



# Oceano Community Services District

## Summary Minutes

Regular Meeting Wednesday, August 9, 2023 – 6:00 P.M.

Location: OCSD BOARD ROOM

1. **CALL TO ORDER:** Called at approximately 6:05p.m. by President Villa
2. **ROLL CALL:** Board members present: President Villa, Vice President Gibson, Director Austin, Director Joyce-Suneson and Director Varni.  
Staff present: Will Clemens, General Manager, Carey Casciola, Business & Accounting Manager and Daniel Cheung, Legal Counsel.
3. **FLAG SALUTE:** Led by President Villa
4. **AGENDA REVIEW:** Agenda accepted as presented with a motion by Director Varni with a second from President Villa and a 5-0 roll call.

5. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA:**

Bonnie Ernst	Provided comment on Agenda Item 8B.
Karen White	Provided comment on the previous Board meeting.
Kerry Langford	Provided comment on condition of Director chairs.
Julie Tacker	Provided comment on previous meetings and Board members.

6. **SPECIAL PRESENTATIONS & REPORTS**

**A. STAFF REPORTS:**

- i. **Sheriff's South Station** – Commander Keith Scott – Absent
- ii. **Five Cities Fire Authority** – Steve Lieberman, Fire Chief – Absent
- iii. **Operations** - Utility Systems Manager - Tony Marraccino  
Completed weekly & monthly samples.  
12 Work Orders / 12 Customer Service Calls / 29 USAs / 2 After Hours Call Outs  
Completed meter reads, re-reads high/low report, leak notifications and comment codes.  
90% completed with three-year lead and copper testing.  
1,000-gal tank has been cleaned, triple rinsed and removed  
Completed hydrant maintenance and are now painting hydrants.  
Completed four Ready311 tickets.  
Lopez = 63 AF and State Water = 0
- iv. **OCSD General Manager** – Will Clemens  
C.A.R.E.4Paws event held on 8/6/2023 was successful and they will be returning 8/11/2023 & 8/18/2023. Met with the State Director of USDA – funding for waterline projects (grant through Congressman Carbajal).

**B. BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:**

- i. **President Villa** – None
- ii. **Vice President Gibson** – None
- iii. **Director Austin** – reported on the 8/2/2023 South San Luis Obispo County Sanitation District (SSLOCSD) meeting.
- iv. **Director Joyce-Suneson** – None
- v. **Director Varni** – reported on SLOCOG's Cycle 7 of the transportation grant, routes to parks grant, and other various grants.

**C. PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS:**

Julie Tacker	Provided comment on SSLOCSD.
Kerry Langford	Asked a question about SLOCOG.

<b>7. CONSENT AGENDA:</b>	<b>ACTION:</b>
<ul style="list-style-type: none"> <li>a) Review the of Minutes for the Regular Meeting held on July 12, 2023</li> <li>b) Review the of Minutes for the Special Meeting held on July 26, 2023</li> <li>c) Review of Cash Disbursements</li> <li>d) Consideration of Approving an Amendment to the Contract with Rincon Consultants, Inc. in the amount of \$30,773 for the Water System Improvement Projects</li> <li>e) Adoption of Plans and Specifications and Authorization of Advertisement for Construction Bids for Phase 1 of the Stormwater Capture and Groundwater Recharge Project (Contract No. 2023-01)</li> </ul>	<p>After an opportunity for public comment, Board and staff discussion, Vice President Gibson made a motion to approve the consent agenda with a second from President Villa a 5-0 roll call vote.</p> <p>Public Comment:  Julie Tacker – Provided comment on minutes, legal bills and director compensation.  April Dury – Provided comment on legal bills.</p>

<b>8A. BUSINESS ITEMS:</b>	<b>ACTION:</b>
<p>Consideration of Authorizing the General Manager and Board Members to Speak for District before the Board of Supervisors and Approval of a Letter Regarding Fire Protection Services</p>	<p>After an opportunity for public comment, Board and staff discussion, Vice President Gibson made a motion to approve the letter to the Board of Supervisors with a second from President Villa a 5-0 roll call vote.</p> <p>After an opportunity for public comment, Board and staff discussion, Director Varni made a motion to authorize the General Manager, the Board President and Director Varni to speak at the Board of Supervisors meeting regarding fire and emergency services in Oceano with a second from Director Joyce-Suneson a 3-2 roll call vote. Vice President Gibson and Director Austin dissented.</p> <p>Public Comment:  Julie Tacker – Provided comment in support of a Special Meeting.</p>

<b>8B. BUSINESS ITEMS:</b>	<b>ACTION:</b>
<p>Discussion and consideration of changes to board self governance and interactions with staff</p>	<p>After an opportunity for public comment, Board and staff discussion, President Villa made a motion to place the bylaws as future agenda and a second future agenda item for policies and procedures with a second from Vice President Gibson with a 5-0 roll call vote.</p> <p>Public Comment:  Julie Tacker – Provided comments in support of the changes.  April Dury – Provided comments in support of the changes.  Karen White – Provided comments in opposition of the changes.  Bonnie Ernst – Provided comments in support of the changes.  Sonny Paz – Provided comments in opposition of the changes.</p>

9. **HEARING ITEMS:** None

10. **RECEIVED WRITTEN COMMUNICATIONS:** August 2, 2023, Correspondence & August 4, 2023, Correspondence.

Public Comment:

Julie Tacker	Provided comment in opposition of the correspondence on August 2 <sup>nd</sup> and in support of the correspondence on August 4 <sup>th</sup>
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11. **LATE RECEIVED WRITTEN COMMUNICATIONS:** None

12. **FUTURE AGENDA ITEMS:**

Director Varni made a motion to place committee assignments on a future agenda with a second from Director Joyce-Suneson.

Director Varni made a motion to request an update from the District Administrator of the SSLOCSD on a future agenda with a second from President Villa.

13. **FUTURE HEARING ITEMS:** Final FY 2023-24 Budget Hearing – August 23, 2023

14. **CLOSED SESSION ITEMS:**

**PUBLIC COMMENT ON CLOSED SESSION ITEMS:**

April Dury	In opposition of the General Manager.
April Paz	In support of the General Manager.
Karen White	In support of the General Manager.

President Villa made a motion to adjourn to closed session approximately at 8:40 p.m. with a second from Director Varni and a 5-0 roll call vote.

**A. Pursuant to Government Code §54957:** Performance evaluation – General Manager

The board returned from closed session approximately at 9:13p.m.

No reportable action out of closed session and the item will be continued to a future agenda item.

15. **ADJOURNMENT:** at approximately 9:15 p.m.

A motion to adjourn was made by Director Austin with a second from President Villa and a 4-0 vote.

Absent: Director Varni