaver Brigade (Oso Flaco and Oceano Lagoon) was invited but could not attend. • Mrs. Monson provided an update on scheduled field trips and busing issues to Hearst Castle and noted that funds have been allocated to assist parents/guardians with the cost of fingerprinting. • Mrs. Carranza-Dexter asked if photos of field trips were available to share on social media or the OPARC page on the OCSD website (mainly, approval to share photos of students). Public Comment: None

7. Items for Next Agenda:

OPARC meeting time change; New 4th District Parks Commissioner representative; Bylaws review and revisions; OPARC on OCSD website; Oceano Day of the Child; Bike Rodeo; OPARC/OES Track Fundraiser

Mr. Monson made a motion to approve the creation of a community outreach handout for OPARC with a second by Mr. Varni. Motion passed.

The next OPARC meeting will be Tuesday, April 2, 2024, at 1:00 PM.

8. Adjournment at 2:32 PM.

Thank you for your interest in Ecologistics.

For more than 10 years Ecologistics has been dedicated to our mission: We collaborate with people and organizations around the world to create resilient and healthy communities that are environmentally and economically sustainable, and socially just. To further that mission, Ecologistics creates strategies, tools and templates for organizations that support environmental and economic sustainability, and social justice. Ecologistics develops, conducts, and fiscally sponsors programs and projects that provide information, encourage collaboration, generate conversation, inspire action, and engage the community.

Currently there are over 40 projects under Ecologistics' sponsorship, addressing a variety of environmental and social justice issues including climate change, biodiversity, educational equality, waste prevention, world peace, and sustainability. The groups work both independently and interactively through the networking opportunities provided by Ecologistics.

When gamechangers are supported they can change the game. We are looking for activists and social entrepreneurs with inspirational projects that will further our mission to create a resilient and healthy community for the residents of the California Central Coast that is environmentally and economically sustainable. Qualifying projects must:

- Have a clearly defined purpose
- A well-thought out plan and goals
- Dedicated leadership and a community of support
- Identified funding prospects
- Be located within the U.S., even if your work is globally focused.

Ecologistics does not provide fiscal sponsorship to individuals or for-profit/commercial entities.

Is your project a good fit with Ecologistics? We encourage you to review our web site, look over our sponsored projects, and consider the programs and services we offer. Does it seem like you would benefit from our services? Are you interested in learning from and contributing to Ecologistics' network? If so, please feel free to contact us with questions about our fiscal sponsorship program and/or the selection process.

Application Process & Timeline

Applications are reviewed at our monthly Board meetings during which you will be invited to make a short presentation, either in person or via Zoom.

ECOLOGISTICS

PROJECT SPONSORSHIP APPLICATION

Your project application should follow format listed below – including the headers, numbers, and questions. Please be thorough while staying within the requested length limits.

COVER PAGE

1. Date
2. Name of Project
3. Contact Information including:
 - Project Director's Name
 - Address, City, State, & Zip Code
 - Telephone Number(s)
 - E-mail Address
 - Web Address
4. Mission Statement – a clear description of where your organization is headed that sets it apart from others and makes a case for the need it fills.
5. Project Summary – please provide a 1 paragraph (approx. 150 words) description of your project including: goals, strategies, and outcomes

NARRATIVE

Project Need

6. What is the environmental or social justice issue being addressed by the project? (2 paragraphs)
7. How does your project further the mission of Ecologistics? (1 paragraphs)

Project Focus, Implementation & Impact

8. Purpose of the project – specific outcome that you seek to achieve. (1 paragraph)
9. Please describe the strengths and capabilities of the community you are working with and how you plan to engage with them. (2 paragraphs)

Budget and Funding

10. What are the expected types and amounts of income and expenses for the next year? Please indicate whether any funding has been secured and describe your strongest prospects. (2 paragraphs)
11. Provide a proposed income and expense budget for the year ahead. (Suggested format attached.)
12. Please outline your fundraising plan – including a projected timeline for the next two years. (1 paragraph)
13. **Important** - in what states do you plan on making pitches to solicit funds? (Ecologistics may have to register with those states' agencies that monitor the activities of charitable organizations)

Expectations

14. Why do you feel Ecologistics is the best place for your work? (1 paragraph)

633 Ramona Ave, Space 103 • ☐ Los Osos, CA 93402 • [Ecologistics.org](https://www.ecologistics.org)

15. What can you bring to Ecologistics as a member of our network? Do you see any potential synergies or conflicts with existing projects? (1 paragraph)

Qualifications

16. Please provide any information demonstrating your ability to implement your project. (2 paragraphs in addition to the attachments listed below.)

17. Ecologistics encourages projects to develop an Advisory Committee. Please provide a list proposed Advisory Committee members, organizational affiliations, and qualifications. How will they help you achieve your goals?

Miscellaneous

18. How did you hear about Ecologistics' Project Sponsorship & Support program?

DOCUMENTATION AND ATTACHMENTS

Budget

Using the attached form, please provide a budget for the next year of operation and, if subsequent years are expected to be dramatically different, a second operational budget.

Resume

Please attach a resume for your project director.

Additional Project Information

Please attach any existing articles, brochures, or other available materials that describe your project or the issues you are proposing to address.

Please send your application electronically to:
stacey@ecologistics.org
Please put "New Project Application" in the email subject line.

Project applications are accepted at any time and will be considered at the next Ecologistics board meeting.

**Ecologistics Project Budget
Template**

[insert project name]

Please insert information into the yellow cells as appropriate - formulas should calculate the totals for you.

REVENUE

Revenue [private sources]	Received	Committed	Projected	Total	Notes:
Corporate Grants/Contributions				\$0.00	
Foundation Grants				\$0.00	
Individual Contributions				\$0.00	
Special Events/Fundraisers				\$0.00	
Earned Income:				\$0.00	
				\$0.00	
				\$0.00	
Total Private Revenue:	\$0.00	\$0.00	\$0.00	\$0.00	

Revenue [public sources]	Received	Committed	Projected	Total	Notes:
Government Contracts				\$0.00	
Government Grants				\$0.00	
Other:				\$0.00	
				\$0.00	
				\$0.00	
Total Public Revenue:	\$0.00	\$0.00	\$0.00	\$0.00	

In-kind Contributions	Description/Notes
Equipment	
Facilities	
Volunteers	
Services	

Total Revenue: \$0.00 \$0.00 \$0.00 \$0.00

EXPENSES

Personnel & Benefits	Projected	Total	Notes:
Salaries & Wages		\$0.00	
		\$0.00	
		\$0.00	
		\$0.00	
Subtotal Salaries & Wages:	\$0.00	\$0.00	

Benefits & Taxes (25% of Total Salaries & Wages*) \$0.00 \$0.00

* While actual cost may vary, this estimate allows for FICA, State Unemployment Insurance, Worker's Comp, Health, & Dental.

Total Personnel & Benefits \$0.00 \$0.00

Program Expenses	Projected	Total	Notes:
Consultants/Contractors		\$0.00	
Insurance		\$0.00	
Program Space		\$0.00	
Supplies & Materials		\$0.00	
		\$0.00	
Total Program Expenses	\$0.00	\$0.00	

Operating Expenses		Projected	Total	Notes:
Consultants/Contractors			\$0.00	
Equipment			\$0.00	
Insurance (i.e. liability, property)			\$0.00	
Office Rent			\$0.00	
Office Supplies			\$0.00	
Postage			\$0.00	
Promotional Materials			\$0.00	
Travel			\$0.00	
Utilities (phone/internet)			\$0.00	
			\$0.00	
Total Operating Expenses		\$0.00	\$0.00	

Total Expense before Fiscal Sponsor Fee	\$0.00	\$0.00
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Fiscal Sponsor Fees for Project Support & Admin		Projected	Total	Notes:
6% of Revenue		\$0.00	\$0.00	

Total Fiscal Sponsor Fees	#REF!	#REF!
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Total Revenue:	\$0.00	\$0.00
Total Expenses:	#REF!	#REF!

Variance [Revenue Over/Under Expenses] #REF!