

Pursuant to Governor Newsom's Executive Order N-29-20, members of the Board of Directors, staff and public may participate in this meeting via teleconference and/or electronically. The Oceano Community Services District Boardroom will NOT be open for accessing the meeting.



Notice of Regular Meeting
Oceano Community Services District - Board of Directors Agenda
WEDNESDAY, JUNE 09, 2021 – 6:00 P.M.
Location: TELECONFERENCE – SEE BELOW

HOW TO OBSERVE THE MEETING

This meeting will be conducted using Zoom software, which requires a name/email to be entered prior to accessing the meeting. This is not a District requirement for participation. Public participants are welcome to use an anonymous name/email if preferred.

Telephone: Listen to the meeting live by dialing (669) 900-9128 or (253) 215-8782. Enter **Meeting ID# 892-6279-7188** followed by the pound (#) key. Then enter the **Password: 508435** followed by the pound (#) key. If the line is busy, additional phone numbers can be found on Zoom's website at <https://zoom.us/u/abb4GNs5xM>

Computer: With internet access use the **Password: 508435** to watch the live streaming at <https://us02web.zoom.us/j/89262797188?pwd=Q2lUeVc5THhnZk10TEtOUTItcXRiZz09> or by going to zoom.us and selecting "Join A Meeting" then entering the **Meeting ID# 892-6279-7188** followed by the **Password: 508435**

Mobile: Log in through the Zoom Mobile App on a smartphone or tablet and enter **Meeting ID#: 892-6279-7188** then enter the **Password: 508435**.

For information on Zoom's system requirements please visit: <https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>

HOW TO SUBMIT PUBLIC COMMENTS

Before the Meeting: Please email your comments to carey@oceanocsd.org with "Public Comment" in the subject line. In your email please include the agenda item number and title and your comments. You may also provide public comment through the District website at: <https://oceanocsd.org/contact/>. All comments received before 12:00 p.m. the day of the meeting will be included as an agenda supplement on the District's website <https://oceanocsd.org/meeting-agendas-minutes/agenda-packets/> and provided to the Directors prior to the meeting. Comments received after the deadline, but prior to the meeting start time, will be attached to the minutes of the meeting.

Live Comments: During the meeting, the Board President or designee will announce the opportunity for public comment. Members of the public may utilize the "raise hand" feature in Zoom to be placed into the speaking queue. Each individual speaker is limited to a presentation time of THREE (3) minutes per item. Persons wishing to speak on more than one item shall limit his/her remarks to a total of SIX (6) minutes. This time may be allocated between items in one-minute increments up to three minutes. Time limits may not be yielded to or shared with other speakers.

To "Raise Hand:"

- **Telephone:** Press "* 9" to raise your hand to notify meeting host and be placed in the queue. The host will unmute and call on you when it's your time to speak.
- **Computer/Mobile Device:** Click the "raise hand" button to notify meeting host and be placed in the queue. The host will unmute and call on you when it's your time to speak. If the "raise hand" button is not displayed on the screen, please click the "participants" icon at the bottom of the screen and the "raise hand" button will appear.

All items on the agenda including information items, may be deliberated. Any member of the public with an interest in one of these items should review the background material and request information on the possible action that could be taken.

1. CALL TO ORDER
2. ROLL CALL
3. FLAG SALUTE
4. AGENDA REVIEW
5. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

This public comment period provides an opportunity for members of the public to address the Board on matters of interest within the jurisdiction of the District that are not listed on the agenda. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

6. SPECIAL PRESENTATIONS & REPORTS:

A. STAFF REPORTS:

- i. Sheriff's South Station - Commander Jay Wells
- ii. FCFA Operations - Chief Steve Lieberman
- iii. Operations – Utility System Manager Tony Marraccino
- iv. OCSD General Manager – Will Clemens

B. BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:

- i. Director Villa
- ii. Director Gibson
- iii. Vice President White
- iv. President Austin
- v. Director Repogle

C. PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS:

This public comment period provides an opportunity for members of the public to address the Board on matters discussed during Special Presentations and Reports. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

7. CONSENT AGENDA ITEMS:

Public comment Members of the public wishing to speak on consent agenda items may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

- A. Review and Approval of Minutes for the Regular Meeting of May 26, 2021
- B. Review of Cash Disbursements

8. BUSINESS ITEMS:

Public comment Members of the public wishing to speak on business items may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

- A. Consideration and approval of 2021 Board Elections for the California Special Districts Association; Candidate Vote; Submittal of Vote

9. HEARING ITEMS:

Public comment Members of the public wishing to speak on hearing items may do so when recognized by the Presiding Officer. If a member of the public wishes to speak at this time, Public comment is limited to three (3) minutes.

- A. Public Hearing to Receive Input from the Community Regarding the Creation of a Division Based Election System

10. RECEIVED WRITTEN COMMUNICATIONS:

11. LATE RECEIVED WRITTEN COMMUNICATIONS:

- 12. FUTURE AGENDA ITEMS:** Deferred Infrastructure Program (as needed), Lopez Water Contract Amendments (Late 2021), Wastewater CIP (Future year), Old Firehouse Art (June 2021), Social Media Policy/ Live Stream Board Meetings (As directed), Bill insert/ mailing policy (As directed), Letter to IWMA regarding Special District Representative/Alternate with a letter to SLO County regarding pulling out of the IWMA (July 2021), Policy & Procedure Manual review (As directed), CSDA Transparency Certification (As directed), Potential Drought Impacts (As directed)

13. FUTURE HEARING ITEMS:

- June 23, 2021 Creation of a Division-Based Electoral System Public Hearing
- June 23, 2021 Preliminary 2021-22 Budget Public Hearing
- July 14, 2021 Collection of Delinquent Accounts on the 2021-22 Tax Roll Hearing

14. CLOSED SESSION:

15. ADJOURNMENT:

This agenda was prepared and posted pursuant to Government Code Section 54954.2. Agenda is posted at the Oceano Community Services District, 1655 Front Street, Oceano, CA. Agenda and reports can be accessed and downloaded from the Oceano Community Services District website at www.oceanocsd.org

ASSISTANCE FOR THE DISABLED If you are disabled in any way and need accommodation to participate in the Board meeting, please call the Clerk of the Board at (805) 481-6730 for assistance at least three (3) working days prior to the meeting so necessary arrangements can be made.



Oceano Community Services District

Summary Minutes

Regular Meeting Wednesday, May 26, 2021 – 6:00 P.M.

Location: TELECONFERENCE

1. **CALL TO ORDER:** at approximately 6:00 p.m. by President Austin
2. **ROLL CALL:** Board members present: President Austin, Vice President White, Director Gibson, Director Villa and Director Replogle. Staff present: General Manager Will Clemens, Business and Accounting Manager Carey Casciola and Jeff Minnery, Legal Counsel.
3. **FLAG SALUTE:** led by President Austin.
4. **AGENDA REVIEW:**
Agenda approved as presented with a motion from Vice President White and a second from Director Replogle; 5-0 vote.
5. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA:**

Erica Andrade of Five Cities Hope	Requested the OCSD fly the pride flag at the office in the month of June for Pride Month.
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6. SPECIAL PRESENTATIONS & REPORTS:

A. STAFF REPORTS:

- i. **Sheriff's South Station** – Commander Jay Wells – Absent
- ii. **FCFA** - Chief Steve Lieberman – Absent
- iii. **Operations** - Utility Systems Manager - Tony Marraccino - Lopez is at 36.8% full which is 18,517 AF. Continuing with daily & weekly rounds; weekly and monthly samples; 8 work orders; 2 USAs; 5 customer service calls; 4 after hours call out; 0 SSO's. CCR's (annual consumer confidence water quality report) will be included in the June bills and will also be posted to the website. Tank 1 was inspected and repaired. Called out for a water line break and a lift station power outage. Continuing with trash pick-up and hydrant maintenance. Completed meter reading and comment codes (high/low and leaks). Doug (Utility Operator) passed his D2 test.
- iv. **OCSD General Manager** – Will Clemens – Staff has continued to negotiate language for the Prop 1 Grant. The UAL refunding should finalize on June 3, 2021. The County Board of Supervisors (BOS) commissioned a study on the financial impacts of pulling out of Integrated Waste Management Authority (IWMA); The OCSD GM provided comments that the study needs to also look at the impacts to special districts and encouraged other local special districts to do the same. The Board of Supervisors choose not to include special districts in the study and their decision could possibly come in August.

Jeff Minnery, OCSD Legal Counsel – Provided an update regarding the fire tax based on more recent lawsuits; special tax initiatives only require voter approval of 50% plus 1. Before there was some uncertainty if the courts were going to require 2/3rd voter approval on citizen initiatives.

B. BOARD OF DIRECTORS AND OUTSIDE COMMITTEE REPORTS:

- i. Director Villa – Reported on the 5/20/2021 Oceano Advisory Council (OAC).
- ii. Director Gibson – Reported on the 5/20/2021 Zone 3 Advisory Committee Meeting.
- iii. Vice President White – Reported on the 5/24/2021 Five Cities Fire Authority (FCFA).
- iv. Director Replogle – Reported on the BOS IWMA item and provided public comment as an individual not to proceed with withdrawing from the IWMA and to consider the impacts to special districts.
- v. President Austin – None

C. PUBLIC COMMENT ON SPECIAL PRESENTATIONS AND REPORTS:

None

7. CONSENT AGENDA:	ACTION:
<p>a) Review and Approval of Minutes for the Regular Meeting of April 21, 2021.</p> <p>b) Review of Cash Disbursements.</p>	<p>After an opportunity for public comment, Board and staff discussion, a motion was made by Director Gibson to approve the consent agenda items as presented with a second from Vice President White and a 5-0 roll call vote.</p> <p>Public Comment: None</p>

8A. BUSINESS ITEM:	ACTION:
<p>Presentation by One Cool Earth regarding their "Earth Genius" program at Oceano Elementary School.</p>	<p>Board and staff received a presentation from One Cool Earth's Victoria Carranza, Executive Director and Mary Barnhill, Garden Educator Manager for Oceano & Shell Beach Elementary.</p> <p>Public Comment: None</p>

8B. BUSINESS ITEM:	ACTION:
<p>Workshop on the 2021-2022 Budget with Board direction as deemed appropriate.</p>	<p>After an opportunity for public comment, Board and staff discussion, a motion to accept the preliminary budget and set a public hearing for the Fiscal Year 2021-22 Preliminary Budget for June 23, 2021, was made by Vice President White with a second from Director Gibson and a 4-1 roll call vote. Director Repogle dissented noting she opposes continuing deficit spending to fund the Five Cities Fire Authority.</p> <p>Public Comment: Brenda Lowe – Commented in support of finding ways to continue Oceano's participation in Five Cities Fire Authority and is part of a private citizens group exploring a proposed initiative. Encourages anyone interested to contact the group with input and suggestions.</p>

9. **HEARING ITEMS:** None

10. **RECEIVED WRITTEN COMMUNICATIONS:** None

11. **LATE RECEIVED WRITTEN COMMUNICATIONS:** None

12. **FUTURE AGENDA ITEMS:** Deferred Infrastructure Program (as needed), Lopez Water Contract Amendments (Late 2021), Wastewater CIP (Future year), The Place (As directed), Old Firehouse Art (June 2021), California Voting Rights Act (Mid to late 2021), District Flag Policy/ Pride Month (As directed), Social Media Policy/ Live Stream Board Meetings (As directed), Bill insert/ mailing policy (As directed), Letter to IWMA regarding Special District Representative/Alternate with a letter to SLO County regarding pulling out of the IWMA (May/ June 2021), OCSD Policies & Procedures review (As directed), CSDA Transparency Certification (As directed)

Director Repogle requested for the District Flag Policy be discussed at the first meeting in June.

Director Villa requested that the record reflect that she would like the Pride flag to fly for at least one week.

Director Gibson, Vice President White and President Austin requested to remove the District Flag Policy from Future Agenda Items.

Director Gibson requested a future item on the potential drought and the impacts.

13. **FUTURE HEARING ITEMS:** None
14. **CLOSED SESSION:** None
15. **ADJOURNMENT:** at approximately 7:25 pm



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

PHONE(805) 481-6730 FAX (805) 481-6836

Date: June 9, 2021

To: Board of Directors

From: Carey Casciola, Business and Accounting Manager

Subject: **Agenda Item #7(B): Recommendation to Review Cash Disbursements**

Recommendation

It is recommended that your board review the attached cash disbursements:

Discussion

The following is a summary of the attached cash disbursements:

Description	Check Sequence	Amounts
	58974 - 58991	
Disbursements:		
Regular Payable Reigster - paid 5/26/2021	58974 - 58986	\$ 19,017.95
Subtotal:		\$ 19,017.95
Reoccurring Payments for Board Review (authorized by Resolution 2020-06):		
Payroll Disbursements - PPE 05/22/2021	N/A	\$ 31,780.99
Reoccurring Utility Disbursements - paid 5/26/2021	58987 - 58989	\$ 484.65
Reoccurring Health Disbursements - paid 5/26/2021	58990 - 58991	\$ 10,576.12
Subtotal:		\$ 42,841.76
Grand Total:		\$ 61,859.71

Other Agency Involvement

N/A

Other Financial Considerations

Amounts are within the authorized Fund level budgets.

Results

The Board's review of cash disbursements is an integral component of the District's system of internal controls and promotes a well governed community.

COMPANY: 99 - POOLED CASH FUND
 ACCOUNT: 1-1001-000 POOLED CASH OPERATING
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 058974 THRU 058986

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE	
CHECK:									
1-1001-000	5/26/2021	CHECK	058974	ADAMSKI MOROSKI MADDEN CUMBERL	10,913.50CR	OUTSTND	A	0/00/0000	LEGAL SVCS
1-1001-000	5/26/2021	CHECK	058975	ARAMARK	167.40CR	OUTSTND	A	0/00/0000	UNIFORMS
1-1001-000	5/26/2021	CHECK	058976	BRENT SARKISON DBA CALTEC COMP	30.00CR	OUTSTND	A	0/00/0000	MONTHLY STD BKUP
1-1001-000	5/26/2021	CHECK	058977	CANNON	924.00CR	OUTSTND	A	0/00/0000	USDA PRELIM ENGR RPT
1-1001-000	5/26/2021	CHECK	058978	CLINICAL LAB OF SAN BERNARDINO	775.00CR	OUTSTND	A	0/00/0000	SAMPLES
1-1001-000	5/26/2021	CHECK	058979	DIVERSIFIED PROJECT SERVICES I	1,400.00CR	OUTSTND	A	0/00/0000	ENGINEERING SVCS
1-1001-000	5/26/2021	CHECK	058980	GSI WATER SOLUTIONS, INC.	3,869.39CR	OUTSTND	A	0/00/0000	NCMA 2020 ANNUAL REPORT
1-1001-000	5/26/2021	CHECK	058981	J.B. DEWAR, INC.	115.27CR	OUTSTND	A	0/00/0000	FUEL
1-1001-000	5/26/2021	CHECK	058982	KNECHT'S PLUMBING & HEATING, I	492.86CR	OUTSTND	A	0/00/0000	HVAC MAINTENANCE
1-1001-000	5/26/2021	CHECK	058983	MINER'S ACE HARDWARE, INC.	16.30CR	OUTSTND	A	0/00/0000	HYDRANT MAINTENANCE
1-1001-000	5/26/2021	CHECK	058984	PETTY CASH	67.50CR	OUTSTND	A	0/00/0000	RETN RCPT/CERT MAIL
1-1001-000	5/26/2021	CHECK	058985	R & T EMBROIDERY, INC.	186.73CR	OUTSTND	A	0/00/0000	HATS
1-1001-000	5/26/2021	CHECK	058986	SWRCB/ DRINKING WATER OP CERT	60.00CR	OUTSTND	A	0/00/0000	CERTIFICATION FEE
TOTALS FOR ACCOUNT 1-1001-0				CHECK	TOTAL:	19,017.95CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	19,017.95CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			

Payroll Summary Report
Board of Directors - Agenda Date June 9, 2021

	(*)	
Gross Wages	5/8/2021	5/22/2021
Regular	\$27,207.07	\$27,207.09
Overtime Wages	\$351.43	\$524.24
Stand By	\$700.00	\$500.00
	<u>\$28,258.50</u>	<u>\$28,231.33</u>
Cell Phone Allowance	\$75.00	\$0.00
Total Wages	<u>\$28,333.50</u>	<u>\$28,231.33</u>
Disbursements		
Net Wages	\$21,267.18	\$21,197.06
State and Federal Agencies	\$4,931.17	\$4,898.72
CalPERS - Normal	\$5,528.41	\$5,528.41
SEIU - Union Fees	\$156.80	\$156.80
Total Disbursements processed with Payroll	<u>\$31,883.56</u>	<u>\$31,780.99</u>
Health (Disbursed with reoccurring bills)	\$6,204.70	\$6,204.70
Total District Payroll Related Costs	<u>\$38,088.26</u>	<u>\$37,985.69</u>

(*) Previously reported in prior Board Meeting packet - provided for comparison.

COMPANY: 99 - POOLED CASH FUND
 ACCOUNT: 1-1001-000 POOLED CASH OPERATING
 TYPE: All
 STATUS: All
 FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999
 CLEAR DATE: 0/00/0000 THRU 99/99/9999
 STATEMENT: 0/00/0000 THRU 99/99/9999
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 058987 THRU 058989

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE	
CHECK:									
1-1001-000	5/26/2021	CHECK	058987	COASTAL COPY, INC.	230.05CR	OUTSTND	A	0/00/0000	COPIES/MAINTENANCE
1-1001-000	5/26/2021	CHECK	058988	DE LAGE LANDEN FINANCIAL SERVI	150.15CR	OUTSTND	A	0/00/0000	COPIER LEASE
1-1001-000	5/26/2021	CHECK	058989	STANLEY CONVERGENT SECURITY SO	104.45CR	OUTSTND	A	0/00/0000	WELLS AND FIRE MONITOR
TOTALS FOR ACCOUNT 1-1001-0				CHECK	TOTAL:	484.65CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	484.65CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			

COMPANY: 99 - POOLED CASH FUND
ACCOUNT: 1-1001-000 POOLED CASH OPERATING
TYPE: All
STATUS: All
FOLIO: All

CHECK DATE: 0/00/0000 THRU 99/99/9999
CLEAR DATE: 0/00/0000 THRU 99/99/9999
STATEMENT: 0/00/0000 THRU 99/99/9999
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 058990 THRU 058991

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE	
CHECK:									
1-1001-000	5/26/2021	CHECK	058990	BLUE SHIELD OF CALIFORNIA	9,208.80CR	OUTSTND	A	0/00/0000	EMPLOYEE INSURANCE
1-1001-000	5/26/2021	CHECK	058991	PRINCIPAL LIFE INSURANCE COMPA	1,367.32CR	OUTSTND	A	0/00/0000	EMPLOYEE INSURANCE
TOTALS FOR ACCOUNT 1-1001-0				CHECK	TOTAL:	10,576.12CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			
TOTALS FOR POOLED CASH FUND				CHECK	TOTAL:	10,576.12CR			
				DEPOSIT	TOTAL:	0.00			
				INTEREST	TOTAL:	0.00			
				MISCELLANEOUS	TOTAL:	0.00			
				SERVICE CHARGE	TOTAL:	0.00			
				EFT	TOTAL:	0.00			
				BANK-DRAFT	TOTAL:	0.00			



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730 FAX (805) 481-6836

www.oceanocsd.org

Date: June 9, 2021

To: Board of Directors

From: Will Clemens, General Manager

Subject: **Agenda Item # 8(A): Consideration and approval of 2021 Board Elections for the California Special Districts Association; Candidate Vote; Submittal of Vote**

Recommendation

It is recommended that your Board vote for one of the candidates listed on the Official Ballot for Director of the California Special District's Association (CSDA) and direct the General Manager to submit the District's vote to the CSDA before July 16, 2021.

Discussion

Attached is correspondence from CSDA which provides candidate information and statements for candidates running for Seat A on the CSDA Board of Directors in the Coastal Network which includes the Oceano Community Services District.

Other Agency Involvement

There are over 2,000 special districts in California including 38 in San Luis Obispo County.

Other Financial Considerations

N/A

Results

Participating in CSDA promotes inter-agency collaboration and well governed communities.

Attachment: Candidate Information



2021 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Elaine Magner

District/Company: Pleasant Valley Recreation and Park District

Title: Board Director

Elected/Appointed/Staff: Elected

Length of Service with District: Since February 2008

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

I currently serve on the CSDA Board of Directors as the Vice President. As the CSDA Vice President I serve on all CSDA committees. In the past I have been on the Fiscal, Audit, Elections and Bylaws, Membership and Professional Development and provide input to many of the CSDA Expert Feedback Teams including Human Resources and Personnel, Governance and Revenue Teams. Also I am one of the three CSDA board directors on the Special Districts Leadership Foundation (SDLF) and the CSDA representative on the SDLF Scholarship Committee.

I attend CSDA Legislative Days and Exhibitors Showcase annually.

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

No

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

Serve as the Pleasant Valley Recreation and Park District representative to the Ventura County Special Districts Association. Am one of the PVRPD Board members on the City of Camarillo/PVRPD Liaison Committee focusing on senior needs including facilities.

4. List civic organization involvement:

Member of the Camarillo Health Care District Early Morning Executive Panel – pre-COVID.



Fellow Coastal Network Members,

Having represented the Coastal Network as a CSDA Board member since 2016, I'm requesting your support for re-election.

I'm currently CSDA Board Vice President, having also served as Secretary and Treasurer. I've chaired the Fiscal and Membership committees, now serving as the ex-officio on all CSDA committees. I'm a representative to the Special Districts Leadership Foundation and their Scholarship Committee. I've completed the SDLF Leadership Academy, and regularly attend the annual Legislative Days, Annual Conference and Exhibitor Showcases.

As a Director for the Pleasant Valley Recreation and Park District Board since 2008, I've served as Board Chair, on the Personnel and Liaison Committees, and as PVRPD's representative to the Ventura County Special Districts Association and CSDA. I have been honored by VCSDA as Director of the Year.

My career in Public Service for 31 years was in law enforcement Human Resources. Following my retirement, I worked as a contract investigator for the Department of Justice.

My experience on the PVRPD Board and my work as a public servant has provided me with a solid foundation of experience, enabling me to represent your District's interests on the CSDA Board.

As a board member, I represent all special districts in the Coastal Network, supporting CSDA's on-going efforts to offer educational classes and informative conferences and their pro-active legislative advocacy and policy proposals that impact all Special Districts.

If re-elected, I will continue to work with board members and staff to further advocacy efforts at the state and national level, increase membership, and further enhance services provided to member agencies.

I would appreciate your district's support in my re-election as the Coastal Network representative on the CSDA Board of Directors. I respectfully ask for your vote.

Sincerely,

Elaine L. Magner, Director
Pleasant Valley Recreation and Park District



2021 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Hugh Rafferty

District/Company: Santa Maria Public Airport District

Title: Director

Elected/Appointed/Staff: Elected

Length of Service with District: 10 years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

CSDA Secondary Legislative Committee

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

California Credit Union League - PAC and Advocacy Committee

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

Santa Barbara County Chapter CSDA

4. List civic organization involvement:

Santa Barbara County Taspayers Association

Chamber of Commerce - Leadership Santa Maria

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after March 29, 2021 will not be included with the ballot.**

CSDA Board of Directors 2021 – 2023 Election Candidate Statement

I am the Past-president of the Santa Maria Public Airport District, and currently serve as Board Secretary. I have served on the District board for 10 years.

I'm the Past-president of the Santa Barbara County Chapter of CSDA, and continue to serve on the Board of Directors. I've served on the board for approximately 7 years. In addition, I currently serve on the CSDA Secondary Legislative Committee, and have served on the HR Support Committee.

I'm a past member of the Santa Maria Valley Chamber of Commerce Board of Directors, and currently serve on its Leadership Santa Maria Valley Board.

I'm an Honorably Discharged Marine Corps Veteran, and was designated a Lifetime Honorary Commander Emeritus by the 30th Space Wing at Vandenberg Air Force Base.

I hold a BA degree in General Studies, an MA in Human Development and Management, and a Ph. D in Management.

In addition to the above, I serve/have served in the following capacities:

- . Board Member and Past President – Santa Barbara County Taxpayers Association
- . Current President – Committee to Improve North (Santa Barbara) County
- . Chairman – Volunteer Leadership Committee, California Credit Union League
- . Board Member – California Credit Union League Advocacy Committee and Political Action Committee

I'm the recipient of several California Assembly, California State Senate and Congressional Certificates of Recognition, as well as Chamber of Commerce Citizen of the Year, and California Credit Union League Volunteer of the Year Awards.

My work with these various organizations has brought me into contact with numerous City, County, State and Federal elected officials, as well as managers and directors and employees of a number of special districts, and I hope to bring these experiences to the CSDA Board of Directors

I hope you will consider me for election to the CSDA Coastal Network board position.

Hugh Rafferty



Oceano Community Services District

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www.oceanocsd.org

Date: June 9, 2021

To: Board of Directors

From: Will Clemens, General Manager

Subject: **Agenda Item #9(A):** Public Hearing to Receive Input from the Community Regarding the Creation of a Division Based Election System

Recommendation

It is recommended that your Board:

- 1) Receive a report on the division creation process and permissible criteria to be considered to create division boundaries; and
- 2) Conduct a public hearing to receive public input on division boundaries; and
- 3) Approve the timeline for transition.

Discussion

On September 9, 2020, the Board adopted Resolution No. 2020-11 declaring its intention to transition from at-large to division-based elections for the Board of Directors commencing with the General Election in November 2022. Elections Code Section 10010 provides that before any map or maps of the boundaries for the proposed divisions are drawn, the District must conduct two (2) Public Hearings over a period of no more than thirty (30) days, at which time the public is invited to provide input regarding the composition of said divisions.

This is the first of those Public Hearings. The Public Hearing Notice was published in English and Spanish and mailed to each District customer of record. The Notice was also posted at the District Office and on the District Facebook page.

The purpose of this Public Hearing is to inform the public about the division creation process and to hear from the community on what factors should be taken into consideration while creating division boundaries.

The public is requested to provide input regarding communities of interest and other local factors that should be considered while drafting division maps. A *community of interest* is a neighborhood or group



that would benefit from being in the same division because of shared interests, views, or characteristics.

Possible community features include, but are not limited to:

- A. School attendance areas;
- B. Natural dividing lines such as major roads, hills, or highways;
- C. Areas around parks and other neighborhood landmarks;
- D. Common issues, neighborhood activities, or legislative/election concerns; and
- E. Shared demographic characteristics, such as:
 - (1) Similar levels of income, education, or linguistic insolation;
 - (2) Languages spoken at home; and
 - (3) Single-family and multi-family housing unit areas.

The District must ensure compliance with the following state and federally-mandated criteria:

- Each division must contain a nearly equal population.
- Each division must be drawn in a manner that complies with the Federal Voting Rights Act.
- Each division must not be drawn with race as the predominate factor in violation of the principles established by the U.S. Supreme Court in *Shaw v. Reno*, 509 U.S. 630 (1993), and its progeny.

Next Steps

At the June 23, 2021, District Board Meeting, the Board will conduct Public Hearing #2 to seek public input and provide direction on criteria to be considered while drafting division maps. Following that hearing, draft division maps will be created once 2020 census data is available in late 2021, and in addition to the draft division maps, proposed election sequencing will be posted to the District website and available at the District Office before March 2022.

The District is scheduled to conduct Public Hearing #3 to seek public input on the content of draft division map(s) and sequence of elections on March 9, 2022.

The District is scheduled to conduct Public Hearing #4 to select and adopt a preferred map, or direct amendments as necessary, on March 23, 2022. If amendments are necessary, a fifth Public Hearing will be required to be held in April 2022.

District staff and the demographer will then work with the County Elections Office to have the division maps integrated into the countywide voting system. The first by- division election will be held in November 2022.



Other Agency Involvement

The San Luis Obispo County Clerk Recorder's Office.

Financial Considerations

There is no fiscal impact associated with this public hearing. However, transitioning to division elections required the District to retain the services of a demographer. The District has retained National Demographics Corporation for these services. The cost of such services should be approximately \$20,000-\$25,000. Should the District ultimately adopt an ordinance to transition to a division-based electoral system, the District will not be exposed to the potentially much higher legal fees involved in defense of a lawsuit brought under the California Voting Rights Act (CVRA).

Results

Compliance with the CVRA helps to ensure a well governed community.

Attachment:

Timeline

TIMELINE: CONSIDERATION AND IMPLEMENTATION OF DIVISION-BASED ELECTIONS SYSTEM

DATE	EVENT	COMMENT
September 9, 2020	Resolution of Intention	District approved transition from at large elections to division-based elections
June 9, 2021	First Public Hearing	Public hearing regarding composition of division. No map(s) to be drawn yet.
June 23, 2021	Second Public Hearing	Public hearing regarding composition of division. No map(s) to be drawn yet. <i>First and second public hearings must occur within a period of 30 days.</i>
Late 2021 or Early 2022	Post Draft Map(s) and Potential Sequence of Elections	Draft map(s) and proposed sequence must be posted publicly at least 7 days before next hearing.
March 9, 2022	Third Public Hearing	Public hearing regarding published draft map(s). <i>Third and fourth public hearings must occur within a period of 45 days.</i>
March 15, 2022	Post Draft Map(s) and Potential Sequence of Elections	Draft map(s) and proposed sequence must be posted publicly at least 7 days before next hearing.
March 23, 2022	Fourth Public Hearing	Public hearing regarding published drafts map(s). <i>If selected map is amended, next public hearing cannot be held until 7 days after the amended map is published.</i>
April 2022	Fifth Public Hearing	If necessary
May 2022	County Elections Division	Staff and the demographer will work with the County Elections Division to implement division into the County's elections database.
November 2022	General Election	First election utilizing adopted division boundaries.